



**OTSEGO NORTHERN CATSKILLS**  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

People are the core of Otsego Northern Catskills BOCES. We believe in the well-being and happiness of our employees and take pride in taking care of our team members by providing exceptional benefits that support their overall quality of life. We know that employees that are happy and healthy help us to provide world-class opportunities for our students and districts.



Providing leadership and support systems through teamwork with component districts to enhance student outcomes and lifelong learning.

### **ONC BOCES is seeking a Health Occupations Instructor**

This position offers a unique opportunity to lead the high school CTE nursing program while teaching students the skills needed to succeed in the world of nursing. Students at the Otsego Area Occupational Center are offered the opportunity to earn their Home Health Aide (HHA) and Certified Nurse Assisting (CNA) licensures through our NYSED approved program. The successful candidate will be a strategic thinker, collaborator, and advocate for innovation, committed to ensuring our students receive world-class opportunities to enhance student outcomes and lifelong learning.

#### **Requirements:**

Comprehensive knowledge of professional nursing techniques and relation to medical surgical practices

Active and current NYS Registered Nursing License with two years of experience

Current Health Professional CPR certification

Must Obtain CTE teaching certification in Nurses' Assisting

Minimum of 1 year of caring for the elderly and/or chronically ill

Required immunizations for the hospital setting

Valid Driver's License

Starting Base Salary: \$43,620

Plus \$525 per year of experience

Plus \$45 per graduate credit

Plus \$975 per master's degree

NYS retirement, EAP, continuing education assistance, and exceptional insurance, including retiree health insurance, are available.

For more information, please contact:  
[humanresources@oncboces.org](mailto:humanresources@oncboces.org)

[www.oncboces.org /jobs](http://www.oncboces.org/jobs)

The Board of Cooperative Educational Services of the Sole Supervisory District of Otsego, Delaware, Schoharie and Greene Counties does not discriminate on the basis of race, creed, color, national origin, sex, sexual orientation, gender identity, religion, ethnicity, pregnancy, family status, age, marital status, genetic predisposition, military status, domestic violence victim status, disability and any other class protected by state or federal law in the educational programs or activities which it operates, including, but not limited to, access to facilities in accordance with the Boy Scouts of America Equal Access Act of 2001, 20 U.S.C. 7905, which requires equal access for the Boy Scouts of America and other designated youth groups to meet at public schools.

As a visionary educational leader, the Health Occupations Instructor will play a pivotal role in shaping the future of nursing students in our region. This position offers a unique opportunity to lead the high school CTE nursing program while teaching students the skills needed to succeed in the world of nursing. Students at the Otsego Area Occupational Center are offered the opportunity to earn their Home Health Aide (HHA) and Certified Nurse Assisting (CNA) licensures through our NYSED approved program. The selected candidate will foster an environment that promotes academic excellence, student growth, and community engagement. The successful candidate will be a strategic thinker, collaborator, and advocate for innovation, committed to ensuring our students receive world-class opportunities to enhance student outcomes and lifelong learning. Reporting to the Principal and Student Programs Supervisor of the Otsego Area Occupational Center (OAOC), the Health Occupations Instructor will create the conditions for student success.

**Reports to:** Principal and Student Program Supervisor of OAOC

**Essential Duties and Responsibilities:**

The following list is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time, with or without notice. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

**Primary Responsibilities:**

Provide leadership in managing and implementing a comprehensive nursing program for secondary students at OAOC

Assure compliance with programmatic accreditation and/or licensure, internal consistency, and graduate outcomes that meet workplace and placement expectations

Assists with budget preparation and fiscal administration, curriculum development and coordination

Coordination of program-specific external clinical facilities and instruction

Creating and maintaining class and clinical schedules

Provides classroom based instruction and hands on training with the demonstration of clinical skills in relation to theory, encouraging critical thinking and mentorship to students

**Secondary Skills:**

Problem-solving and associated necessary creativity to resolve issues

Research, planning and analytical skills

Multitasking and organizational skills including appropriate prioritizing

Time management skills

Communication skills, both oral and written

Office management skills including preparing and maintaining accurate records and basic math skills

Interpersonal skills including customer service skills

Ability to work with a diverse individuals and/or groups

Knowledge of trends in the healthcare industry