

## ***Ohio Preservice School Bus Driver Training - Course Syllabus***

**Course Description:** The Ohio Preservice School Bus Driver Training course is designed to teach new and returning drivers all aspects of student transportation to acquire both initial certification and recertification. This online course will be the delivery method for the theory content that is required by Ohio Administrative Code 3301-83-10 (A) & (F).

**Course Objectives:** Drivers will:

- Identify the school bus drivers' role in school transportation and the educational program.
- Demonstrate a working knowledge of the laws, rules and regulations related to school transportation. (Ohio Revised Code / Ohio Administrative Code)
- Successfully complete each Module as presented:
  - Driver Requirements / Drug and Alcohol Rules
  - Responsibility and Liability
  - First Aid
  - Bloodborne
  - Public Relations
  - Pre-trip Inspection
  - Driving the Bus
  - Defensive Driving
  - Route Hazards
  - Pupil Management
  - Safety and Emergency Procedures
  - Special Needs Transportation
  - Recertification

**Method of delivery:** The course will contain reading assignments from the textbook. Additional information will be delivered via web links, PowerPoint presentations, and videos. The videos provided in the course are provided to help support the instruction offered in the Ohio Preservice manual and program. Any video viewed within the course after the initial video may contradict the Ohio Preservice program curriculum.

**Grading Criteria:**

- Mini quizzes may appear in select Modules.
- To successfully pass each End of Module quiz, a score of 80% must be achieved.
- Two attempts will be allowed for each End of Module quiz.
- If a score of 80% is not achieved after the second attempt on an End of Module quiz, the driver will need to contact the Regional Preservice Instructor to return to the course.

**Course Policies:**

- Participation in the course is for the registered driver only.
- If there is no activity in the course after 5 days, the program will be deactivated unless a valid communication is received.
- Drivers that do not pass the final exam will be required to retake the course, In-person.
- The Regional Preservice Instructor may conduct an in-person pre-trip and driving evaluation with any person taking the online course.

**Attendance:** All course work will be completed online. The final exam will be an in-person final exam. Arrangements will be made with the Regional Preservice Instructor's office for the final exam. Participants will have 30 days to complete the course from the first day of login.