

**Thursday, February 16, 2023
Regular Meeting Agenda**

The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Student Board Representative Report

3. ADDENDUM – NOTED IN RED

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

- A. Board of Directors
Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. January 12, 2023 – Discussed Personnel and Legal Issues
- b. January 19, 2023 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. January 12, 2023 – Work Session
- b. January 19, 2023 – Regular Board Meeting

3. Updates to the following policies, Second Reading and approval:

- a. #011 Principles for Governance and Leadership
- b. #202 Eligibility of Nonresident Students
- c. #204 Attendance
- d. #217 Graduation
- e. #221 Dress and Grooming

- f. #233 Suspension and Expulsion
- g. #251 Students Experiencing Homelessness, Foster Care, and Other Educational Instability
- h. #810 Transportation

4. Meeting Schedule for the 2023/2024 School Year. Meetings will be held at the District's Administrative Offices (Council Chambers), 1020 Lebanon Road, West Mifflin, PA 15122. Work Sessions will begin at 6:00 p.m. and Regular Meetings will begin at 7:00 p.m.

Work Sessions (Thursdays)

- August 3, 2023
- September 14, 2023
- October 12, 2023
- November 9, 2023

- January 11, 2024
- February 8, 2024
- March 14, 2024
- April 11, 2024
- May 9, 2024
- June 13, 2024

Regular Meetings (Thursdays)

- August 10, 2023
- September 21, 2023
- October 19, 2023
- November 16, 2023
- December 5, 2023 (Tuesday) Reorg & Reg

- January 18, 2024
- February 15, 2024
- March 21, 2024
- April 18, 2024
- May 16, 2024
- June 20, 2024

- 5. Permission to advertise an RFP to replace all carpeting throughout the district with alternative flooring as deemed appropriate
- 6. The Real Estate Tax Assessment Appeals Program for the 2023 tax year, as presented
- 7. Resolution 2023-02: West Mifflin Area School District's Board of Directors intent to adopt a LERTA Resolution for a designated portion of the property that Menard's intends to purchase

B. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. December real estate tax refunds due for 2020, 2021 and 2022 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$58,003.66 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County
- 2. Authorize the Solicitor's office to settle the tax appeal docketed at BV-21-2121 at an assessed value amount of \$110,000 for 2021, 2022 and 2023

C. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

- 1. Quote from Marcia Brenner Associates for Behavior Plugin for PowerSchool SIS with set up and training from March 1, 2023 through February 29, 2024 at a cost of \$3,787.50
- 2. Quote from The A.G Mauro Company for one Hollow Metal Door with hinges for the High School Lab 1-3 at cost of \$1,090.00 per costars contract #008-289
- 3. Quote from The A.G Mauro Company for one Hollow Metal Door with hinges for the High School Laundry Room at cost of \$595.00 per costars contract #008-289
- 4. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the Middle School B-3 Dock at cost of \$2,075.00 per costars contract #008-289

5. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the High School Cafeteria at cost of \$8,620.00 per costars contract #008-289
6. Quote from The A.G Mauro Company for one Hollow Metal Door with finishing hardware for the High School Gym at cost of \$8,620.00 per costars contract #008-289
7. Proposal from PJ Services LLC for Labor and Material to install power and data lines in the Middle School Computer Lab at a cost of \$4,350.00
8. Proposal from TMR Roofing to repair the hole in the roof under the visitor's side bleachers at the High School Stadium at a cost of \$6,875.00
9. Proposal from TMR Roofing to repair punctures/rips/tears in the roof membrane over the Senior Hallway at the High School at a cost of 1,500.00
10. Proposal from TMR Roofing to repair the failed roof and gutter seams at the High School at a cost of \$1,275.00
11. Proposal from Siemens to upgrade the fire alarm system at Homeville Elementary at a cost of \$38,898.00
12. Quote from Allegheny Refrigeration Sales Co for a Cleveland Range Tilting Gas Kettle at a cost of \$39,125.00, subject to approval from The Pennsylvania Department of Education
13. Quote from Curran Taylor Inc. for a Convotherm Gas Combi Oven at a cost of \$28,816.28, subject to approval from The Pennsylvania Department of Education
14. Agreement with The Meadows Psychiatric Center for educator services for the 2023-2024 and 2024-2025 school years at a cost of \$70 per day

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

A. Secretary Receipts

1. January - \$1,898,944.09

B. Student Activities

1. January - \$182,965.28

C. Treasurer's Report

1. January - \$17,934,035.29

D. Refunds Subtracted from Expenditures

1. January

Account Description	Received From	Amount
Due To/From Cafeteria	FNS – Lunch	\$3,402.14
Due To/From Cafeteria	FNS – Breakfast/Needy	\$1,267.40
Due To/From Cafeteria	Lunch Hi/Low	\$102,227.99
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$32,110.09
Due To/From Cafeteria	State Breakfast Initiative	\$1,729.49

Due To/From Cafeteria	Fresh Fruit & Vegetables	\$3,560.32
Due To/From Cafeteria	Payroll – 12/3 – 12/30/22	\$59,980.14
Due To/From Cafeteria	Fringe Benefits – December	\$5,786.22
Insurance Copay	Pay Date – 01/27/23	\$28,074.49
Insurance Copay	Individuals	\$669.27
Worker's Comp – District	WC Audit Refund	\$2,267.00
Early Retirement Benefits	AMCA	\$4,552.88
Supplies – MS	PBIS Fundraiser	\$215.00
Regular Programs – Technology	Student Obligation – HM	\$50.00
Regular Programs – Technology	Student Obligation – MS	\$395.00
Special Ed – Titan Shoppe	Merchant CD	\$8,862.16
Custodian/Maintenance OT	PIAA / Kennywood	\$1,230.00
Security/Safety Services – HM	Community Basketball	\$1,148.00
Security/Safety Services – MS	Community Basketball	\$1,148.00
Transportation Homeless/Fosters	Pittsburgh Public SD	\$3,088.00
Contracted IT Director	Ford Business Refund	\$14,500.00
ROTC – Misc. Expenses	Air Force	\$1,527.85

E. Tax Collector's Report

1. January

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$621,640.83	N/A
Property Tax – Whitaker	Patricia Pasquantonio	\$31,787.31	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$94,037.53	\$1,501.97
Earned Income Tax – Whitaker	Jordan Tax Service	\$3,897.44	\$70.15
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$22,632.48	\$452.66
LST – West Mifflin	Legal Tax Service	\$129.32	N/A
Mercantile Tax – West Mifflin	Legal Tax Service	\$2,283.58	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$9,394.57	\$3,358.59
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$1,475.00	\$71.73
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$12,011.74	\$660.65
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$37,142.71	\$2,042.85
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$2,771.61	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$404.63	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$39,476.39	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$1,130.09	N/A

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-237	Delinquent PBT Commission	\$7,150.00
2. Legal Tax Services	WSD-238	Filing & Bank Fees, Postage, Parking and Notary Expenses	\$475.94
3. Andrews and Price	3449	January Monthly Retainer	\$1000.00
4. Andrews and Price	3459,3444,3457,3451, 3462,3447,3445,3456, 3453,3455,3450,3460, 3461,3443	January Real Estate Related Services	\$3,780.00
5. Andrews and Price	3452	January Middle School Litigation	\$168.00

6. Andrews and Price	3448,3454,3458,3463	January Other Professional Services	\$3,500.00
7. Legal Tax Services	WSD-239	Filing Fees	\$410.93

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2023 Extended School Year (ESY) proposal and the posting of positions, as presented

B. Clara Barton Community Based Instruction (CBI) Proposal, as presented

C. Letter of Intent with the Champions Program, as presented

D. Attendance at the PDE Data Summit in Hershey, PA; March 27-29, 2023; by Mrs. Haney, Mrs. Fouser, Mrs. Keller, Mrs. Thompson, and Mrs. Nicotero

10. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report – January 2023

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
15130D	Greg Obsincs/MS	Kennywood Education Day/Kennywood Park	150	6-8	5/12/2023
15135N	Sgt. DiCerbo/HS	Gettysburg, State Capital, Flight 93 Memorial Tour/Gettysburg, Harrisburg	40	9-12	4/25/2023-4/27/2023
*15137J	Melissa Prutz/HS	"A Midsummers Night's Dream in Harlem/O'Reily Theatre, Pittsburgh	24	10-12	2/8/2023
*15145D	Brian Aufman/HS	Alstom/Bombardier site visit/West Mifflin	7	12	2/9/2023
15152T	John Inglis/HS	Food Bank Volunteering/Greater Pittsburgh Food Bank	12	12	2/22/2023
*15158L	Sgt. DiCerbo/HS	Community Service/Greater Pittsburgh Food Bank	40	9-12	2/16/2023
15174K	Jeffrey Kesser/HS	Elementary District Band Festival/Shaler Area HS	3	6	3/31/2023
15181M	Ashley Dreistadt/MS	Readers to Leaders/Homeville	30	4-5	2/17/2023
15182F	Deana Donovan/HS	Steel Center Tour & Observation/Steel Center	25	9-10	3/2/2023
15183R	Deana Donovan/HS	Steel Center Tour & Observation/Steel Center	25	9-10	3/9/2023
*15188A	Ashley Dreistadt/MS	Readers to Leaders/High School	15	4-5	2/15/2023
15206F	Tricia Hopchak/MS	Field Trip/Top Golf, Bridgeville	30	6	3/21/2023
15208T	Sgt. DiCerbo/HS	Recruiting Assistance Visit/New Castle HS AFJROTC	8	9-12	3/1/2023

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
MS Kindness	Gina Hilligsberg/ Shelley Bishop	Jeans Day, Random Acts of Kindness Day	Club Activities	2/17/2023
HS SAVE Promise	Lauren Rowe	Jeans Day	Club Activities	5/12/2023
HS Art	Lauren Rowe	Jeans Day	Club Activities	3/17/2023
*HS Pep	Ray Rost	Raffle Tickets to Pie a Principal	Club Activities	2/6/2023- 2/10/2023
MS Kindness	Gina Hilligsberg/ Shelley Bishop	Smencil Pencil Sales	Club Activities	2/28/2023- 3/3/2023 & 4/12/2023- 4/13-2023

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
83	HS Aux Gym, Pool	April 22, 23, 29, 30 May 6, 7, 13, 14 (8:00 AM – 4:00 PM)	Sandcastle Lifeguard Training/Festival Fun Parks (Joe Barron)
84	HS Classrooms	June 19, 20, 21, 22, 26, 27, 28, 29 July 3, 5, 10, 11 12, 13 (9:00 AM – 12:00 PM)	WMASD ESY (Leah Sylvis)
85	HS Pool	June 21, 28; July 5, 12 (10:00 AM – 12:00 PM)	WMASD ESY (Leah Sylvis)
86	HM Gym	March 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24 (5:00 PM – 8:00 PM)	Basketball/WM Community Basketball Organization (Leon Harrison)
87	MS Gym	March 1, 3, 6, 7, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 27, 28, 29, 30 (5:00 PM – 8:00 PM)	Basketball/WM Community Basketball Organization (Leon Harrison)
88	HS Pool	March 1, 6, 8, 13, 15, 20, 22, 27, 29 (6:30 PM – 7:30 PM)	Zumba Classes/ WM Pool & Aquatics (Laura Dolton)
89	HS Pool	March 7, 14, 28 (5:15 PM – 7:15 PM)	Swim Lessons/WM Pool & Aquatics (Laura Dolton)
90	HS Pool	March 9, 16, 30 (5:15 PM – 9:00 PM)	Swim Lessons/WM Pool & Aquatics (Laura Dolton)
91	HS Pool	March 1, 6, 8, 13, 15, 20, 22, 27, 29 (7:30 PM – 9:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
92	HS Pool	March 14, 28 (7:15 PM – 9:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
*93	Softball Field	February 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 27, 28 March 1, 2, 3 (3:30 PM – 6:00 PM)	Conditioning/HS Softball (Erik Hilligsberg)
94	HS Main Gym	March 27, April 17, May 8 (3:00 PM – 4:30 PM)	Silks Workshops/HS Silks (Julianne Washington)
95	HS Aux Gym	February 23, March 2, 9 (3:00 PM – 4:30 PM)	Conditioning/MS Softball (Chad Navarro)
97	HS Batting Cages	February 21, 27, March 6, 7, 13, 14, 15, 17, 20, 21, 23 (3:00 PM – 4:00 PM)	Conditioning/Batting Practice/ MS Softball (Chad Navarro)
98	HS Main Gym, Gym Lobby	April 15 (8:45 AM – 2:00 PM)	Starlettes Clinic/HS Starlettes (Kayla Axelson)
775	HS Aux Gym	April 28 (8:30 AM – 12:00 PM)	Job Fair/HS Teachers (Brian Aufman)

848	HS Main Gym	April 1 (9:00 AM – 6:00 PM)	Super Saturday Basketball/WM Community Basketball Organization (Leon Harrison)
861	HS Pool	March 8 (5:15 PM – 6:15 PM)	Swim Lessons/WM Pool & Aquatics (Laura Dolton)
876	HS Pool	March 23 (6:00 PM – 8:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
15189B	Rachel Flinner/HS	PDE Conference/Hershey	3/1/2023-3/3/2023 3 days	\$235	No
15212A	Noelle Haney/CB	PDE Data Summit/Hershey	3/27/2023-3/29/2023 3 days	\$1600	No
15216T	April Nicotero/MS	PDE Data Summit/Hershey	3/27/2023-3/29/2023 3 days	\$469	No
15217J	Dina Fouser	PDE Data Summit/Hershey	3/27/2023-3/29/2023 3 days	\$505	No

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. *Employee #338, Sabbatical leave of absence for the second semester of the 2022-2023 school year

B. Other

1. Brian Getz, High School Esports Club Sponsor, effective Friday, February 17, 2023
2. *Nikki Losteter, Middle School Yearbook Club Sponsor, for the second semester of the 2022-2023 school year

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3617, Unpaid days on Friday, January 20, 2023; Tuesday, January 24, 2023; and Wednesday, February 8, 2023 (half-day PM)
2. *Employee #3699, Unpaid days on Thursday, January 26, 2023; Friday, January 27, 2023; Tuesday, February 7, 2023; and Thursday, February 9, 2023 (half-day AM)
3. *Employee #3473, Unpaid half-day in the PM on Thursday, February 2, 2023
4. *Employee #3491, Unpaid half-day in the PM on Tuesday, January 31, 2023 and Friday, February 3, 2023
5. *Employee #3441, Unpaid day on Friday, February 3, 2023

6. *Employee #3387, Unpaid day on Thursday, February 2, 2023

7. *Employee #3193, Unpaid day on Friday, February 3, 2023

B. Resignations

1. Monica Wallace, Part-time Paraeducator at the Middle School, effective Friday, February 10, 2023

C. Hires

1. Gina Grice, District Part-time (3 days/week) Paraeducator, effective Wednesday, February 22, 2023

D. Other

1. *Employee #3337, 3 days unpaid suspension beginning Tuesday, February 14, 2023 through Thursday, February 16, 2023

13. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations

1. Augie Landolina, Middle School Boys Assistant Track Coach, effective Monday, January 23, 2023

B. Hires

1. Anna Kudla, Middle School Boys Assistant Track Coach, effective Friday, February 17, 2023

2. *Richard Minor, Middle School Girls Assistant Basketball Coach, effective Monday, January 23, 2023

3. Alyssa Bell, High School 2nd Assistant Softball Coach, effective Friday, February 17, 2023

14. BOARD PRESIDENT'S CORRESPONDENCE

15. EXECUTIVE SESSION DISCUSSION

16. BOARD REPORTS

A. Committees

B. Steel Center

17. SOLICITOR'S REPORT

18. OLD BUSINESS

19. NEW BUSINESS

20. ADJOURNMENT