



**Allen County ESC  
School Treasurer Posting**

The Allen County Educational Service Center is seeking qualified applicants for the Treasurer position. The position would include overseeing all the financial duties of the ESC. Must hold a Baccalaureate Degree in the Accounting Field. Ohio School Treasurer' License required.

The Board has identified the following qualifications as having particular importance for the position:

- Valid Ohio School Treasurer License or the ability to obtain.
- Self-starting skills with a positive team attitude.
- Keen business management skills in the areas of long-range planning, fiscal forecasting, investing, personal management, and insurance management.
- Excellent analytical, listening, verbal, and writing skills.
- Ability to professionally convey pertinent information to the Board, Superintendent, staff, and community.
- Skill and ability to effectively work with the Board, Superintendent, and other District Administrators to serve as a contributing member of the management team.
- Strong multi-tasking skills, with the ability to organize and synthesize information efficiently.
- Ability to utilize technology effectively in order to ensure timely reports and communicate with the public.
- Ability to process bi-weekly payroll and maintain payroll records.
- Knowledgeable of accounts receivable, accounts payable, banking, budgeting, and federal grants.
- Ability to deal effectively with a high level of confidentiality.

**Officially launch search:** March 30, 2026

**Deadline to apply:** Until filled

**Terms of Contract:** 260 Days/School Calendar, Monday-Friday 8 am - 4 pm.

**Duties to begin:** January 1, 2027 (At the earliest)

**Salary & Benefits:** Competitive salary based on experience  
Benefits: Health, Dental, and Life Insurance  
Vacation Leave, Sick Leave, and Personal Leave

All interested parties should submit the following: a letter of interest, updated resume, copy of current Ohio School Treasurer license, credentials, transcripts, three current letters of professional reference, a sample communication to staff, community, or Board, and a completed application from the [ESC website](#).

**Contact:** Craig Kupferberg, Superintendent  
1920 Slabtown Rd.  
Lima, OH 45801  
(419) 222-1836 (extension 104)

**Email:** [supt@allencountyesc.org](mailto:supt@allencountyesc.org)

The Allen County Educational Service Center is an equal opportunity employer and as such, is consistent with applicable federal and Ohio law, and does not discriminate on the basis of race, color, gender, age, ancestry, national origin, or disability.