

Thursday, November 17, 2022
Regular Meeting Agenda

The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Student Board Representative Report

3. ADDENDUM

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. October 13, 2022 – Discussed Personnel and Legal Issues
- b. October 20, 2022 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. October 13, 2022 – Work Session
- b. October 20, 2022 – Regular Board Meeting

- B. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. Real estate tax refunds due for 2021 and 2022 to specified property owners of West Mifflin in the amount of \$23,635.01 as presented by the respective tax collector. The refunds are the result of changes in real estate tax assessment values established by Allegheny County

2. Substitution rates as follows:
 - a. Cafeteria - \$14.00
 - b. Secretary - \$14.50
 - c. Custodial - \$14.50
 - d. Paraeducator - \$15.00
 3. Addendum to the current Precision HR contract to reflect an increase in substitute rates as follows:
 - a. Secretary - \$19.58
 - b. Custodial - \$20.30
 - c. Paraeducator - \$20.25
- C. Purchasing/Contracting
- Board action to approve/ratify* items under Purchasing/Contracting, as listed/presented.*
1. *Licensing agreement with AMCA Systems, LLC for their TaxTrack software program to comply with 2022 Affordable Care Act (ACA) reporting requirements at a fee of \$2,850.00
 2. Agreement with Epic Communications for E Rate services for Year 26 (2023-2024) at a cost of 10% of the total amount spent on approved E Rate services as presented
 3. Quote from The A.G Mauro Company for 10 Sargent Door Closers and 5 Sargent Drop Brackets plus installation to repair doors at the High School at cost of \$7,470.00 per costars contract #008-289
 4. Quote from The A.G Mauro Company for complete replacement of the doors leading to the custodial storage area at the High School at cost of \$2,260.00 per costars contract #008-289. Payable from the ESSERS II Grant
 5. Quote from Johnston Controls to upgrade (6) six sprinkler water flow device systems that can't be properly tested because of deficiencies at a cost of \$16,494.25
 6. Quote from Johnston Controls to repair/replace (5) five deficient sprinkler backflow systems throughout the district at a cost of \$10,619.10
 7. Quote from Erzen Associates to install (9) nine Air Purification Units at the Fieldhouse at a cost of \$7,776.00. Payable from the ESSERS II Grant
 8. Quote from Erzen Associates to install (5) five Air Purification Units at the Stadium at a cost of \$4,320.00. Payable from the ESSERS II Grant
 9. Quote from Trigon Sports for a Titan Baseball WPIAL Champions 8' x 24' Banner at a cost of \$989.54
 10. Quote from Natale Sporting Goods for Fifty Under Armour Custom Graphite Game Jerseys at a cost of \$3,550.00
 11. Quote from Link Computer Corporation for One (1) Dell Latitude 5520 with BTX base computer, Ten (10) OptiPlex 5400 All-In-One Computers and One (1) Dell Wired KM300C Keyboard and Mouse at a cost of \$16,935.00 per PA COSTARS Hardware Contract 003-E22-583, Software Contract 006-E22-223 and Security/Surveillance Contract 040-E22-157. Payable from the Cafeteria Fund.

12. Quote from Mobilecom for Twenty-Four (24) Halo Smart Sensors and installation at the High School at a cost of \$46,532.00 per PA COSTARS contract 040-E22-124 pricing. Payable from the PCCD Grant.

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$3,645,535.93
- B. Student Activities - \$157,465.72
- C. Treasurer's Report - \$19,157,547.31
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch HI/Low	\$166,343.45
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$51,359.31
Due To/From Cafeteria	FNS – Lunch	\$5,474.80
Due To/From Cafeteria	FNS – Breakfast – Needy	\$2,028.90
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$2,583.67
Due To/From Cafeteria	Payroll – 10/07/22	\$28,928.80
Due To/From Cafeteria	Fringe Benefits 07/22 – 10/22	\$26,960.02
Insurance Copay	Pay Date – 10/07/22	\$57.23
Insurance Copay	Pay Date – 10/21/22	\$28,363.64
Early Retirement Benefits	AMCA	\$5,285.48
Tuition – Other LEA's	McKeesport SD	\$17,556.00
Supplies – MS	MS – Student Obligation	\$15.00
Regular Programs – Technology	MS – Student Obligations	\$125.00
Special Ed – AIU – Elementary	AIU	\$11,948.62
Special Ed – AIU – Secondary	AIU	\$11,948.62
Special Ed Transportation	Steel Valley Ride Share	\$4,752.00
Special Ed Tuition – Cyber/Charter	Young Scholars	\$5,542.61
Special Ed – Misc. Expenditures	WB Mason	\$291.20
Special Ed – Titan Shoppe	Merchant CD	\$2,547.61
Supplies – HS – Pre-K	HS Pre-K	\$490.00
Food – HS – Pre-K	HS Pre-K	\$210.00
Miscellaneous Expenditures	WM Alumni Association	\$4,187.96
Custodian Field House	Payroll Error	\$705.55
Telephone Service – District	Individual	\$71.53
Transportation Homeless/Foster	Allegheny County	\$23,868.00
Athletics – HS Supplies	Baseball Rings	\$399.00
ROTC – Supplies	Reimbursement	1,076.35

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$437,982.61	N/A
Property Tax – Whitaker	Patricia Pasquantonio	\$22,698.18	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$104,709.56	\$1,493.88
Earned Income Tax – Whitaker	Jordan Tax Service	\$6,064.94	\$97.89
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$21,698.00	\$433.96
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$565.00	\$11.30
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$14,095.78	\$4,165.05

Delinquent Realty Tax – Whitaker	Legal Tax Service	\$100.00	\$0.96
Delinquent LST Tax – West Mifflin	Legal Tax Service	\$22.22	\$1.22
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$31,436.66	\$1,729.02
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$49,309.69	\$2,712.03
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$2,828.23	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$249.63	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$51,558.94	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$0.37	N/A

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-230	Postage, Filing and Bank Fees	\$547.85
2. Andrews and Price	2185	October Monthly Retainer	\$1,000
3. Andrews and Price	2194, 2190, 2184	Real Estate Tax Appeals	\$518.00
4. Andrews and Price	2187	Middle School Litigation	\$1,624.00
5. Andrews and Price	2188, 2193, 2192, 2189, 2186, 2290, 2191	Other Professional Services	\$2,742.00
6. Andrews and Price	2195	West Mifflin Alumni Association	\$574.00
7. Legal Tax Service	WSD-231	BPT, LST and Mercantile Tax Commissions	\$13,217.60
8. Legal Tax Service	WSD-232	Filing Fees	\$1,120.34

B. Capital Projects Fund Invoice(s)

Payee	Invoice #	Description	Amount
None			

C. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

- A. Recognize the following additional Booster Groups/PTAs for the 2022-2023 school year. All documentation has been received per Policy #919.

Softball Boosters	Swim Team Boosters
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10. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report – October 2022

B. Student Services

1. Settlement Agreement for Student #13781, as presented.

C. Student Activities

ID	Staff/Bldgs.	Activity/Location	#Students	Grade(s)	Date
14890D	Justin Sickles/HS	Perryman Company Site Tour & Career Talk/Houston, PA	20	10-12	12/15/2022

14904K	Chelsea Joyce/HS	CBI Eat N Park/Homestead	20	9-12	11/21/2022
14922R	Brian Aufman/HS	Ski Club Day Trip/7 Springs Ski Resort	15	9-12	1/25/2023
14932A	Brian Aufman/HS	Snow Tubing Trip/7 Springs Ski Resort	30	9-12	1/10/2023
14932M	Brian Aufman/HS	Ski Club Day Trip/7 Springs Ski Resort	15	9-12	1/25/2023
14936T	Brian Aufman/HS	Snow Tubing Trip/7 Springs Ski Resort	30	9-12	2/9/2023
14938L	Brian Aufman/HS	Snow Tubing Trip/7 Springs Ski Resort	30	9-12	3/8/2023

D. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
HS Environmental	Christine O'Lare	Jeans Day	Club Activities	1/20/2023
HS National Honor Society	Jennifer Shields	Annual Dues	Club Activities	2022-2023 School Year

E. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
*37	HM Gym	November 14, 21 December 5, 12, 19 January 9, 16, 23, 30 February 6, 13, 20 (5:00 PM – 8:00 PM)	Conditioning/Liberatore Baseball Club (Mike Kosko)
*40	HS Weight Room	November 10, 14, 16, 21, 30 December 1, 5, 8, 12, 15, 19, 21 (4:00 PM – 5:30 PM)	Conditioning/HS Softball (Erik Hilligsberg)
42	HS Auditorium, Cafeteria	December 20 (3:00 PM – 8:00 PM)	Talent Show/HS AFJROTC (Sgt. DiCerbo)
45	HS Pool	December 5, 7, 12, 14, 19, 21 (6:30 PM – 7:30 PM)	Aqua Zumba/WM Pool & Aquatics (Laura Dolton)
46	HS Pool	December 5, 7, 12, 14, 19, 21 (7:30 PM – 9:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
47	HS Pool	December 13, 15 (5:30 PM – 8:30 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
48	HS Classroom, Cafeteria	December 11 (9:00 AM – 1:00 PM)	Brunch with Santa/HS Future Homemakers Club (Laura Dolton)
*49	MS Gym	November 7, 22, 29; December 13 (3:30 PM – 5:30 PM)	Conditioning/HS Softball (Erik Hilligsberg)
50	HM Cafeteria	February 8, March 8, April 12, May 10 (6:00 PM – 8:30 PM)	PTA Meetings/Homeville PTA (Jessica Parsons)
51	MS Gym	December 1, 2, 5, 6, 7, 8, 9, 12, 14, 15, 16, 19, 20, 21, 22 (5:00 PM – 8:00 PM)	Basketball/WM Community Basketball Organization (Leon Harrison)
52	HM Gym	December 1, 2, 6, 7, 8, 9, 13, 14, 15, 16, 20, 21, 22 (5:00 PM – 8:00 PM)	Basketball/WM Community Basketball Organization (Leon Harrison)
434	MS Cafeteria	December 15 (6:00 PM – 7:30 PM)	Sensitive Santa/SEPAC (Leah Sylvis)
455	HS Pool	December 8 (5:00 PM – 8:00 PM)	Swim Lessons and Registration/WM Pool & Aquatics (Laura Dolton)
462	HS Pool	November 30 (7:30 PM – 9:00 PM)	Open or Adult Swim/ WM Pool & Aquatics (Laura Dolton)

483	MS Gym	December 13 (5:30 PM – 8:00 PM)	Basketball/WM Community Basketball Organization (Leon Harrison)
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F. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*14869J	Kelly Bandik/CB	K-STEM Institute/AIU-Waterfront	10/27/2022 1/26/2023 2/28/2023 3 days	\$0	Yes
*14881J	John Inglis/HS	School and Community Partner Meeting/Penn State Greater Allegheny	11/4/2022 1 day	\$0	No
*14906A	Greg Obsincs/MS	Elementary School/Middle School Science Olympiad Program/Pittsburgh	11/17/2022 1 day	\$0	Yes
14918F	Joseph Esper/Admin	PASBO Conference/Pocono Manor, PA	03/14/2023 – 03/17/2023 4 days	\$1,000	No
14920T	Jo Ann DeClair/Admin	PDE Data Summit/Hershey, PA	3/26/2023 – 3/29/2023 4 days	\$1,500	No
14921J	Karen McClain/Admin	PDE Data Summit/Hershey, PA	3/26/2023 – 3/29/2023 4 days	\$300	No
14924A	Mark Zidek/Admin	PASBO Conference/Pocono Manor, PA	03/14/2023 – 03/17/2023 4 days	\$768	No
14927P	Melissa Fulmer/HS	Fall '22 ELATE Roll-Alike Meeting/Mt. Lebanon HS	12/9/2022 1 day	\$0	Yes
14928T	Amy Pappafava/HS	Fall '22 ELATE Roll-Alike Meeting/Mt. Lebanon HS	12/9/2022 1 day	\$0	Yes
14929J	Amanda Monzak/CB	Gifted Bootcamp/AIU-Waterfront	1/11/2023 1 day	\$0	No
14930D	Corinne Householder/MS	Life Science Institute for Secondary Teachers (Day 2)	2/7/2023 1 day	\$0	Yes
14931K	Corinne Householder/MS	Life Science Institute for Secondary Teachers (Day 3)	3/28/2023 1 day	\$0	Yes

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. Employee #3636, Unpaid day on Wednesday, November 9, 2022

B. Resignations

1. Employee #1979 effective Friday, December 23, 2022

C. Hires/Transfers

1. Ashley Dreistadt, transfer to Middle School 4-5 Autistic Support Teacher, effective Friday, November 18, 2022

2. Carly Fiebig, Full-Time Special Education Teacher at the Middle School, effective Friday, November 18, 2022. Placement will be on the Bachelor's Scale, Step 1 and Ms. Fiebig will receive all entitled benefits of a professional teaching employee

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. Employee #2232, according to the provisions of the Family Medical Leave Act (FMLA), with the dates to be determined beginning Monday, November 21, 2022 through Tuesday, February 21, 2023

B. Hires/Transfers

1. *Ramona Stanoszek, transfer from Middle School Class I 4-hour Cafeteria General Worker position to the posted position of Middle School Class I 5-hour Cafeteria General Worker, effective Tuesday, November 1, 2022 (senior qualified bidder)
2. Danielle Berardino, District Part-Time Paraeducator, effective Monday, November 21, 2022

C. Other

1. Additional Security Staff for the 2022-2023 school year:

Christopher Henderson	Raymond Glaze
Darrell Burroughs	

13. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations

1. Miranda Ferguson, Middle School Assistant Girls Basketball Coach, effective Tuesday, October 25, 2022
2. Kyra Kuzma, Middle School Girls Softball Coach, effective Monday, November 7, 2022
3. Amber Cook, High School 2nd Assistant Girls Softball Coach, effective Monday, November 14, 2022

B. Hires

1. *Tyra James, High School Girls 2nd Assistant Basketball Coach effective Friday, October 28, 2022

C. Other

1. Jacob Reinheimer, resign as Middle School Girls Softball Volunteer Coach, effective Monday, November 7, 2022
2. John Fulmore, approve as High School Indoor Track Volunteer Coach, effective Friday, November 18, 2022

3. Erik Hilligsberg, High School Softball Coach, attend the PA Coaches Clinic, January 13-14, 2023, at the Doubletree Hotel in Greentree, cost of \$103.

14. BOARD PRESIDENT’S CORRESPONDENCE

15. EXECUTIVE SESSION DISCUSSION

16. BOARD REPORTS

- A. Committees
- B. Steel Center

17. SOLICITOR’S REPORT

18. OLD BUSINESS

19. NEW BUSINESS

20. ADJOURNMENT