



# LOGAN ELM LOCAL SCHOOLS

Logan Elm Middle School/High School  
9511 Tarlton Rd. Circleville, OH 43113  
740-474-7503 Fax: 740-477-3592  
[www.loganelm.org](http://www.loganelm.org)



Dear Families of Logan Elm Schools,

At Logan Elm, we want all students to be engaged and feel safe every day. Student cell phones lead to educational disruptions, distractions, and significant social conflict. For this reason, the Logan Elm School District will no longer allow students to use cell phones during the school day.

Please review our policy that includes the expectations of student use of cell phones and other devices, consequences of inappropriate use, and the communication plan to families in the event of an emergency:

## CELL PHONE/WIRELESS COMMUNICATION DEVICE POLICY

Although the administration understands the importance and convenience for families to allow their children to have cell phones, in an educational setting they are not always necessary or appropriate. Cell phones are not permitted during the school day. If a student brings a cell phone to school it must be secured in their locker, and turned off or put on silent, until the conclusion of the school day. Wireless Communication Devices are also not permitted during the school day. Wireless Communication Devices include, but are not limited to, phones/smartphones, Kindles, iPads, laptops, headphones, earbuds. Smart watches will be considered a Wireless Communication Device if students are observed using the device to communicate or operating the watch in a manner similar to a cell phone. Cell phones and Wireless Communication Devices will be permitted after the conclusion of the school day.

The use of personal cameras/phone cameras or video equipment is prohibited during the school day. Students may not take photos or video of other students without their consent. Students who take unauthorized video/photos of violations of the Student Code of Conduct being committed, or who possess, attempt to share, or post video on social media, will be subject to disciplinary action equivalent to that of the offense being committed. Sending or posting inappropriate text, video or images to a social networking site or other individuals during school hours or at a school sponsored event will also be subject to disciplinary action. All other electronic devices including, but not limited to, iPods, MP3 players and handheld game devices are prohibited during the school day. Additionally, the school is not responsible for lost or stolen items.

\*If a student is using/in possession of their cell phone / electronic device the teacher will ask student to stop use and refer the student to the office. The device will remain in the office for the remainder of the school day. The phone/electronic device will be returned to the student or parent at the end of the school day by an administrator or designee. In addition, the contents of the cell phone may be searched if deemed necessary depending on the circumstances. Students who violate the cell phone/electronic device policy will receive the following disciplinary actions:

### 1st Offense: Lunch Detention

Student sent to the office. Student can retrieve device at the end of the day.

### 2nd Offense: ADP (Wednesday School)

Student sent to the office. Parent/Guardian must pick-up device.

### 3rd Offense: Out of School Suspension (1 Day)

Student sent to the office. Parent/Guardian must pick-up device. Meeting with administrator.

### 4th and subsequent offenses: Out of School Suspension (Multiple Days)

Student sent to the office. Parent/Guardian must pick-up device.

\*Following 4th offense, student must leave device at home, or alternate plans arranged with parent/guardian. Further violations will result in additional discipline.



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- \*Refusal to turn in a device will be considered Insubordination and additional discipline will be implemented.
- \*Medical exemptions may be made for students requiring a device to monitor health conditions. Arrangements can be made with administration prior to the student's attendance. (For example; glucose monitoring devices.)
- \*Possessing, taking, or sharing of nude, obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, emailing, or sexting, etc.) may constitute a crime under state and/or federal law. Any person possessing, taking, or sharing nude, obscene, pornographic, lewd or otherwise illegal images or photographs may be punished under this Code of Conduct and will be reported to the appropriate law enforcement agencies.

Logan Elm Schools will continue to communicate with families using One Call Now, the Logan Elm App, Logan Elm website, and through email/notifications through Infinite Campus.

Family support is essential to the success of Logan Elm's cell phone policy. Be sure to review the phone policy as a family. Consider:

- Proactively talking with your student about after school plans, lunch planning, appointments, or activities in advance of arrival to school.
- Reminding your student how they can reach family during school hours, and how you can reach them in case of an emergency through the school office.
- Visiting <http://education.ohio.gov/cellphones> for more information and resources about cell phone use for your family.

Thank you for your continued support and cooperation in facilitating a safe and supportive learning environment. Please let us know if you have any questions or concerns.