

## Submitting a Hocking College Online Admission Application for College Credit Plus

Before you begin, you will need the following information:

- Your Social Security Number.
- A valid email address. (Note: We recommend that you not use your school email if your school deactivates your email account when you graduate)
- Note: If you under age 13 you will not be able to submit an online application. Please contact Katie Walters (waltersk32910@hocking.edu), Hocking College's CCP Director, for assistance.

Go to [hocking.edu](http://hocking.edu) and click on "Apply" in the upper right of the page.

If you are a U.S. Citizen or Permanent Resident, select "Option 1."

- If you are not a U.S. Citizen or Permanent Resident, please contact the Hocking College CCP Director (waltersk32910@hocking.edu) for assistance.

If you have not previously applied online to Hocking College, create an account by completing the information on the left side of the screen. Note: We recommend using a personal email, rather than your high school email, when creating your account.

- If you have previously applied online to Hocking College log in to your account on the right side of the screen using the login information that you created.

Hocking College requires that all U.S. citizen/permanent resident applications for admission be submitted electronically. Use this application if you are a new applicant or if you attended Hocking College previously and are readmitting. Please keep your password in a safe place as you will need it each time you submit a Hocking College admission/readmission application.

As you complete the online admission application your information will be saved from screen to screen so you can complete and finalize the application at a later date if need be.

Hocking College follows an open admission policy by accepting high school graduates and persons holding a GED. An official high school transcript (showing graduation from an accredited high school or approved homeschool curriculum) or GED must be submitted prior to your first term of enrollment. Request that an official transcript or GED be mailed to the Registrar's Office. Faxed and hand carried transcripts or GEDs are not accepted. Some programs require additional enrollment criteria (physical examination, background check, etc.).

If you are transferring from another institution to Hocking College, request that an official copy of your transcript be mailed to the Hocking College Registrar's Office. Practical nursing transcripts should also be mailed directly to the Registrar's Office. Faxed and hand carried transcripts are not accepted.

If you have any questions while completing your application, please call the Admissions Processing Office at 740.753.3091 or 877.HOCKING for assistance.

**NEW APPLICANT**

\*Legal First Name:

\*Legal Last Name:

\*Birth Date:

\*Personal Email:

\*Personal Email Confirm:

\*Password:

\*Password Confirm:

\*International Student?  Yes  No

\*Social Security Number:

\*Social Security Number Confirm:

**EXISTING APPLICANT**

\*Email:

\*Password:

[Forgot my password?](#)

To successfully complete the online application please read and follow the instructions below:

- On the next screen click on "U.S. Admission Application" under Available Applications.
- On the Term tab select **Autumn 2020** or **Summer 2020** (summer classes are online only).
- Complete the Personal, Demographics and Citizenship tabs.
- On the Enrollment tab, scroll to the bottom of "My program of study is" and select **ZZ-College Credit Plus**.
- On the Educational tab, select **I have graduated or will graduate from high school**, complete the school information and then select **1950** as your graduation year (yes, we know that is not the correct year but we need it that way for processing)
- Complete the remainder of the admission application then review and submit the application.

Congratulations on submitting your online College Credit Plus admission application!