

## Pleasant High School College Credit Plus Requirement Guidelines

1. The College Credit Plus (CCP) program is open to any Pleasant student grades 7-12.
2. The student must meet all entrance requirements of the institution to which he/she is applying. Students will abide by the ODE guidelines on course eligibility. If the student is accepted by a post-secondary institution, he/she is permitted to enroll in any course that is non-remedial or religious.
3. High school graduation requirements will not be waived as a result of participation in College Credit Plus. CCP does not replace the credit requirements to earn a high school diploma.
4. Students are responsible for their own transportation to CCP classes.
5. CCP courses and grades will appear on the high school transcript.
6. Students will receive post-secondary credit(s) at the institution they attend. If a student decides to enroll at another post-secondary institution, they may request to transfer these credit(s).
7. Fall and Spring CCP courses do count toward OHSAA eligibility.
8. Students attending a public college for CCP will not be charged for tuition, books, or fees. Students attending a private college may be charged.
9. Classes failed or withdrawn with an "F" will receive an "F" on the high school and college transcript and will be computed into the high school and college GPA. If you do not receive a passing grade, Pleasant Local School District will seek reimbursement for all expenses the district incurs. The district may withhold grades and credits received for high school courses taken until reimbursement has been made. Reimbursement will also be sought from any student who withdraws after the 14<sup>th</sup> subsequent day of the class beginning.
10. To participate in CCP, students must notify the high school guidance department with the signed participation form by April 1<sup>st</sup> of the previous school year. After April 1<sup>st</sup>, students/parents may be responsible for the cost of tuition and books for any college credit plus course.
11. At the start of each semester, a student not enrolled in a CCP course outside of Pleasant High School will be enrolled for a full-time schedule of classes at Pleasant.
12. All CCP students must be enrolled in a minimum number of Carnegie units of credit 1<sup>st</sup> and 2<sup>nd</sup> semester (a combination of both CCP classes and Pleasant High School classes). **Seniors-6 Carnegie units; Juniors, Sophomores, Freshmen-7 Carnegie units.** Each HS class=1 unit; each 3, 4 or 5 semester hour CCP class=2 units.
13. All CCP students have a maximum of 30 semester hours they may take in a school year (including summer semester). This number includes the number of high school courses taken times three. The student/parent is responsible for the cost of books/tuition/fees for any course that puts a student beyond the minimum 30 hours. This will be charged retroactively in the event that Pleasant Local Schools is charged for this course. Self pay courses may be included on the HS transcript at the student's discretion. The self pay course will only count toward HS credit and GPA. It will not be calculated into the class rank. The student must make the office aware of any self pay class prior to beginning the class and also notify if they want the course on the HS transcript.

14. The cost of CCP books is paid for by Pleasant Local Schools. The student is required to return the book to Pleasant High School upon completion of the course. Failure to return the book may result in charges placed on the student's fee account. Students should check in the HS guidance office to see if their CCP book is available before purchasing the book. Some books are also online. If a book is rented, it is the student's responsibility to return before the stated deadline.
15. If a student's grade in a CCP course falls below a C average, Pleasant High School may revoke the open campus privilege on days the student is not scheduled to be at the CCP institution. To improve the grade in their CCP course, the student will be assigned to study hall for a specified number of periods, days of the week, and length of time per the administration.
16. Students will abide by the ODE guidelines on underperforming students. This status could affect the classes available to a CCP student. Please see the documentation from ODE on CCP Dismissal and Probation.
17. Grade verification forms will be completed by each CCP student at the end of the 1<sup>st</sup> and 3<sup>rd</sup> nine weeks. These are  
emailed to all student accounts. Semester grades will be used to determine eligibility for other grading periods.
18. 8 week CCP classes must be scheduled before the CCP deadline to count for OHSAA eligibility. This date is set by the college's  
deadline to add classes for the semester.
19. If a student drops a CCP class during the 2<sup>nd</sup> or 4<sup>th</sup> nine weeks and falls below the 5 credit requirement for eligibility, they will  
be ineligible immediately on the day of the course drop. This could also affect eligibility for the following nine weeks.
20. During the time your child is enrolled in a CCP class, they are viewed as an adult college student just as the teacher is viewed as a college instructor. Thus, unless a FERPA release form has been signed by the student allowing their parent to have access to their college grades/CCP class information, school employees may not speak with the parent about their child's performance in a CCP class. The FERPA release form can be found on college website and must be submitted to the college.

\*All additional rules regarding the College Credit Plus program can be found on the ODE website.