

**Thursday, October 20, 2022
Regular Meeting
Minutes**

The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting began at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Matthew Blazeovich, Debra Kostelnik, Judith Ahern, Mark Donahoe, Gina Englert, Kevin Squires and Mark Yuhas

Officials Present: Jeffrey Soles, Jeffrey Solomon, Joseph Esper, Mark Zidek and Russell Lucas

2. PRESENTATIONS

- A. Student Board Representative Report
 - Nick Kosuda spoke about planning the semi-formal, possibly changing the color of the gowns for graduation, Future Homemakers are planning breakfast with Santa, TLC is planning for the Borough's Halloween picnic, the food drive, and Powderpuff Football.
 - Ricardo Lizarraga spoke about planning prom, which will be held on May 12, 2022 at the Science Center, and planning for possible Junior and Sophomore class trips.

3. ADDENDUM

It was moved by Donahoe, seconded by Ahern to add addendum items to the October 20, 2022 Regular Meeting Agenda.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - Jay Goonetilleke had questions about the PowerSchool subscription, the Secretary's Receipts, and the Treasurer's Report.
 - Theresa Sekely spoke in favor of creating a 4th & 5th Grade Autistic Support teacher.
 - Diane Stanesic spoke in favor of creating a 4th & 5th Grade Autistic Support teacher.

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. September 15, 2022 – Discussed Personnel and Legal Issues
- b. September 22, 2022 – Discussed Personnel and Legal Issues
- c. October 5, 2022 – Discussed School District Safety

2. Approval of Minutes

- a. September 15, 2022 – Work Session
- b. September 22, 2022 – Regular Board Meeting

3. Nicholas Kosuda and Riley Boehm as Student Board Representatives for the 2022-2023 School Year

4. Updates to the following policies, Second Reading and approval:

- a. #236.1 Threat Assessment
- b. #805 Emergency Preparedness and Response
- c. #805.2 School Security Personnel
- d. #808 Food Services

5. Authorization for the Board Secretary to cast the following votes for the PSBA Officer Elections.

- A. President Elect – Michael Gossert
- B. Vice president – Allison Mathis
- C. Trustee Seat 1 – Kathy K. Swope
- D. Trustee Seat 2 – Roberta M. Marcus

It was moved by Kostelnik, seconded by Squires to approve Section 6A, Items 1-5.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhos, Kostelnik and Blazeovich voted "Aye".

MOTION CARRIED

B. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. Real Estate tax refunds due for 2022 to specified property owners of West Mifflin in the amount of \$62,865.48 as presented by the respective tax collector. The refunds are the result of changes in real estate tax assessment values established by Allegheny County
- 2. Annual Act 1 mailing to residential property owners notifying them of the existence of the school district's homestead and farmstead exclusion program at an estimated cost of \$1,500 coordinated by Allegheny Intermediate Unit #3

It was moved by Donahoe, seconded by Ahern to approve Section 6B, Items 1-2.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhos, Kostelnik and Blazeovich voted "Aye".

MOTION CARRIED

C. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

October 20, 2022

1. Powerschool PD+ subscription, SIS Maintenance and Support from November 15, 2022 through November 14, 2023 at a cost of \$21,652.72
2. *PDQ subscription from October 5, 2022 to October 4, 2023 at a cost of \$1,050.00
3. Agreement with Children’s Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems for Educational Services at Custer City Private School from July 1, 2022 to June 30, 2033 at the following daily rates: Special Education \$331.40, Life Skills \$249.46 and Autistic Education \$292.08 with Speech Services billed at \$28.75 per 15 minutes
4. Business Subscription with Baldwin EMS for 2023 to provide ambulance services for school district employees at a cost of \$500.00

It was moved by Donahoe, seconded by Englert to approve Section 6C, Items 1-4.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhos, Kostelnik and Blazeovich voted “Aye”.
MOTION CARRIED

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$5,910,995.60
- B. Student Activities - \$153,919.18
- C. Treasurer’s Report - \$19,848,720.85
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Due To/From Cafeteria	P-EBT Local Admin Fund	\$628.00
Due To/From Cafeteria	Payroll – 5/21/21-7/2/21	\$99,346.67
Due To/From Cafeteria	Payroll – 21-22 SY	\$625,177.57
Due To/From Cafeteria	Payroll – 7/15/22-9/23/22	\$72,186.65
Due To/From Cafeteria	Fringe Benefits – 21-22 SY	\$78,734.47
Due To/From Cafeteria	UC/WC/Misc.	\$248,784.00
Insurance Copay	Pay Date – 09/23/22	\$28,343.13
Insurance Copay	Individual	\$69.27
Insurance Copay	Individual	\$24.38
Early Retirement Benefits	AMCA	\$5,285.48
Tuition – Cyber/Charter School	Reach Cyber Charter	\$8,438.11
Tuition – Cyber/Charter School	21 st Century Cyber	\$3,623.11
Regular Programs – Technology	HS – Student Obligations	\$850.00
Regular Programs – Technology	MS – Student Obligations	\$185.00
Special Ed – Titan Shoppe	Merchant CD	\$864.36
Property & Liability Insurance	Fisher Insurance	\$522.00
Insurance Claim – CB PA System	Liberty Mutual	\$7,995.00

E. Tax Collector’s Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$5,659,639.45	N/A
Property Tax – Whitaker	Patty Pasquantonio	\$353,679.30	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$152,077.74	\$2,663.39

Earned Income Tax – Whitaker	Jordan Tax Service	\$8,276.97	\$156.43
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$28,490.81	\$569.83
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$357.50	\$7.15
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$34,068.71	\$4,944.64
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$600.00	\$185.46
Delinquent LST Tax – West Mifflin	Legal Tax Service	\$6.45	\$.35
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$3,961.49	\$217.88
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$65,179.22	\$3,584.86
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$525.99	N/A
Del Realty Tax – Civil Action – W Mifflin	Legal Tax Service	\$44,082.51	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$3,064.37	N/A

It was moved by Donahoe, seconded by Kostelnik to approve Section 7, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service, Inc.	WSD-227	Filing Fees	\$293.66
2. Jonathan R. Hess	n/a	1st installment – Real Estate	\$2,176.00
3. *Paul A. Fisher	00308	Auto Endorsement Café Van	\$1,373.00
4. Legal Tax Service, Inc.	WSD-228	Parking, Filing, Banking, Notary Fees and Postage	\$310.76
5. Andrews and Price	September, 2022	Legal Fees	\$2,110.00
6. Legal Tax Service, Inc.	WSD-229	Filing Fess	\$969.54
7. Paul Fisher Insurance	00312	Jonathan Hess Bond	\$1,604.00
8. Dodaro, Matta & Cambest	11018	September Residential Tax Appeals	\$1,069.50
9. Dodaro, Matta & Cambest	11021	September Other Professional Services.	\$1,296.00
10. Dodaro, Matta & Cambest	11025	July & August Real Estate tax Appeals	\$1,818.00
11. Dodaro, Matta & Cambest	11066	September Other Professional Services	\$846.00
12. Dodaro, Matta & Cambest	11067	September Monthly Retainer	\$9,000.00
13. Dodaro, Matta & Cambest	11068	September M.S. Structural Litigation	\$7,209.00

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Donahoe, seconded by Yuhas to approve Section 8, Items A-B.

Roll Call: Ahern, Donahoe, Englert (Voted "No" to 8.A.8-13), Squires, Yuhas, Kostelnik (Voted "No" to 8.A.8, 9 & 11) and Blazeovich voted "Aye". MOTION CARRIED

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. Recognize the following additional Booster Groups/PTAs for the 2022-2023 school year. All documentation has been received per Policy #919.

Girls Soccer Boosters	Clara Barton PTA
-----------------------	------------------

- B. 2022 High School National Thespan Society Fall Play Production, as presented.
- C. Create a Full-time Special Education Autistic Support Grades 4-5 teacher position
- D. Updated MOU with the SEIU replacing the MOU approved on September 22, 2022 in its entirety.
- E. Board recognizes the Kindness Club at Clara Barton, sponsored by Mrs. Vidic and Mrs. Reynolds as volunteers for the 2022-2023 School Year (Addendum Item)
- F. Board authorizes Student #10053 to work toward early graduation upon completion of the requirements of the Pennsylvania Department of Education and the District (Addendum Item)

It was moved by Englert, seconded by Kostelnik to approve Section 9, Items A-F.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
 MOTION CARRIED

10. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

- A. Home & School Visitor’s Report – August/September 2022
- B. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
14796K	Justin Sickles/HS	SciTech Days/Carnegie Science Center	25	10-12	12/16/2022
*14805N	Brian Plichta/TCA	Aviary Field Trip/Pittsburgh	20	K-8	10/7/2022
14817P	Deana Wallace/HS	Build on Careers in the Construction Industry/Convention Center, Pittsburgh	15	9-12	11/4/2022
14822F	Justin Sickles/HS	US Steel Irvin Works Site Tour/West Mifflin	25	10-12	10/26/2022
14824T	Justin Sickles/HS	Covestro Facility Tour & Career Talk/Pittsburgh	25	10-12	12/6/2022
*14827J	Deana Wallace/HS	Disability Mentoring Day/Pittsburgh	20	9-12	10/19/2022
*14830D	Nina Ruffing/MS	CBI Trip to Triple B Farms/Monongahela	25	4-8	10/18/2022
14858M	Oreste DiCerbo/HS	Veteran’s Day Parade/Pittsburgh	70	9-12	11/11/2022
14864T	Bradley Mitchell/HS	Cleveland Cavaliers Basketball Game/Cleveland, OH	52	10-12	12/9/2022
14866F	Brian Plichta/TCA	School Day/University of Pittsburgh	20	K-8	11/16/2022
14871B	Brian Aufman/HS	Word Master Competition/Franklin Regional HS	5	9-12	11/15/2022

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*HS SADD	Amanda Murphy	Halloween Candy Grams	Club Activities	10/17/2022 – 10/28/2022
*MS Kindness	Gina Hilligsberg	Ribbons/Pink & Denim Day	Club Activities	10/20/2022
HS GSA	Alexa Gierling & John Inglis	Jeans Day	Club Activities	10/28/2022
*HS Spanish	Lorie Phillips	Jeans Day	Club Activities	9/16/2022

October 20, 2022

*MS PBIS	Nikki Losteter	Titan Logo T-shirts, Hats, Hoodies	Club Activities	10/2022 – 11/2022
*MS Student Activities	Nina Ruffing	GetGo Tumblers	Club Activities	10/13/2022 – 11/7/2022

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
*3	HM Cafeteria	October 12, December 7, 14 (6:30 PM – 8:30 PM)	PTA Meetings/Homeville PTA (Jessica Parsons)
4	HS Auditorium, Auditorium Lobby	November 10 (9:00 AM – 10:00 AM)	Veteran's Day Program/HS AFJROTC (Sgt. DiCerbo)
5	HS Cafeteria, Gym Lobby, Classroom	October 25 (5:00 PM – 9:00 PM)	Halloween Party/HS AFJROTC (Sgt. DiCerbo)
6	HS Cafeteria	December 13, January 10, February 14, March 14 (6:30 PM – 8:00 PM)	Booster Meetings/HS Baseball Boosters (Melanie Kovalsky)
10	HS Wrestling Room	November 4, 7, 9, 10, 14, 15, 16, 17, 21, 22, 30 December 1, 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 19, 20, 21, 22 January 2, 4, 5, 6, 9, 10, 11, 12, 17, 18, 19, 20, 23, 24, 25, 26, 30 February 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 21, 22, 23, 27 (5:30 PM – 8:00 PM)	Wrestling Practices/WM Little League Wrestling (Sheri Krysinski)
11	HS Band Room	December 6, 13; January 10, 24; February 7, 27; March 14, 28; April 4, 18, 25; May 23 (5:00 PM – 8:00 PM)	Chamber Strings Practice/WM Alumni Chamber Strings (Fred Danchenko)
12	HS Gym, Cafeteria	December 10 (7:00 AM – 5:00 PM)	Dodgeball Tournament/HS AFJROTC (Sgt. DiCerbo)
13	HS Auditorium, Auditorium Lobby, Band Room	November 2 (6:00 PM – 10:00 PM)	Marching Band Highlights Concert/HS Marching Band (Jeff Kesser)
16	HM Parking Lot	October 22 (9:45 AM – 1:45 PM)	Trunk or Treat/Homeville PTA (Keri Eckert)
27	HM Cafeteria	November 9 (6:30 PM – 8:30 PM)	PTA Meeting/Homeville PTA (Jessica Parsons)
122	HS Auditorium Lobby	November 12 (9:00 AM – 4:30 PM)	Mattress Fundraiser Sale/WM Titan Band Parents (Tammy Bodzinski)
123	HS Stadium Turf Field	November 22 (6:00 PM – 10:00 PM)	Powder Puff Game/HS TLC (Ray Rost)
134	MS Cafeteria	October 31 (2:45 PM – 4:00 PM)	Club Meeting/MS Anime Manga Club (Anna Kudla)

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*14697R	Tina Keller/CB	Using Formative Assessment to make Instructional Decisions/AIU-Waterfront	9/14/2022 1 day	\$0	No
14800T	Michael Miller/HS	Life Science Institute for Secondary Science Teachers/AIU-Waterfront	11/15/2022, 2/7/2023, 3/28/2023 3 days	\$0	Yes
*14801M	Cynthia Horvath/HS	Social Studies Symposium/AIU- Waterfront	10/10/2022 1 day	\$0	Yes

October 20, 2022

*14802C	Stacee Rutherford/HS	Title III ESL Workshop/AIU-Waterfront	10/13/2022 1 day	\$0	Yes
*14809J	Donna Nofzinger/HS	Title III ESL Workshop/AIU-Waterfront	10/13/2022 1 day	\$0	Yes
14815D	Glenn Gougler/MS	Gifted Boot Camp/AIU-Waterfront	10/26/2022 1 day	\$5.25	Yes
*14820M	Kennedy Figas/MS	Rights of English Learners and Immigrant Students in PA Schools/AIU-Waterfront	10/13/2022 1 day	\$0	Yes
*14831J	Dina Fouser/CB	Active Participation: Engage all learners in the classroom/AIU-Waterfront	10/4/2022, 10/25/2022 2 days	\$0	No
14868R	Anna Kudla/HS	15th Annual PASCC (PA Science Curriculum Council)/Upper St. Clair HS	11/18/2022 1 day	\$0	Yes
14873J	Jennifer Shields/HS	School and Community Partner Meeting/Penn State Greater Allegheny	11/4/2022 .5 day	\$0	No

It was moved by Englert, seconded by Ahern to approve Section 10, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

11. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. *Employee #677 according to the provisions of the Family Medical Leave Act (FMLA), with the dates to be determined during the 2022-2023 school year.
2. *Employee #3440, Unpaid leave beginning Monday, October 17, 2022 through Friday, March 3, 2023 (adjustment/extension of previously approved leave)
3. Employee #2139, beginning Thursday, January 12, 2023 through the start of the 2024-2025 school year, using all paid days with the remaining days unpaid
4. *Employee #1604 according to the provisions of the Family Medical Leave Act (FMLA), beginning Monday, October 3, 2022 through Friday, December 23, 2022, with the dates to be determined.

B. Other

1. Graduate Credit Reimbursements, as per the WMFT Collective Bargaining Agreement:

Desiree Cherepko	Eight Credits	Spring 2022/Summer 2022	\$2,000.00
Alexa Gierling-Anderson	Five Credits	Spring 2022	\$1,250.00

2. Additional Student Activity/Club Sponsors for the 2022-2023 school year:

TITLE	NAME
High School SADD Club	Amanda Murphy
Middle School Kindness Club	Gina Hilligsberg (co), Shelley Bishop (co)

Middle School Anime/Manga Club	Anna Kudla
Middle School Broadcasting Club	Michelle Zebrowski

It was moved by Kostelnik, seconded by Squires to approve Section 11, Items A-B.
 Roll Call: Ahern, Donahoe, Englert, Squires, Yuhus, Kostelnik and Blazeovich voted "Aye".
 MOTION CARRIED

12. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3387, Unpaid days beginning Friday, September 23, 2022 through Friday, September 30, 2022
2. *Employee #3418, Unpaid days beginning Monday, October 10, 2022 through Friday, November 4, 2022
3. Employee #3441, Unpaid days beginning Tuesday, November 8, 2022 through Thursday, November 10, 2022

B. Resignations

1. Phyllis Boykin, Class I Cafeteria General Worker at Clara Barton, effective Wednesday, September 28, 2022

C. Hires/Transfers

1. *William Dolcich, High School Class I Part-time Custodian (5-hour shift), effective Monday, October 10, 2022
2. *Patricia Reid, transfer from Middle School Class I 5-hour Cafeteria General Worker position to the posted position of Middle School Class I 3.5-hour (Breakfast) Cafeteria General Worker, effective Friday, October 14, 2022 (senior qualified bidder)
3. *Jennifer Taylor, Clara Barton Class I 2-hour Cafeteria General Worker position effective Friday, October 14, 2022
4. Dana Kuhns, assignment/transfer from SEIU Part-time Paraeducator at the Middle School to the posted position of SEIU Class I Secretary at the Middle School, effective November 1, 2022
5. Matt Milko and William Mathias as a Technology Technician at a starting salary of \$38,000 as described in the contract and upon receipt of all clearances (Addendum Item)

D. Other

1. Additional Pool & Aquatics Staff for the 2022-2023 school year:

Nicholas Kosuda	Jayna McPherson	Alysa Collins
Shea Tomko	Dean Spade	Kyra Kuzma

E. Substitutes

1. *Jennifer Taylor, Cafeteria, October 7, 2022

October 20, 2022

It was moved by Englert, seconded by Donahoe to approve Section 12, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

13. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations/Terminations

1. Kyle Griffin, High School Girls 2nd Assistant Basketball Coach, effective Monday, October 10, 2022
2. Shaheed Washington, Middle School 8th Grade Girls Basketball Coach and Middle School 7th Grade Boys Basketball Coach, effective Friday, October 7, 2022

B. Hires/Transfers

1. Kyle Griffin, High School 9th Grade Boys Basketball Coach, effective Friday, October 21, 2022
2. Daryl Carter, Middle School 7th Grade Boys Basketball Coach, effective Friday, October 21, 2022

C. Other

1. *Elizabeth Smart, High School Marching Band Assistant Volunteer, for the 2022-2023 school year

It was moved by Yuhas, seconded by Donahoe to approve Section 13, Items A-C.

Roll Call: Ahern, Donahoe, Englert, Squires, Yuhas, Kostelnik and Blazeovich voted "Aye".
MOTION CARRIED

14. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Blazeovich reported that there was nothing at this time.

15. EXECUTIVE SESSION DISCUSSION

Mr. Blazeovich reported that there were Executive Sessions held to discuss legal and personnel matters.

16. BOARD REPORTS

A. Committees

Committee reports were given at the Work Session.

B. Steel Center

Mrs. Kostelnik gave a short report on Steel Center.

17. SOLICITOR'S REPORT

Mr. Lucas had nothing for the Public session.

18. OLD BUSINESS

None

19. NEW BUSINESS

None

20. ADJOURNMENT

Meeting adjourned at 7:27 p.m.



Joseph M. Esper
Board Secretary/Business Manager