Thursday, February 16, 2023 Regular Meeting Minutes

The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting began at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Matthew Blazevich, Debra Kostelnik, Judith Ahern, Mark Donahoe, Gina Englert, and Kevin Squires

Officials Present: Jeffrey Soles, Jeffrey Solomon, Joseph Esper, Mark Zidek and Amy Schrempf

2. PRESENTATIONS

- A. Student Board Representative Report
 - Nick Kosuda gave a report on Senior Class keeping the same gown colors, ordering sashes, planning graduate walks, and planning the picnic. Student Council's valentine hearts were a success, and are planning for Casanova. Drama Club is prepping for the Spring Musical. Save Promise is planning a Random Acts of Kindness day. TLC is planning an alumnus wrestling fundraiser. NHS is planning to help at the food bank, and cords and sashes have been ordered for Graduation. Sophomore class is having a fundraiser for their trip to Cedar Point.

3. ADDENDUM

It was moved by Kostelnik, seconded by Donahoe to add addendum items to the February 16, 2023 Regular Meeting Agenda.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

4. HEARING OF CITIZENS

A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - No speakers this month

5. INFORMATION ITEMS

A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

A. Board of Directors

Board action to approve/ratify* items under Board of Directors, as listed/presented.

- 1. Executive Sessions
 - a. January 12, 2023 Discussed Personnel and Legal Issues
 - b. January 19, 2023 Discussed Personnel and Legal Issues
- 2. Approval of Minutes
 - a. January 12, 2023 Work Session
 - b. January 19, 2023 Regular Board Meeting
- 3. Updates to the following policies, Second Reading and approval:
 - a. #011 Principles for Governance and Leadership
 - b. #202 Eligibility of Nonresident Students
 - c. #204 Attendance
 - d. #217 Graduation
 - e. #221 Dress and Grooming
 - f. #233 Suspension and Expulsion
 - g. #251 Students Experiencing Homelessness, Foster Care, and Other Educational Instability
 - h. #810 Transportation
- 4. Meeting Schedule for the 2023/2024 School Year. Meetings will be held at the District's Administrative Offices (Council Chambers), 1020 Lebanon Road, West Mifflin, PA 15122. Work Sessions will begin at 6:00 p.m. and Regular Meetings will begin at 7:00 p.m.

Regular Meetings (Thursdays) Work Sessions (Thursdays) August 3, 2023 August 10, 2023 September 14, 2023 September 21, 2023 October 19, 2023 October 12, 2023 November 16, 2023 November 9, 2023 December 5, 2023 (Tuesday) Reorg & Reg January 18, 2024 January 11, 2024 February 15, 2024 February 8, 2024 March 21, 2024 March 14, 2024 April 18, 2024 April 11, 2024 May 16, 2024 May 9, 2024 June 20, 2024 June 13, 2024

- 5. Permission to advertise an RFP to replace all carpeting throughout the district with alternative flooring as deemed appropriate
- 6. The Real Estate Tax Assessment Appeals Program for the 2023 tax year, as presented
- 7. Resolution 2023-02: West Mifflin Area School District's Board of Directors intent to adopt a LERTA Resolution for a designated portion of the property that Menard's intends to purchase.

It was moved by Donahoe, seconded by Ahern to approve Section 6A, Items 1-7.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

B. Finance

Board action to approve/ratify* items under Finance, as listed/presented.

- 1. December real estate tax refunds due for 2020, 2021 and 2022 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$58,003.66 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County
- 2. Authorize the Solicitor's office to settle the tax appeal docketed at BV-21-2121 at an assessed value amount of \$110,000 for 2021, 2022 and 2023

It was moved by Squires, seconded by Donahoe to approve Section 6B, Items 1-2.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

- C. Purchasing/Contracting

 Board action to approve/ratify* items under Purchasing/Contracting, as listed/presented.
 - 1. Quote from Marcia Brenner Associates for Behavior Plugin for PowerSchool SIS with set up and training from March 1, 2023 through February 29, 2024 at a cost of \$3,787.50
 - 2. Quote from The A.G Mauro Company for one Hollow Metal Door with hinges for the High School Lab 1-3 at cost of \$1,090.00 per costars contract #008-289
 - 3. Quote from The A.G Mauro Company for one Hollow Metal Door with hinges for the High School Laundry Room at cost of \$595.00 per costars contract #008-289
 - 4. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the Middle School B-3 Dock at cost of \$2,075.00 per costars contract #008-289
 - 5. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the High School Cafeteria at cost of \$8,620.00 per costars contract #008-289
 - 6. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the High School Gym at cost of \$8,620.00 per costars contract #008-289
 - 7. Proposal from PJ Services LLC for Labor and Material to install power and data lines in the Middle School Computer Lab at a cost of \$4,350.00
 - 8. Proposal from TMR Roofing to repair the hole in the roof under the visitor's side bleachers at the High School Stadium at a cost of \$6,875.00
 - 9. Proposal from TMR Roofing to repair punctures/rips/tears in the roof membrane over the Senior Hallway at the High School at a cost of 1,500.00
 - 10. Proposal from TMR Roofing to repair the failed roof and gutter seams at the High School at a cost of \$1,275.00
 - 11. Proposal from Siemens to upgrade the fire alarm system at Homeville Elementary at a cost of \$38,898.00
 - 12. Quote from TriMark Foodservice Equipment, Supplies and Design for a forty-gallon Tilting Gas Kettle at a cost of \$46,659.00, COSTAR's Contract #036-006, subject to approval from The Pennsylvania Department of Education (Removed from Agenda)

- 13. Quote from Allegheny Refrigeration Sales Co. for a Cleveland Range Tilting Gas Kettle at a cost of \$39,125.00, subject to approval from The Pennsylvania Department of Education (Addendum Item. This item is replacing #12)
- 14. Quote from Allegheny Refrigeration Sales Co. for a Gas Combi Oven at a cost of \$31,613.00, subject to approval from The Pennsylvania Department of Education (Removed from Agenda)
- 15. Quote from Curran Taylor Inc. for a Convotherm Gas Combi Oven at a cost of \$28,816.28, subject to approval from The Pennsylvania Department of Education (Addendum Item. This item is replacing #14)
- 16. Agreement with The Meadows Psychiatric Center for educator services for the 2023-2024 and 2024-2025 school years at a cost of \$70 per day

It was moved by Donahoe, seconded by Ahern to approve Section 6C, Items 1-16.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts
 - 1. January \$1,898,944.09
- B. Student Activities
 - 1. January \$182,965.28
- C. Treasurer's Report
 - 1. January \$17,934,035.29
- D. Refunds Subtracted from Expenditures
 - 1. January

Account Description	Received From	Amount
Due To/From Cafeteria	FNS – Lunch	\$3,402.14
Due To/From Cafeteria	FNS – Breakfast/Needy	\$1,267.40
Due To/From Cafeteria	Lunch Hi/Low	\$102,227.99
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$32,110.09
Due To/From Cafeteria	State Breakfast Initiative	\$1,729.49
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$3,560.32
Due To/From Cafeteria	Payroll - 12/3 - 12/30/22	\$59,980.14
Due To/From Cafeteria	Fringe Benefits - December	\$5,786.22
Insurance Copay	Pay Date - 01/27/23	\$28,074.49
Insurance Copay	Individuals	\$669.27
Worker's Comp – District	WC Audit Refund	\$2,267.00
Early Retirement Benefits	AMCA	\$4,552.88
Supplies – MS	PBIS Fundraiser	\$215.00
Regular Programs – Technology	Student Obligation – HM	\$50.00

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Regular Programs – Technology	Student Obligation – MS	\$395.00
Special Ed – Titan Shoppe	Merchant CD	\$8,862.16
Custodian/Maintenance OT	PIAA / Kennywood	\$1,230.00
Security/Safety Services – HM	Community Basketball	\$1,148.00
Security/Safety Services – MS	Community Basketball	\$1,148.00
Transportation Homeless/Fosters	Pittsburgh Public SD	\$3,088.00
Contracted IT Director	Ford Business Refund	\$14,500.00
ROTC - Misc. Expenses	Air Force	\$1,527.85

E. Tax Collector's Report

1. January

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$621,640.83	N/A
Property Tax – Whitaker	Patricia Pasquantonio	\$31,787.31	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$94,037.53	\$1,501.97
Earned Income Tax – Whitaker	Jordan Tax Service	\$3,897.44	\$70.15
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$22,632.48	\$452.66
LST – West Mifflin	Legal Tax Service	\$129.32	N/A
Mercantile Tax – West Mifflin	Legal Tax Service	\$2,283.58	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$9,394.57	\$3,358.59
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$1,475.00	\$71.73
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$12,011.74	\$660.65
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$37,142.71	\$2,042.85
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$2,771.61	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$404.63	N/A
Del Realty Tax - Civil Action - West Mifflin	Legal Tax Service	\$39,476.39	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$1,130.09	N/A

It was moved by Kostelnik, seconded by Donahoe to approve Section 7, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify* Invoices/Bills Payable/Purchase Orders, as listed/presented

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-237	Delinquent PBT Commission	\$7,150.00
2. Legal Tax Services	WSD-238	Filing & Bank Fees, Postage,	\$475.94
		Parking and Notary Expenses	
3. Andrews and Price	3449	January Monthly Retainer	\$1000.00
4. Andrews and Price	3459,3444,3457,3451,	January Real Estate Related	\$3,780.00
	3462,3447,3445,3456,	Services	
	3453,3455,3450,3460,		
	3461,3443	9	
5. Andrews and Price	3452	January Middle School Litigation	\$168.00
6. Andrews and Price	3448,3454,3458,3463	January Other Professional	\$3,500.00
		Services	
7. Legal Tax Services	WSD-239	Filing Fees	\$410.93

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Donahoe, seconded by Squires to approve Section 8, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

9. DISTRICT OPERATIONS

Board Action to approve/ratify* items under District Operations, as listed/presented.

- A. 2023 Extended School Year (ESY) proposal and the posting of positions, as presented
- B. Clara Barton Community Based Instruction (CBI) Proposal, as presented
- C. Letter of Intent with the Champions Program, as presented
- D. Attendance at the PDE Data Summit in Hershey, PA; March 27-29, 2023; by Mrs. Haney, Mrs. Fouser, Mrs. Keller, Mrs. Thompson, and Mrs. Nicotero

It was moved by Kostelnik, seconded by Squires to approve Section 9, Items A-D.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

10. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify* Superintendent's Reports, as listed/presented.

- A. Home & School Visitor's Report January 2023
- B. Student Activities

	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
ID					
15130D	Greg Obsincs/MS	Kennywood Education Day/Kennywood Park	150	6-8	5/12/2023
15135N	Sgt. DiCerbo/HS	Gettysburg, State Capital, Flight 93 Memorial Tour/Gettysburg, Harrisburg	40	9-12	4/25/2023- 4/27/2023
*15137J	Melissa Prutz/HS	"A Midsummers Night's Dream in Harlem/O'Reilly Theatre, Pittsburgh	24	10-12	2/8/2023
*15145D	Brian Aufman/HS	Alstom/Bombardier site visit/West Mifflin	7	12	2/9/2023
15152T	John Inglis/HS	Food Bank Volunteering/Greater Pittsburgh Food Bank	12	12	2/22/2023
*15158L	Sgt. DiCerbo/HS	Community Service/Greater Pittsburgh Food Bank	40	9-12	2/16/2023
15174K	Jeffrey Kesser/HS	Elementary District Band Festival/Shaler Area HS	3	6	3/31/2023
15181M	Ashley Dreistadt/MS	Readers to Leaders/Homeville	30	4-5	2/17/2023
15182F	Deana Donovan/HS	Steel Center Tour & Observation/ Steel Center	25	9-10	3/2/2023
15183R	Deana Donovan/HS	Steel Center Tour & Observation/ Steel Center	25	9-10	3/9/2023
*15188A	Ashley Dreistadt/MS	Readers to Leaders/High School	15	4-5	2/15/2023
15206F	Tricia Hopchak/MS	Field Trip/Top Golf, Bridgeville	30	6	3/21/2023
15208T	Sgt. DiCerbo/HS	Recruiting Assistance Visit/New Castle HS AFJROTC	8	9-12	3/1/2023

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
MS Kindness	Gina Hilligsberg/ Shelley Bishop	Jeans Day, Random Acts of Kindness Day	Club Activities	2/17/2023
HS SAVE Promise	Lauren Rowe	Jeans Day	Club Activities	5/12/2023
HS Art	Lauren Rowe	Jeans Day	Club Activities	3/17/2023
*HS Pep	Ray Rost	Raffle Tickets to Pie a Principal	Club Activities	2/6/2023- 2/10/2023
MS Kindness	Gina Hilligsberg/ Shelley Bishop	Smencil Pencil Sales	Club Activities	2/28/2023- 3/3/2023 & 4/12/2023- 4/13-2023

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
83	HS Aux Gym, Pool	April 22, 23, 29, 30	Sandcastle Lifeguard
		May 6, 7, 13, 14	Training/Festival Fun Parks
		(8:00 AM – 4:00 PM)	(Joe Barron)
84	HS Classrooms	June 19, 20, 21, 22, 26, 27, 28, 29	WMASD ESY
		July 3, 5, 10, 11 12, 13	(Leah Sylvis)
		(9:00 AM – 12:00 PM)	
85	HS Pool	June 21, 28; July 5, 12	WMASD ESY
		(10:00 AM – 12:00 PM)	(Leah Sylvis)
86	HM Gym	March 1, 2, 3, 6, 7, 8, 9, 10, 13, 14,	Basketball/WM Community
		15, 16, 17, 20, 21, 22, 23, 24	Basketball Organization
		(5:00 PM – 8:00 PM)	(Leon Harrison)
87	MS Gym	March 1, 3, 6, 7, 9, 10, 13, 14, 15,	Basketball/WM Community
		16, 17, 20, 21, 22, 23, 24, 27, 28,	Basketball Organization
		29, 30 (5:00 PM – 8:00 PM)	(Leon Harrison)
88	HS Pool	March 1, 6, 8, 13, 15, 20, 22, 27, 29	Zumba Classes/ WM Pool &
		(6:30 PM – 7:30 PM	Aquatics (Laura Dolton)
89	HS Pool	March 7, 14, 28	Swim Lessons/WM Pool & Aquatics
		(5:15 PM – 7:15 PM)	(Laura Dolton)
90	HS Pool	March 9, 16, 30	Swim Lessons/WM Pool & Aquatics
		(5:15 PM – 9:00 PM)	(Laura Dolton)
91	HS Pool	March 1, 6, 8, 13, 15, 20, 22, 27, 29	Open or Adult Swim/WM Pool &
		(7:30 PM – 9:00 PM)	Aquatics (Laura Dolton)
92	HS Pool	March 14, 28	Open or Adult Swim/WM Pool &
		(7:15 PM – 9:00 PM)	Aquatics (Laura Dolton)
*93	Softball Field	February 13, 14, 15, 16, 17, 20, 21,	Conditioning/HS Softball
		22, 23, 24, 27, 28	(Erik Hilligsberg)
		March 1, 2, 3	
		(3:30 PM – 6:00 PM)	
94	HS Main Gym	March 27, April 17, May 8	Silks Workshops/HS Silks
		(3:00 PM – 4:30 PM)	(Julianne Washington)
95	HS Aux Gym	February 23, March 2, 9	Conditioning/MS Softball
		(3:00 PM – 4:30 PM)	(Chad Navarro)
97	HS Batting Cages	February 21, 27, March 6, 7, 13, 14,	Conditioning/Batting Practice/
		15, 17, 20, 21, 23	MS Softball
		(3:00 PM – 4:00 PM)	(Chad Navarro)
98	HS Main Gym, Gym	April 15 (8:45 AM – 2:00 PM)	Starlettes Clinic/HS Starlettes
	Lobby	A W 00 (0 00 AM 40 00 TH)	(Kayla Axelson)
775	HS Aux Gym	April 28 (8:30 AM – 12:00 PM)	Job Fair/HS Teachers

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			(Brian Aufman)	
848	HS Main Gym	April 1 (9:00 AM – 6:00 PM)	Super Saturday Basketball/WM	
	,		Community Basketball Organization	
			(Leon Harrison)	
861	HS Pool	March 8 (5:15 PM – 6:15 PM)	Swim Lessons/WM Pool & Aquatics	
		,	(Laura Dolton)	
876	HS Pool	March 23 (6:00 PM - 8:00 PM)	Open or Adult Swim/WM Pool &	
		,	Aquatics (Laura Dolton)	

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
15189B	Rachel Flinner/HS	PDE Conference/Hershey	3/1/2023-	\$235	No
			3/3/2023		
			3 days		
15212A	Noelle Haney/CB	PDE Data Summit/Hershey	3/27/2023-	\$1600	No
			3/29/2023		
			3 days		
15216T	April Nicotero/MS	PDE Data Summit/Hershey	3/27/2023-	\$469	No
			3/29/2023		
			3 days		
15217J	Dina Fouser	PDE Data Summit/Hershey	3/27/2023-	\$505	No
		-	3/29/2023		
			3 days		

It was moved by Englert, seconded by Donahoe to approve Section 10, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify* items under Professional Personnel, as listed.

A. Leaves of Absence

1. *Employee #338, Sabbatical leave of absence for the second semester of the 2022-2023 school year

B. Other

- 1. Brian Getz, High School Esports Club Sponsor, effective Friday, February 17, 2023
- 2. *Nikki Losteter, Middle School Yearbook Club Sponsor, for the second semester of the 2022-2023 school year

It was moved by Kostelnik, seconded by Squires to approve Section 11, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify* items under Non-Certified Personnel, as listed.

A. Leaves of Absence

- 1. *Employee #3617, Unpaid days on Friday, January 20, 2023; Tuesday, January 24, 2023; and Wednesday, February 8, 2023 (half-day PM)
- 2. *Employee #3699, Unpaid days on Thursday, January 26, 2023; Friday, January 27, 2023; Tuesday, February 7, 2023; and Thursday, February 9, 2023 (half-day AM)
- 3. *Employee #3473, Unpaid half-day in the PM on Thursday, February 2, 2023
- 4. *Employee #3491, Unpaid half-day in the PM on Tuesday, January 31, 2023 and Friday, February 3, 2023
- 5. *Employee #3441, Unpaid day on Friday, February 3, 2023
- 6. *Employee #3387, Unpaid day on Thursday, February 2, 2023
- 7. *Employee #3193, Unpaid day on Friday, February 3, 2023

B. Resignations

1. Monica Wallace, Part-time Paraeducator at the Middle School, effective Friday, February 10, 2023

C. Hires

1. Gina Grice, District Part-time (3 days/week) Paraeducator, effective Wednesday, February 22, 2023

D. Other

1. *Employee #3337, 3 days unpaid suspension beginning Tuesday, February 14, 2023 through Thursday, February 16, 2023

It was moved by Donahoe, seconded by Englert to approve Section 12, Items A-D.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

13. ATHLETIC PERSONNEL

Board action to approve/ratify* items under Athletic Personnel, as listed.

A. Resignations

1. Augie Landolina, Middle School Boys Assistant Track Coach, effective Monday, January 23, 2023

B. Hires

- Anna Kudla, Middle School Boys Assistant Track Coach, effective Friday, February 17, 2023
- 2. *Richard Minor, Middle School Girls Assistant Basketball Coach, effective Monday, January 23, 2023
- 3. Alyssa Bell, High School 2nd Assistant Softball Coach, effective Friday, February 17, 2023

It was moved by Kostelnik, seconded by Squires to approve Section 13, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Squires, Kostelnik and Blazevich voted "Aye". MOTION CARRIED

14. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Blazevich reported that there was nothing at this time.

15. EXECUTIVE SESSION DISCUSSION

Mr. Blazevich reported that there were Executive Sessions held to discuss legal and personnel matters

16. BOARD REPORTS

A. Committees

Committee reports were given at the Work Session.

B. Steel Center

Mrs. Kostelnik reported that the National Technical Honor Society will be holding a blood drive. Mr. Canavan and the collision repair team won 1st place at the annual pedal car challenge. And listed Students of the Month, Work Place Co-Ops and Skills USA Winners

17. SOLICITOR'S REPORT

Ms. Schrempf had no report for public session.

18. OLD BUSINESS

None

19. NEW BUSINESS

None

20. ADJOURNMENT

Meeting adjourned at 7:16 p.m.

Joseph M. Esper

Board Secretary/Business Manager