Employee
Work Days
$\qquad$
Holidays
$\qquad$
$\qquad$

JULY

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |  |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |

OCTOBER

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |  |  |

JANUARY

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |  |
|  |  |  |  |  |  |  |

APRIL

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |  |  |  |

AUGUST

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|  |  |  |  |  |  |  |

NOVEMBER

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

FEBRUARY

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 |  |

MAY

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

SEPTEMBER

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |  |  |  |  |  |

DECEMBER

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |  |  |  |  |

MARCH

| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |
| ---: | ---: | ---: | :--- | :--- | ---: | ---: |
| 30 | 31 |  |  |  |  | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

JUNE

| $S$ | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |  |  |  |  |  |

## HOLIDAYS

Thursday, July 4th
Monday, September 2nd
Thursday, November 28th
Wednesday, December 25th
Wednesday, January 1st
Monday, January 20th
Monday, February 17th
Monday, May 26th
Independence Day
Labor Day
Thanksgiving Day
Christmas Day
New Years Day
Martin Luther King, Jr. Day
Presidents' Day
Memorial Day

Director's Signature
\# Days Working

| July | $\square$ |
| :--- | :--- |
| August | $\square$ |
| September | $\square$ |
| October | $\square$ |
| November | $\square$ |
| December |  |
| January | $\square$ |
| February | $\square$ |
| March | $\square$ |
| April | $\square$ |
| May | $\square$ |
| June |  |
| TOTAL |  |

