

# Pleasantville Elementary School

300 W. Columbus St.  
Pleasantville, Ohio 43148  
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Lydia Tokarz, Principal  
Mary Peters, Administrative Assistant  
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October 16, 2023

Dear Parents,

In an effort to provide the best possible communication between the school and home, Parent-Teacher conferences are being scheduled for **Thursday, November 16th and Monday, November 20th.** **Conferences will be held from 4:00–7:45 PM.** We will offer **IN-PERSON** conferences to provide the best possible communication between school and home.

We are hoping to make the conferences valuable to you in discussing your child's academic accomplishments and social growth.

We will attempt to schedule conferences with parents having more than one child at our school at consecutive intervals. We ask you to be here promptly at your designated time so teachers can keep the conferences on time and running smoothly.

**Each child should return the attached sheet to school by Friday, October 20th.** On Monday, November 6th another notice giving the exact time of the conference will be sent to you. If you have any questions, please call the school at 740.468.2181.

Thank you.

Respectfully,

*Lydia Tokarz*

Lydia Tokarz  
Principal

**PLEASANTVILLE ELEMENTARY SCHOOL  
CONFERENCE SIGN-UP SHEET**

**PLEASE RETURN BY FRIDAY, OCTOBER 20th.**

Please check the most convenient time.

\_\_\_\_\_  
Child's Name

**Thursday, November 16th**

4:00 – 6:00 PM \_\_\_\_

6:00 – 7:45 PM \_\_\_\_

Anytime is convenient \_\_\_\_\_

**Monday, November 20th**

4:00 – 6:00 PM \_\_\_\_\_

6:00 – 7:45 PM \_\_\_\_\_

Anytime is convenient \_\_\_\_\_

I cannot come at any of these times, but would like for the teacher

\_\_\_\_\_  
Teacher's Name

to call me at \_\_\_\_\_(phone) at \_\_\_\_\_(time) to schedule a  
conference time.

\_\_\_\_\_  
Signature of Parent

My child is involved in one of the following programs and I would like to schedule a  
conference with the teacher involved.

Special Education \_\_\_\_ Vocal Music \_\_\_\_ Physical Education \_\_\_\_ Speech \_\_\_\_

I have other children in the following teacher's(s') room(s).

- 1. \_\_\_\_\_ 2. \_\_\_\_\_
- 3. \_\_\_\_\_ 4. \_\_\_\_\_