

**Thursday, April 20, 2023
Regular Meeting
Minutes**

The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting began at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Matthew Blazeovich, Debra Kostelnik, Judith Ahern, Mark Donahoe, Gina Englert, Jonathan Mattis, Kevin Squires and Mark Yuhas

Officials Present: Jeffrey Soles, Jeffrey Solomon, Joseph Esper, Mark Zidek and Russell Lucas

2. PRESENTATIONS

- A. Student Board Representative Report
 - Nick Kosuda reported that Student Council has their new council for next year, and gave a report on the end of year Senior events.

3. ADDENDUM

It was moved by Englert, seconded by Kostelnik to add addendum items to the April 20, 2023 Regular Meeting Agenda.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - Sgt DiCerbo, Jake Bradich, Henry Mannella, Gene Staudt, Cristian Davis, Dean Spade, Lorenzo Smith, Beth Pienkoski, Claudine Walasik, Gina Caito, Casey Hindman, and Jerald Berger spoke in favor of extending Sgt DiCerbo's contract and allowing him to have the retirement incentive.
 - Harry Thompson spoke about the sound system in Council Chambers and getting the public's opinion on major decisions before casting a vote.
 - Diane Stanesic had questions about the 460 computers, and the Arts Festival, and commented on the Castagna appeal and Sgt DiCerbo's contract.
 - Jay Grossic spoke about running for school board.

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. March 16, 2023 – Discussed Personnel and Legal Issues
- b. March 23, 2023 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. March 16, 2023 – Work Session
- b. March 23, 2023 – Regular Board Meeting

3. Updates to the following policies, Second Reading and approval:

- a. #137 Home Education Programs
- b. #137.1 Extracurricular Participation by Home Education Students
- c. #137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students
- d. #137.3 Participation in Career and Technical Education Programs by Home Education Students

4. Permission to advertise an Invitation for Bid for (460) four hundred and sixty Dell computers.

5. Resolution 2023-03: Act 57 – Requiring tax collectors, including delinquent tax collectors, to wave penalties, fees, interest, and other charges for homeowners who purchased their home within the prior 12 months and did not receive a real estate tax bill in the mail.

6. Permission to advertise an Invitation for Bid for removal and replacement of the High School Stage Floor.

7. Permission to advertise an Invitation for Bid for updating and replacement of the High School LGI room's equipment. (Addendum Item)

It was moved by Squires, seconded by Donahoe to approve Section 6A, Items 1-7.

Roll Call: Ahern, Donahoe, Englert (Voted "No" to 6.A.4), Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye". MOTION CARRIED

B. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. December real estate tax refunds due for 2020, 2021 and 2022 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$32,301.65 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County.

It was moved by Donahoe, seconded by Ahern to approve Section 6B, Item 1.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye". MOTION CARRIED

C. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Quote from PowerSchool for renewal of Enrollment Express, Ecollect Forms and SIS State Date Validation from July 1, 2023 through June 30, 2024 at a cost of \$16,492.41.
2. Quote from PowerSchool for renewal of Schoology LMS subscription from July 1, 2023 through June 30, 2024 at a cost of \$15,246.54.
3. Quote from PowerSchool for renewal of SIS Enterprise Management Service from August 22, 2023 through June 30, 2024 at a cost of \$7,320.00.
4. It is recommended the Board authorize a Bid Opening at 10:00 AM on Monday, May 1, 2023 for the following supplies: Art, General School and Office, Graphic Arts, Health, Home Economics, Lumber, Physical Education, Science, Miscellaneous Classroom Supplies, Baseball, Girls & Boys Basketball, Boys and Girls Cross Country, Football, Softball, Boys and Girls Soccer, Boys and Girls Track, Volleyball, Wrestling, Boys Tennis, Athletic First Aid Supplies, and Tech Education.

Due to the excessive number of bids received by the Board Secretary, it is recommended that the bids be accepted and referred to the Administration for tabulation and recommendation for award.

5. Savvas grades 4-8 six-year print and digital subscription of Elevate Science starting July 1, 2023 at a cost of \$181,806.25.
6. McGraw Hill grades 9-12 six-year print and digital subscription of Inspire Science Biology starting July 1, 2023 at a cost of \$108,307.33.
7. Cengage Learning six-year print and digital subscription for 30 students of General Chemistry starting July 1, 2023 at a cost of \$6,583.50.
8. Cengage Learning six-year print and digital subscription for 20 students of Physics for Scientists and Engineers starting July 1, 2023 at a cost of \$4,403.05.
9. Agreement with Precision HR for substitute services for the 2023-2024 school year with no increases in substitute rates.
10. Quote from Sean McGuire to install eleven (11) electrical receptacles in the stadium locker rooms for Air Purifiers at a cost of \$4,535.20.
11. Quote from Winandy Greenhouse Company for two (2) New Essick/Champion side draft evaporative cabinet coolers at a cost of \$6,370.00.
12. Agreement with KCE Champions LLC for Child Care Services as presented.

It was moved by Donahoe, seconded by Yuhas to approve Section 6C, Items 1-12.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$2,595,731.58
- B. Student Activities - \$194,481.51
- C. Treasurer's Report - \$12,498,724.53
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch HI/Low	\$108,550.77
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$31,480.98
Due To/From Cafeteria	FNS – Lunch	\$3,612.42
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,242.70
Due To/From Cafeteria	State Breakfast initiative	\$1,699.11
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$5,460.08
Due To/From Cafeteria	Payroll – 1/1/23 – 2/24/23	\$109,020.03
Due To/From Cafeteria	Fringe Benefits – Jan & Feb	\$11,572.44
Due To/From Cafeteria	Payroll – 3/1/23 – 3/31/23	\$56,854.81
Due To/From Cafeteria	Fringe Benefits – March	\$5,786.22
Insurance Copay	Pay Date – 03/24/23	\$29,367.11
Insurance Copay	Individual	\$338.54
Early Retirement Benefits	AMCA	\$4,516.88
Regular Programs – Supplies – HS	Canteen Account	\$4,495.66
Regular Programs – Technology	HM – Student Obligations	\$300.00
Regular Programs – Technology	HS – Student Obligations	\$30.00
Regular Programs – Technology	MS – Student Obligations	\$180.00
Special Ed – Tuition – Other	Bradley Center	\$2,317.68
Special Ed – Titan Shoppe	Merchant CD	\$11,551.76
Tuition – Steel Center	Duquesne SD	\$28,647.20
Custodian/Maintenance OT	ABC Dance	\$540.00
Custodian/Maintenance OT	The Dance Company	\$540.00
Bldg. & Grounds – Supplies – HS	ABC Dance	\$30.00
Transportation Homeless/Foster	Allegheny County	\$27,558.00
Activities – Salaries	ABC Dance	\$810.00
Activities – Salaries	The Dance Company	\$540.00
Safety/Security Services – District	ABC Dance	\$123.00
Safety/Security Services – District	The Dance Company	\$123.00
Misc. Expenses – Stage Crew	ABC Dance	\$540.00
Misc. Expenses – Stage Crew	The Dance Company	\$170.00
Spring Musical	Ticket Sales	\$6,553.50
Spring Musical	Program Ads	\$1,038.00
Spring Musical	Program Ads	\$5,395.00
Spring Musical	Stripe Revenues	\$7,635.18

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	West Mifflin Borough	\$1,097.33	N/A

Earned Income Tax – West Mifflin	Jordan Tax Service	\$160,363.70	\$2,768.77
Earned Income Tax – Whitaker	Jordan Tax Service	\$9,137.83	\$163.37
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$15,620.38	\$312.41
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$400.00	\$8.00
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$27,851.04	\$2,776.18
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$775.00	\$666.80
Delinquent LST Tax – West Mifflin	Legal Tax Service	\$4.20	\$0.23
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$1,034.59	\$56.90
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$23,288.86	\$1,280.86
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$13.16	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$262.69	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$12,923.24	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$10,196.50	N/A

It was moved by Kostelnik, seconded by Donahoe to approve Section 7, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhás, Kostelnik and Blazeovich voted “Aye”.
MOTION CARRIED

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-242	Postage, Filing, Notary and Bank Fees	\$722.05
2. Legal Tax Service	WSD-243	Business Privilege, Local Services, Mercantile Tax Commissions	\$7,624.04
3. Andrews and Price	4250	March Monthly Retainer	\$1,000.00
4. Andrews and Price	4260,4256,4246,4245, 4244,4243	March Real Estate Related Services	\$1,200.00
5. Andrews and Price	4252	March Middle School Litigation	\$42.00
6. Andrews and Price	4249,4254,4258,4257, 4255,4259,4247,4253, 4251,4248	March Other Professional Services	\$4,130.00
7. Legal Tax Service	WSD-#244	Filing Fees	\$172.72

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Donahoe, seconded by Squires to approve Section 8, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhás, Kostelnik and Blazeovich voted “Aye”.
MOTION CARRIED

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2023 Summer Work Schedule, as presented

B. Agreement and Job Descriptions with the Confidential Administrative Assistants, effective July 1, 2023 through June 30, 2028, as presented

C. Increase the Lifeguards hourly rate to \$14.00 per hour (Addendum Item)

It was moved by Ahern, seconded by Kostelnik to approve Section 9, Items A-C.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted “Aye”.
MOTION CARRIED

10. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

A. Home & School Visitor’s Report – March 2023

B. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
15363K	Alexis Zywan/HS	PASC State Conference/Altoona HS	6	9-12	9/22/2023-9/23/2023
15368T	Danielle Onuffer/HM	Field Trip/Carnegie Science Center	92	2	5/12/2023
15371M	Jennifer Terzich/CB	Field Trip/Critter Country Animal Farm	54	3	5/23/2023
15372R	Jill Jakub/CB	Field Trip/Carnegie Science Center	45	2	5/4/2023
15390K	Amy Krek/HM	Field Trip/Triple B Farm	85	K	5/3/2023
15392T	Deana Wallace/HS	STARS Prom/Salvatore’s Events	16	11-12	5/10/2023
15401J	Deana Wallace/HS	AllSTARS Baseball Day/ Miracle League Field	20	9-12	5/24/2023
15413J	April Nicotero/MS	Carpet Slide Park/North Hills	160	5	5/15/2023
15414C	Michele Marks/MS	Field Trip/Zone 28, Pittsburgh	150	7	5/23/2023
15416T	Chelsea Joyce/HS	STARS Picnic/TJ High School	25	9-12	4/26/2023
*15429B	Lynne Ulery/MS	Reward Movie/AMC Waterfront	50	6	4/19/2023
15433P	Kevin Kocher/HS	Jersey Boys Musical/Byham Theater	100	9-12	5/4/2023
15454F	Jill Vecchio/HS	Heinz History Center/Pittsburgh (Addendum Item)	26	11	5/1/23
15455P	Jennifer Shields/HS	Partner UP Super Day Interviews/ Pittsburgh (Addendum Item)	7	12	5/10/23

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*HS Tri-M	Melissa Prutz	Music In Our Schools Month Concert	Donation to EF Music Dept	3/29/2023
*HS Starlettes	Kayla Axelson	Dance Clinic	Starlettes’ accounts	4/15/2023

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
*121	HS Main Gym	April 4, 6, 11, 13, 18, 20, 25, 27 May 4, 9, 11, 16, 18, 23, 25 (5:00 PM – 8:00 PM)	Conditioning/HS Boys Basketball (Scott Stephenson)
122	HS Main Gym	June 6, 7, 8, 13, 14, 15, 20, 21, 22, 27, 28, 29; July 11, 12, 13, 18, 19, 20, 25, 26, 27; August 1, 2, 3, 8, 9, 10 (11:00 AM – 2:00 PM)	Conditioning/HS Boys Basketball (Scott Stephenson)
123	HS Main Gym	September 12, 13, 14, 19, 20, 21, 26, 27, 28 (3:00 PM – 6:00 PM)	Conditioning/HS Boys Basketball (Scott Stephenson)
124	ST Parking Lot, Restrooms	June 24 (9:00 AM – 3:00 PM)	First Responder Festival/WM Community Foundation (Ray Rost)
125	HS Auditorium Lobby, Back Parking Lot	September 16 (9:00 AM – 3:00 PM)	Community Art Festival/WM Community Foundation (Ray Rost)
126	HS Pool	May 4, 11, 18 (5:15 PM – 7:15 PM)	Swim Lessons/WM Pool & Aquatics

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			(Laura Dolton)
127	HS Pool	May 1, 3, 8, 10, 15, 17, 22, 24 (6:30 PM – 7:30 PM)	Zumba Classes/WM Pool & Aquatics (Laura Dolton)
128	HS Pool	May 1, 3, 8, 10, 15, 17, 22, 24 (7:30 PM – 9:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
129	HS Pool	May 2, 16 (6:00 PM – 8:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
130	ST Turf Field	June 1, 5, 6, 8, 12, 13, 14, 15, 19, 20, 21, 22; July 5, 6, 31; August 1, 2, 3 (9:00 AM – 11:00 AM)	Conditioning/HS Boys Soccer (Chad Perry)
131	ST Turf Field	June 26, 28; July 10, 11, 12, 13, 24, 25, 26, 27 (5:00 PM – 7:00 PM)	Conditioning/HS Boys Soccer (Chad Perry)
132	ST Practice Field	June 27, 29 (5:00 PM – 7:00 PM)	Conditioning/HS Boys Soccer (Chad Perry)
*1298	FH Baseball Field	April 15 (10:00 AM – 6:00 PM)	Intercollegiate Athletics/Penn State Greater Allegheny Athletics (Jason Broadwater)
1354	HS Classroom	April 29 (8:30 AM – 1:30 PM)	Mock AP Testing/HS Teachers (John Moritz)

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
15426R	Kennedy Figas/MS	Title III ESL Workshop/ AIU Waterfront	4/21/2023 1 day	\$0	Yes
15438C	Megan Reynolds/CB	PBIS Coaches Celebration/ AIU Waterfront	5/9/2023 .5 day	\$0	Yes
*15451J	Jennifer Shields/HS	CERT/CMY Cyber Security STEM+C Corporate Immersion Experience/Consortium for Public Education	4/19/2023 1 day	\$0	No

It was moved by Mattis, seconded by Yuhas to approve Section 10, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich (Voted “No” to 10.D.125) voted “Aye”. MOTION CARRIED

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Resignations

1. Leah Olivier, Middle School ELA Teacher, effective Wednesday, May 31, 2023
2. Shelby Meneely, Titan Cyber Academy Special Education Teacher, effective Tuesday, May 23, 2023

B. Hires/Transfers

1. ESY Program Teachers; June 19, 2023 through July 13, 2023 (Monday-Thursday, not July 4, 2023); 8:30 AM-12:30 PM; \$30.50/Hour (2022-23 Homebound rate); In-Service Day on June 16, 2023, 9:00 AM-12:00 PM

Nina Ruffing (Lead Teacher)	Adrienne Martell (Special Education)
Kyra Kuzma (Special Education)	Mary Bekavac (Special Education)
Ashley Dreistadt (Special Education)	Noelle Ohnhaus (Art)

It was moved by Donahoe, seconded by Mattis to approve Section 11, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3304, Unpaid day on Tuesday, March 28, 2023 (half-day AM)
2. *Employee #3441, Unpaid days on Wednesday, March 15, 2023; Wednesday, March 29, 2023
3. *Employee #3617, Unpaid days on Tuesday, March 14, 2023; Friday, March 24, 2023
4. *Employee #1619, Unpaid day on Wednesday, March 22, 2023
5. *Employee #3193, Unpaid day on Tuesday, March 21, 2023
6. *Employee #3491, Unpaid days on Friday, March 10, 2023 (half-day PM); Wednesday, March 15, 2023; Monday, April 3, 2023
7. *Employee #3684, Unpaid day on Wednesday, March 29, 2023
8. *Employee #3561, beginning April 8, 2023 through April 7, 2024, under the provisions of the Family Medical Leave Act (FMLA), with dates to be determined as needed

B. Resignations

1. Employee #3699, effective Monday April 3, 2023

C. Hires/Transfers

1. ESY Program Paraeducators, June 19, 2023 through July 13, 2023 (Monday-Thursday, not July 4, 2023); 8:30 AM-12:30 PM; Individual's 2022-2023 hourly rate as stated in current SEIU contract; In-Service Day on June 16, 2022, 9:00 AM-12:00 PM

Debbie Oliverio	Paula Ouahabi
Lori Jordan	Christy Lilly
Jessica Didjunas	Chrystal Faith
Linda Gilarski	Danielle Berardino
Hind Alani	

2. Mia DiBello, ESY Program Paraeducator, June 19, 2023 through July 13, 2023 (Monday-Thursday, not July 4, 2023); 8:30 AM-12:30 PM; In-Service Day on June 16, 2023, 9:00 AM-12:00 PM; at the current substitute rate of \$15.00/hour
3. Christina Parrish, Full-time Class I Custodian at the Middle School, 11:00 PM – 7:00 AM shift, effective Monday, April 24, 2023
4. Michelle Thorpe, Class I Cafeteria General Worker at the High School, 9:15 AM – 1:15 PM shift, effective date to be determined

It was moved by Donahoe, seconded by Englert to approve Section 12, Items A-C.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

13. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations/Terminations

1. Vincenzo Steele, Middle School Head Football Coach, effective Wednesday, April 19, 2023
2. Luke Nasiadka, Middle School Assistant Football Coach, effective Wednesday, April 19, 2023

B. Other

1. Luke Nasiadka, High School Volunteer Football Coach, effective Friday, April 21, 2023

It was moved by Kostelnik, seconded by Donahoe to approve Section 13, Items A-B.

Roll Call: Ahern, Donahoe, Englert, Mattis, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

14. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Blazeovich reported that there was nothing at this time.

15. EXECUTIVE SESSION DISCUSSION

Mr. Blazeovich reported that there were Executive Sessions held to discuss legal and personnel matters.

16. BOARD REPORTS

A. Committees

Committee reports were given at the Work Session

B. Steel Center

Mrs. Kostelnik reported that students and staff members from Steel Center will participate in the Technical School Education day in Harrisburg, and listed Students of the Month. Mrs. Kostelnik mentioned the National Technical Honor Society's blood drive and animal supply and food drive. Also, there will be a career signing event at PNC Park in the end of April.

17. SOLICITOR'S REPORT

Mr. Lucas had no report for public session.

18. OLD BUSINESS

None

19. NEW BUSINESS

None

20. ADJOURNMENT

Meeting adjourned at 8:03 p.m.

Joseph M. Esper
Board Secretary/Business Manager