



We will need the following documentation to complete the process for tuition assistance if you are not receiving PFCC/Title20 benefits. If you opted-out of tuition assistance, we will still need 1 & 2 listed below. **You only need to submit one choice of documentation per section** listed below:

**1. Proof of your child's birth date**

- Birth certificate
- Passport
- Visa
- Signed shot records (must list DOB)

**2. Proof of your Montgomery County residency**

- Lease agreement
- Mortgage statement
- Utility bill (gas, electric, garbage, water, cable/internet, or phone)

**3. Proof of household income** (which ever one reflects your current financial situation) **ONLY NEEDED IF APPLYING FOR TUITION ASSISTANCE**

- 2022 Federal 1040 tax return
- 3 current and consecutive pay stubs for each working guardian in the home

**Email** this information to: [applications@preschoolpromise.org](mailto:applications@preschoolpromise.org)

**Mail** it to:

Preschool Promise – Family Services Specialist  
2251 Timber Lane  
Dayton, Ohio 45414

**Text** a picture of the documents to: (937) 329-2700

**\* Please note that funding is limited and are first come first serve.**

Thank you!

**Preschool Promise Family Services Team**