

**Paris High School  
July/August SBDM Council Meeting  
Thursday, August 15, 2019 4 PM**

Meeting was called to order at 4:02 P.M.

**Opening Business**

- a. Approval of the Agenda
  - 1. Chris Jones made a motion to approve the agenda and Anchalee Steele made a second motion.
- b. Approval of Previous Meeting's Minutes - June 29, 2019
  - 1. Colleen White made a motion to approve the minutes from the last meeting. Millie Manuel made a second motion.
- c. Good News Report
  - 1. We are in school!
  - 2. Golfer qualified for state!
  - 3. Soccer team won!
- d. Public Comment
  - 1. Had a parent comment about the no backpack rule- Parents aren't happy (Comment brought forth by Chris Jones).

**Student Achievement Report/Data**

- a. Assessing Student Achievement
  - 1. 2019 KPREP data is in Quality Control phase and will be released to the public in late September or early October
  - 2. MAP diagnostic testing planned in fall, winter, and spring

**School Improvement Planning**

- a. Monthly Review of Comprehensive School Improvement Plan (CSIP)
  - 1. Survey all stakeholders - September
  - 2. Review KPREP data when available – available late September/early October
    - 1. School report card is under the achievement tab.

**Budget Review**

- a. Review current budget approved spring 2019
- b. Revisions to 2019-2020 budget to meet school's needs
  - 1. PD services, Diesel Fuel, Food, Field Trip, and Membership will all be put into the general fund. General fund will have a more detailed breakdown.
  - 2. Item 1525 is going to be moved to 1407. Fund 1408 is going to be moved to 1407. classes will be renamed to graduating class years.
  - 3. Accounts 1210,1400,1402, 1403, 1411, 1412, 1420, 1436, 1438, 1615, 1621 is going to be moved to account 1518 for the amount of 297.50 and the remainder will be deposited into 1407.
  - 4. Kate Gabriel made a motion to approve the changes to the budget, and Colleen White made a second motion.

**Committee Reports**

- a. Recommendations for forming committees after SBDM training
  - 1. No committees were recommended to be formed.

**Bylaw or Policy Review/ Readings/ Adoption**

- a. Emergency/Crisis Plan
  - 1. Anchalee requested a note be made about doors being changed.
- b. Plan to review Bylaws at the next meeting
  - 1. Staff was provided with the bylaws.
- c. Timeline for review of the following policies:

Curriculum; Technology Use; Principal Selection; Discipline and Classroom Management

Review a couple of policies during each meeting as a council.

### **Old Business**

- a. Staffing Consultation ~ Recommend to Hire:  
Rob Bonse, PE/Health; Shane Norris, AG; Jen O'Daniel, Spanish; Wendi Rogers, Counselor  
Colleen White made a motion to recommend these hires. Kate Gabriel made a second motion.

### **New Business**

- a. Set Regular Meetings Schedule
  - 1. Meetings will be held the second Thursday of every month at 4:00 P.M. Colleen White will send out meeting notices.
  - 2. Kate Gabriel made a first motion to approve this. Millicent Manuel made a second motion.
- b. Verify Receipt of Legal Documents
- c. Select Secretary & Vice-Chair
  - 1. Millie is the secretary and Bertha Johnson will be the vice-chair.
- d. Approve Final Master Schedule
  - 1. Millicent Manuel approved the master schedule. Kate Gabriel made a second motion.

### **Ongoing Learning**

- a. Review required legal documents
  - 1. KRS 158.195 <https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=3474>
  - 2. • KRS 158.183 <https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=45715>
  - 3. • “Your Duty Under the Law”  
<https://ag.ky.gov/publications/AG%20Publications/Your-Duty-Under-the-Law.pdf>
  - 4. • “Managing Government Records”  
<https://ag.ky.gov/publications/AG%20Publications/Managing-Government-Records.pdf>
- b. Availability for New and Experienced SBDM Training dates in September
  - 1. Required: New members - 6 hours; Experienced members - 3 hours
    - 1. Site based training is TBD.

### **Adjournment**

**Millie Manuel made a motion to adjourn the meeting at 5:03 P.M.-Kate Gabriel made a second motion.**