Thursday, May 19, 2022
Regular Board Meeting
Minutes

The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting began at 7:00 p.m.

1. OPENING EXERCISES

A. Pledge to the Flag
B. Roll Call

Members Present: Matthew Blazevich, Judith Ahern, Anthony DiCenzo, Mark Donahoe, Gina Englert, Jonathan Mattis, and Kevin Squires

Officials Present: Jeffrey Soles, Jeffrey Solomon, Joseph Esper and Gary Matta

2. PRESENTATIONS

A. Student Board Representative Report (Student Board Representatives were absent, no report)
B. Joseph M. Esper - 2022 Budget Presentation

Mr. Esper gave a PowerPoint presentation about the 2022-2023 Budget.

3. ADDENDUM

4. HEARING OF CITIZENS

A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

  - Johanna Domek spoke about the Bullying at the Middle School
  - Theresa Sekely spoke about the stadium lights, and was glad to see that they were not on the agenda.

5. INFORMATION ITEMS

A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

A. Board of Directors
Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

a. April 13, 2022 – Discussed Personnel and Legal Issues
b. April 21, 2022 – Discussed Personnel and Legal Issues

2. Approval of Minutes

   a. April 13, 2022 – Work Session
   b. April 21, 2022 – Regular Board Meeting

3. Resolution 2022-04: Providing Preliminary Approval of a Capital Project for the Steel Center for Career and Technical Education

It was moved by Donahoe, seconded by DiCenzo to approve Section 6A, Items 1-3.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

B. Finance
Board action to approve/ratify items under Finance, as listed/presented.*

1. Proposed Preliminary Budget 2022-2023 General Fund Budget and authorize its public display as presented.

2. 2022/2023 Administrative Budgets as per budget as presented.
   a. Steel Center Area VTS $19,880.50
   b. Southeastern Area Special Schools $11,646.61

3. Steel Center's 2022/2023 Operating Budget at $6,936,765 a projected $6,242.37 cost per student based on 750 students as per budget as presented.

4. Steel Center's 2022/2023 Perkins Budget of $371,727.06 at NO COST TO DISTRICT.

5. It is recommended the Board ratify the transfer of $5,000 from the General Fund to the Athletic Fund.

It was moved by Donahoe, seconded by Squires to approve Section 6B, Items 1-5.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

C. Purchasing/Contracting
Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Sourcewell Technology grades 3-5 three-year digital subscription starting July 1, 2022 of SpringMath at a cost of $7,595 year 1 and $6,800 years 2 and 3.

2. Award of bids for supplies to the following companies for the 2022-2023 school year, they being the lowest responsible bidders and/or most complete bidders according to the specifications.

3. Agreement with Harris School Solutions for financial accounting software maintenance from July 1, 2022 to June 30, 2023 at a cost of $31,135.43 as per budget as presented.

4. Agreement with Adelphoi Education, Inc. to provide Special Education Services through their facility at 15020 Ardara Road, North Huntingdon, PA at daily rates as offered for the three programs for the 2022-2023 school year.

5. Agreement with Frontline Placement Technologies, Inc. for their AESOP personnel service at a total cost of $9,126.05 from July 1, 2022 to June 30, 2023.

6. Extension of the agreement with Precision HR for one year pursuant to the terms and conditions of the most recent contract for the 2022-2023 school year with no changes made in substitute rates.

7. Accept the proposal from Nutrition, Inc. to provide the school district with contracted Food Service Management Services for a five-year period beginning with the 2022/2023 school year as recommended by the Evaluation Committee. Agreement is a one-year contract with four one-year renewals. Payable from Food Service Fund.

8. Agreement with PowerSchool in the amount of $16,238.40 for their web-based Schoology Learning Management System for 2,720 student licenses from July 1, 2022 through June 30, 2023.

9. Quote from Roger's Athletics for 7 Man LEV Sled, 5 Man LEV Sled, 2 Man TEK Sled, JUGS Football Throwing Machine, Portable Kicking Net with bag and storage case in the amount of $24,604.10

It was moved by Donahoe, seconded by DiCenzo to approve Section 6C, Items 1-9.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

A. Secretary Receipts - $3,434,647.55

B. Student Activities - $178,392.32

C. Treasurer's Report - $8,077,238.09

D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Insurance Copay	Pay Date – 04/22/22	$23,741.98
Early Retirement Benefits	AMCA	$5,858.54
Tuition – Cyber/Charger School	Urban Pathways	$102.69
Supplies – CB	Friday Jeans Money	$14.00
Regular Programs – Supplies – CB	US Steel Corp	$5,000.00
Regular Programs – Technology	HM – Student Obligations	$100.00
Regular Programs – Technology	HS – Student Obligations	$425.00
Regular Programs – Technology	MS – Student Obligations	$410.00
Regular Programs – Misc. (Retail Class)	Mr. Mann's T-Shirts	2,844.92
Special Ed – Tuition – Other	Holy Family	$1,472.00
Special Ed – Titan Shoppe	Titan Shoppe	$3,161.96
Special Ed – Titan Shoppe	Merchant CD	$1,851.76
Staff Development – Title IV	PowerSchool	$3,261.00
Other Expenses – Tax Collection	LTS, Inc.	$496.00
Custodian/Maintenance OT	Croatian Frat Union/Youth Soccer	$1,800.00
Natural Gas – Emerson	People's Gas	$1,250.09
Spring Musical	Stripe Revenue	$11,603.33

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission

Property Tax – West Mifflin	Jonathan Hess	$2,377.47	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	$88,383.01	$1,453.80
Earned Income Tax – Whitaker	Jordan Tax Service	$4,477.32	$82.89
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	$31,759.55	$635.19
Realty Transfer Tax – Whitaker	V. McDonald Roberts	$4,829.04	$96.58
Delinquent Realty Tax – West Mifflin	Legal Tax Service	$31,155.01	$14,238.59
Delinquent Realty Tax – Whitaker	Legal Tax Service	$954.67	$575.36
Delinquent LST Tax – West Mifflin	Legal Tax Service	$22.58	$1.24
Del Mercantile Tax – West Mifflin	Legal Tax Service	$1,781.09	$97.96
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	$34,378.84	$1,890.84
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	$1,389.67	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	$4.24	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	$166,965.33	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	$8,337.41	N/A

It was moved by Donahoe, seconded by Ahern to approve Section 7, Items A-E.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-212	Postage, Filing and Bank Fees	$344.50
2. Legal Tax Service	WSD-213	Filing Fees	$20.80
3. Dodaro, Matta & Cambest, P.C.	#10842	Real Estate Tax Appeal Litigation	$13,291.36
4. Dodaro, Matta & Cambest, P.C.	#10850	April Retainer	$9,000.00
5. Dodaro, Matta & Cambest, P.C.	#10851	Other Professional Services	$2,124.00
6. Dodaro, Matta & Cambest, P.C.	#10852	Middle School Structure Litigation	$3,204.00
7. Legal Tax Service	WSD-214	LTS/BPT/MT Commissions	$7,516.30

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Donahoe, seconded by Mattis to approve Section 8, Items A-B.

Roll Call: Ahern, DiCenzo, Donahoe, Englert (Voted "No" to 8.A.3.5.6), Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2 Artist in Residence positions for the Summer Music Program; $15/hour for 15 hours total for each position (these will replace 2 Teacher positions)

B. 2022-2023 CBI Proposal for Middle School Grades 4-8 Life Skills Students, as presented

C. Contracts/Agreements for the following, as presented

Name	Contract/Agreement Period
Paul Eagle, SPO	July 1, 2022 – June 30, 2025
Clarence Gunter, SPO	July 1, 2022 – June 30, 2025
Brian Getz, Technology Tech	July 1, 2022 – June 30, 2027

William Ziegmond, Technician	July 1, 2022 – June 30, 2027
*Judith Devey, Nurse Assistant	July 1, 2021 – June 30, 2026
Act 93 Agreement	July 1, 2022 – June 30, 2027

D. Act 44 Safety Report, as presented

It was moved by Mattis, seconded by DiCenzo to approve Section 9, Items A-D.

Roll Call: Ahern, DiCenzo, Donahoe, Englert (Voted "No" to 9.C. Act 93), Mattis, Squires (Voted "No" to 9.C. Act 93) and Blazevich voted "Aye". MOTION CARRIED

10. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report – April 2022

B. Student Services – Student #14280 and Student #14736 to enter into a workforce program

C. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
14514C	Jennifer Terzich/CB	Field Trip Critter Country/Smithton	52	3	5/24/22
*14519J	Richard Vogtsberger/ HS	STARRS Picnic/Thomas Jefferson HS	20	9-12	5/12/22
14557J	Oreste DiCerbo/HS	Wright Patterson AFB Tour/Dayton OH	47	9-12	10/17/22-10/19/22
14558F	Oreste DiCerbo/HS	PA Air National Guard Tour/Coraopolis	24	9-12	5/20/22
14563J	Oreste DiCerbo/HS	Camp Guyasuta Field Trip/Sharpsville	70	9-12	9/27/22
14567J	Jeffrey Kesser/HS	Whitaker Memorial Day Parade/Whitaker	100	9-12	5/29/22
14570D	Oreste DiCerbo/HS	Color Guard & Saber Team/Jennerstown	8	9-12	5/28/22
14586L	Brian Plichta/TCA	PNC Park Field Trip/Pittsburgh	20	K-8	5/25/22

D. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*MS Kindness	Gina Hilligsberg & Shelley Bishop	Jeans Day	Club Activities	4/26—4/28, 5/3-5/5

E. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
3329	HS Auditorium, Auditorium Lobby	June 15, 17 (5:00 PM – 10:00 PM) June 18 (3:00 PM – 9:00 PM)	Dance Recital/ABC Dance Studio (JoAnn Missig)
3600	Stadium Parking Lot, Restrooms	June 4 (10:00 AM – 6:00 PM)	Fire Fighter Appreciation Day/WM Community Foundation (Ray Rost)
3624	HS Auditorium	May 20 (6:00 PM – 9:00 PM)	Mr. Casanova/HS TLC (Ray Rost)
3648	MS Auditorium	May 31 (3:00 PM – 9:00 PM) June 1 (2:00 PM – 11:00 PM)	The Tamburitzans Tamburitzans (Alyssa Bushunow)
3651	HS Aux Gym	June 9 – July 28; Wednesday & Thursday (5:45 PM – 8:00 PM)	Cheerleader Conditioning/HS Cheerleaders (Kristina DeBartolo)
*3654	Stadium Turf Football Field	May 9 (5:00 PM – 7:00 PM) May 16, 20 (4:00 PM – 6:30 PM)	Football Conditioning/HS Football (Rodney Steele)
*3659	CB Library	May 11 (5:00 PM – 7:00 PM)	Officer Meeting/SEIU 32BJ (Kim McElroy)
3660	HS Cafeteria, Classroom 1, 2	May 22 (8:00 AM – 6:00 PM)	Nike Commercial Filming/ Dreadhead Films LLC (Cynthia Turner)

3661	HS Weight Room	May 31 – July 28, Monday – Thursday (not June 8, July 4) (9:00 AM – 11:00 AM)	Football Conditioning/HS Football (Rodney Steele)
3662	Stadium Turf Football Field, Football Practice Field	May 31 – July 28, Monday – Thursday (not June 8, July 4) (11:00 AM – 1:00 PM)	Football Conditioning/HS Football (Rodney Steele)

F. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*14522F	Melissa Wall/HS	AIU Region 4 Homeless Conference/Seven Springs	5/17/2022, 1 day	$56.16	No

It was moved by Englert, seconded by Squires to approve Section 10, Items A-F.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. Employee #1989, Unpaid day on Tuesday, May 24, 2022
2. Employee #2463, Sabbatical Leave for the 2022-2023 School Year

B. Hires/Transfers

1. Stephen Fenwick, Titan Cyber Academy 2022 Elementary Remediation/Enrichment Teachers; June 14, 2022 through July 19, 2022 (no school June 24, July 1, July 8, and July 15); 9:00 AM-12:00 PM; $30.25/Hour (2021-22 Homebound rate)

2. Brandi Forster and Victoria Augustine, Titan Cyber Academy 2022 Elementary Remediation/Enrichment Teachers; June 14, 2022 through July 19, 2022 (no school June 24, July 1, July 8, and July 15); 9:00 AM-12:00 PM; $30.25/Hour (2021-22 Homebound rate); paid through Accounts Payable

3. Titan Cyber Academy 2022 Secondary Summer School Teachers; June 13, 2022 through July 18, 2022; 9:00 AM-12:00PM; $30.25/Hour (2021-22 Homebound rate)

Position	Name
Science	Jaclyn Tonini
English	Elizabeth Takach
Math	Mychele Westerlund
Social Studies	Lance Maha
Physical Education	Stacy Galiyas

4. 2022 Summer Music Program

Position	Name
Band Boot Camp	Devon Smeal
Choir Boot Camp	Melissa Prutz, Ericka Sanders
String Boot Camp	Devon Smeal
Drama Boot Camp	Melissa Prutz

5. Transfers/Assignments for the 2022-2023 School Year

Employee #	New Assignment
3592	High School Science
384	Middle School Science
3440	Homeville Grade 2
590	High School Guidance
473	Elementary Cyber
472	Elementary STEM
3530	Elementary Cyber Special Ed
2141	Clara Barton Grade 1
2261	Clara Barton Grade 3
2139	High School Special Education
2493	High School Social Studies
2416	Middle School ELA/STEM

It was moved by Englert, seconded by Ahern to approve Section 11, Items A-B.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3174, Unpaid days on Monday, May 2, 2022; Thursday, May 5, 2022; and Friday, May 6, 2022

2. *Employee #3144, FMLA leave beginning Monday, May 2, 2022 through Wednesday, June 1, 2022

B. Hires

1. *Adrienne Bucko, District Part-Time Highly-Qualified Paraeducator, effective Monday, May 9, 2022

C. Substitutes

1. *William Dolcich, Custodial, 4/22/2022
2. *Ramona Stanoszek, Custodial, 4/21/2022

It was moved by Squires, seconded by Donahoe to approve Section 12, Items A-C.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye". MOTION CARRIED

13. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations

1. Devon Smeal, HS Assistant Marching Band Director, effective April 28, 2022
2. Rebecca Unitas, HS 2nd Assistant Marching Band Director, effective May 8, 2022

It was moved by DiCenzo, seconded by Donahoe to approve Section 13, Item A.

Roll Call: Ahern, DiCenzo, Donahoe, Englert, Mattis, Squires and Blazevich voted "Aye".
MOTION CARRIED

14. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Blazevich reported that there was none at this time.

15. EXECUTIVE SESSION DISCUSSION

Mr. Blazevich reported that there were Executive Sessions held to discuss legal and personnel matters.

16. BOARD REPORTS

A. Committees
Committee reports were given at the Work Session.

B. Steel Center
Committee report was given at the Work Session.

17. SOLICITOR'S REPORT

Mr. Matta gave his report in Executive Session.

18. OLD BUSINESS

None

19. NEW BUSINESS

None

20. ADJOURNMENT

Meeting adjourned at 7:34 p.m.

Joseph M. Esper
Board Secretary/Business Manager