



Welcome to the online curriculum of the Ohio Preservice School Bus Driver Training Course. This program covers the techniques and methods of operating a school bus that are requirements in Ohio's Pupil Transportation Operation and Safety rules. It is designed to ensure that participants understand the necessary theory to operate a school bus in the state of Ohio.

Upon successful completion of this online training course and an in-person final exam by the regional Preservice instructor (or designee), participants will have completed the classroom portion of the training.

On-bus instruction will be completed through the school district/employer. A valid Preservice certificate is required for any individual to legally operate a school bus with students on board in Ohio. The Preservice certificate will be issued when all requirements listed in the Pupil Transportation Operation and Safety rules (OAC 3301-83) are met.

Registration Requirements:

- The district or employer will register the driver for the online course through the regional preservice instructor's office. The driver's full legal name and email address are required for registration.
- Once the registration is processed, a Preservice book will be mailed to the employer for the driver to pick up.
- The driver will receive an email from Schoology with an access link to the course.
- After logging in to Schoology for the first time, drivers will have **30 days** to complete the course.
 - Some modules will have mini quizzes the driver must complete to proceed with course.
 - Failing an **end-of-module quiz two times** requires the preservice instructor to reset the class. The class can be reset only once; after a second failed attempt, the online class is cancelled. There are **no refunds**. The driver will be required to attend an in-person preservice class for an additional class fee.
- After completing the course, the driver must contact the preservice instructor to schedule an in-person final exam.
 - The driver will have two attempts to pass the final in-person exam. Drivers who do not pass the final exam are **required** to attend an in-person preservice class at an additional fee.

Please note: Regional preservice instructors reserve the right to conduct an in-person, pre-trip and driving skills evaluation of any participant who completes the online training.