



## **The Shawnee Local School District is seeking qualified applicants for the position of Superintendent.**

The Board has identified the following qualifications as having particular importance for the position of Superintendent:

- Must hold or qualify for an Ohio superintendent certificate. All candidates are expected to possess a strong administrative background in public schools.
- Experience as a school administrator with superintendent, assistant superintendent or central office experience preferred.
- Commitment to the highest personal and professional standards.
- A comprehensive understanding of Ohio school law, finance and regulations and financial reporting.
- Self-starting skills with a positive team attitude.
- Keen business management skills in the areas of long-range planning, fiscal forecasting, personal management, collective bargaining and insurance management.
- The ability to work as an articulate, straightforward communicator with strong interpersonal skills and demonstrated ability to work tactfully, creatively and visibly with school board members, administrators, staff, students, parents, the community and state elected officials.
- Visionary and strong multi-tasking skills, with the ability to organize and synthesize information efficiently which produces short and long-range plans for continuous improvement.
- Experience with and knowledge of The Ohio Bureau of Worker's Compensation.
- Personal integrity, as well as a record of being loyal, positive, enthusiastic and organized with a strong work ethic.
- Thorough knowledge of and successful experience in sound fiscal management practices.
- Someone who will work to maintain and build partnerships within the community.
- One who is willing to be the face of the district and be visible to the community and staff.
- One who has experience leading through new building projects.
- One who has experience working in high performing academic districts.
- Someone willing to become a district resident.

### **The tentative timetable is as follows:**

**Officially Launch Search:** December 20, 2023

**Interviews Begin:** January 22, 2024

**Application Deadline:** January 14, 2024 (11:59 pm)

**Duties to Begin:** August 1, 2024 (negotiable)

Craig Kupferberg, Superintendent of the Allen County Educational Service Center is assisting the Board of Education in its search. All interested parties should submit the following: a letter of interest outlining qualifications and reason for interest in the position; copy of current Ohio School Superintendent license; updated resume; credentials and transcripts; three current letters of professional reference, and a sample communication to staff, community, or Board of Education.

**Contact:** Craig Kupferberg, Superintendent, ACESC, 1920 Slabtown Rd., Lima, Ohio 45801

**Email:** [supt@allencountyesc.org](mailto:supt@allencountyesc.org)

**Phone:** 419-222-1836, ext. 104

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