



**OTSEGO NORTHERN CATSKILLS**  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

People are the core of Otsego Northern Catskills BOCES. We believe in the well-being and happiness of our employees and take pride in taking care of our team members by providing exceptional benefits that support their overall quality of life. We know that employees that are happy and healthy help us to provide world-class opportunities for our students and districts.



Providing leadership and support systems through teamwork with component districts to enhance student outcomes and lifelong learning.

### **ONC BOCES is seeking a full-time Licensed Practical Nurse for the Health Occupations program**

The Health Occupations program plays a pivotal role in shaping the future of nursing students in our region. This position offers a unique opportunity to help lead the high school CTE nursing program while teaching students the skills needed to succeed in the world of nursing. Students at the Otsego Area Occupational Center are offered the opportunity to earn their Home Health Aide (HHA) and Certified Nurse Assisting (CNA) licensures through our NYSED-approved program. The selected candidate will help foster an environment that promotes academic excellence, student growth, and community engagement. The successful candidate will be a strategic thinker, collaborator, and advocate for innovation, committed to ensuring our students receive world-class opportunities to enhance student outcomes and lifelong learning.

Requirements: Active and current NYS Practical Nursing License; Current Health Professional CPR certification; Required immunizations for the hospital setting.

Salary: \$26,500—\$30,225

NYS retirement, EAP, continuing education assistance, and exceptional insurance, including retiree health insurance, are available.

For more information, please contact:  
[humanresources@oncbooces.org](mailto:humanresources@oncbooces.org)

[www.oncbooces.org /jobs](http://www.oncbooces.org/jobs)

The Board of Cooperative Educational Services of the Sole Supervisory District of Otsego, Delaware, Schoharie and Greene Counties does not discriminate on the basis of race, creed, color, national origin, sex, sexual orientation, gender identity, religion, ethnicity, pregnancy, family status, age, marital status, genetic predisposition, military status, domestic violence victim status, disability and any other class protected by state or federal law in the educational programs or activities which it operates, including, but not limited to, access to facilities in accordance with the Boy Scouts of America Equal Access Act of 2001, 20 U.S.C. 7905, which requires equal access for the Boy Scouts of America and other designated youth groups to meet at public schools.

**Reports to:** Principal and Student Program Supervisor of OAOC

**Essential Duties and Responsibilities:**

The following list is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time, with or without notice. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

**Primary Responsibilities:**

Helps provide instructional services to students under the direction of the program instructor

Works with individual students and/or groups of students on special instructional items and projects

Assists in the development of instructional materials

Provides supervision of students in the classroom and at offsite clinical locations

Assists with implementing behavioral supports and interventions

Backup to School Nurse as required.

**Secondary Skills:**

Ability to establish positive relationships with students, teachers, parents, and colleagues

Resourcefulness and ability to take initiative in the classroom setting

Multitasking and organizational skills including appropriate prioritizing

Time management skills

Communication skills, both oral and written

Clerical aptitude including preparing and maintaining accurate records and basic math skills

Interpersonal skills including customer service skills

Ability to work with diverse individuals and/or groups

Knowledge of trends in the healthcare industry

