

# ALLEN COUNTY EDUCATIONAL SERVICE CENTER

## Treasurer's Job Posting

The Allen County Educational Service Center is seeking qualified applicants for the position of Treasurer. This vacancy is the result of the departure of the current Treasurer with 41 years of service.

The Board has identified the following qualifications as having particular importance for the position of Treasurer.

- A valid Ohio School Treasurer License or the ability to obtain.
- A comprehensive understanding of Ohio school law, finance and regulations and financial reporting.
- Self-starting skills with a positive team attitude.
- Keen business management skills in the areas of long-range planning, fiscal forecasting, investing, personal management, collective bargaining and insurance management.
- Excellent analytical, listening, verbal and writing skills, and the ability to professionally convey pertinent information to the Board, Superintendent, Staff and Community.
- The skill and ability to effectively work with the Board, Superintendent and other District Administrators to serve as a contributing member of the management team.
- Strong multi-tasking skills, with the ability to organize and synthesize information efficiently.
- Ability to utilize technology effectively to ensure timely reports as well as communication with the public.
- Experience with and knowledge of The Ohio Bureau of Worker's Compensation.
- Personal integrity, as well as a record of being loyal, positive, enthusiastic and organized with a strong work ethic.
- Thorough knowledge of and successful experience in sound fiscal management practices.

The Board will provide a competitive compensation package. A multi-year contract with provisions for annual review will be offered. The actual salary and fringe benefits will be commensurate with the education and experience of the candidate.

**The tentative timetable is as follows:**

**Application Deadline: Until position filled**

**Duties to Begin: August 1, 2025 (negotiable)**

Craig Kupferberg, Superintendent of the Allen County Educational Service Center is assisting the Board of Education in its search. All interested parties should submit the following: a letter of interest outlining qualifications and reason for interest in the position; copy of current Ohio School Treasurer license; updated resume; credentials and transcripts; three current letters of professional reference; copy of a recent audit report; and a sample communication to staff, community, or Board of Education.

**Contact: Craig Kupferberg, Superintendent,  
Allen County Educational Service Center, 1920 Slabtown Rd., Lima, Ohio 45801  
Email: [craig.kupferberg@allencountyesc.org](mailto:craig.kupferberg@allencountyesc.org) Phone: 419-222-1836, ext. 104**

The Allen County Educational Service Center is an equal opportunity employer and does not discriminate against any employee, prospective employee/applicant on the basis of race, color, religion, national origin, sex, disability, sexual orientation, age or other protected categories in respect to hiring, work assignment, compensation and advancement or promotion.