FBI and BCI Background Check Request

Circle One or Both: **FBI $35** **BCI $35** **Both $70**

Name _____ Date of Birth _____

Social Security Number _____ Phone _____

Full Address_____
Include city, state, and zip code

Email Address_____

Race (circle one) Caucasian or Hispanic Descent Black Asian or Pacific Islander
Middle Eastern Native American Unknown or Indeterminable

Resident of Ohio for the last consecutive 5 years _____YES _____NO

FBI Reason Fingerprint Reason & Code _____

BCI Reason Fingerprint Reason & Code _____

DIRECT COPY TO _____

Agency requesting background check for results to be mailed to:

Agency Name _____

Attention Name _____

Mailing Address _____
Include city, state, and zip code

By signing this form, I certify that the personal identifiers provided on this form are accurate and I voluntarily and knowingly authorize the Ohio Bureau of Criminal Identification & Investigation to conduct criminal records check for the information relating to me. I also voluntarily and knowingly authorize BCI&I to disseminate criminal arrest, conviction, and juvenile delinquency adjudication records. By signing this form, I acknowledge that all information is accurate. Any mistakes on this form are my responsibility.

_____
Applicant Signature & Date

_____
*If the person is under the age of 18, a parent/legal guardian must accompany and sign permission for the background check is completed.

Continue on the other side

Please read and initial below

_____ I have reviewed the information entered on this form, and I acknowledge that all information provided is accurate. I also understand that any mistakes or errors on this form are my responsibility.

_____ I have reviewed the information entered on the WebCheck screen, and I verify that all of the information is accurate.

_____ I have reviewed the FBI Noncriminal Justice Applicant's Privacy Rights letter by Rights letter and:

- _____ Declined it.
- _____ Took it with me.
- _____ Requested that it be sent to me at the email address provided on this form.