



Union Local Schools CCP Handbook

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College Credit Plus

What is it?

College Credit Plus (CCP) enables eligible students to take a college course and earn both high school and college credit at the same time. This credit appears on both a student's high school and college transcripts. CCP is part of Ohio law that requires all state public high schools to provide students in grades 7-12 with an opportunity to earn college credit toward a degree or career certification during their high school career. The purpose of the program is to promote rigorous academic pursuits and to provide a wide variety of options for college-ready students.

Who?

Ohio public school districts and Ohio public colleges and universities must participate in CCP. Nonpublic colleges or universities may choose to participate.

What are the requirements to participate?

Participation in the CCP program is available to any qualified 7th-12th grade student who is an Ohio resident. To be considered eligible for the College Credit Plus program, generally, a student must meet the following criteria:

- Demonstrate that they are remediation -free, based on standards set forth by the Ohio Department of Higher Education (ODHE). Determination of remediation-free status is assessed by ACT/SAT or ACCUPLACER scores that meet pre-defined thresholds set by the college.
- Have a cumulative unweighted high school grade point average of at least 3.00.
- Has a cumulative unweighted high school grade point average of at least 2.75, but less than 3.00 and received an "A" or "B" in a relevant high school course.

How can College Credit Plus benefit me?

College Credit Plus provides more options for you to pursue rigorous academic coursework beyond the high school classroom. Under College Credit Plus, you can complete your freshman year of college or more and explore college level content that interests you. Earning college credits while you're in high school can reduce your time and costs attending college after high school. The college credits you earn from a public Institution of Higher Learning will transfer to any Ohio public Institution of Higher Learning. Credits are not guaranteed to transfer to private Ohio Institution of Higher Learning or out-of-state Institution of Higher Learning.

How do college courses earn me high school credit?

College Credit Plus allows students enrolled in high school to earn college credit that may apply toward Union Local's high school graduation requirements. Your counselor will help you understand how courses may be used for your graduation requirements.

Where are the classes offered?

CCP courses can either be taken at Union Local High School, on the college campus, or online. Once a student is admitted to the college, they will work with the college academic advisor to determine what courses they are eligible to take and how they are being delivered. Once you apply and are admitted to an Ohio college for College Credit Plus, you take any Level One course in the college's course catalog that is NOT remedial, religious, or physical education,

and that applies toward a degree or professional certificate, in a subject area in which you are college-ready. After completing 15 hours of Level One CCP courses students can begin taking Level Two CCP courses (there may be exceptions to this rule based on placement testing). Level One and Two courses are unique to and determined by each college. See the college website and consult the college academic advisors for details. Most college courses will satisfy your high school graduation requirements, check with your counseling office. Physical Education courses are not eligible for CCP.

Union Local High School currently offers 4 English courses through Belmont College: ENG 1110 Composition I, ENG 1120 Composition II, ENG 1150 Experiencing Literature, and COM 1115 Speech. Each of these courses are worth 3 college credit hours. The high school also offers 2 Spanish courses through Ohio University: SPAN 1110 Elementary Spanish I and SPAN 1120 Elementary Spanish II. Each of these courses are worth 4 college credit hours. The school district partners with Belmont College and Ohio University Eastern.

What is the cost?

There is no cost for the student to participate in CCP when the student is enrolled in a public college or university. Students choosing to enroll in a participating private college or university will incur tuition.

The only exception to this rule would occur if the student failed the class or dropped the class after the drop date. In that case, the family is responsible for the cost of the course.

How does a student get started?

Students and parents have an opportunity to attend a meeting each winter where additional information is provided, and questions answered by district and/or college staff. Intent to Participate Forms can be obtained from your school counselor. **The Intent to Participate Form** requires your parent/guardian's signatures and must be received by **April 1st** of the year before your participation. Students must apply and be accepted into the college/institution in which you intend to participate. Admitted students can enroll in CCP courses offered on the Union Local High School Campus during the course registration process. CCP courses on a college or university campus will be scheduled with the institution of higher education. Student participants and their parents/guardians must be aware of the possible risks and consequences of taking part in the College Credit Plus program such as the financial obligation to reimburse the district if a student fails, does not complete the course or withdraws from a course after the deadline.

Will College Credit Plus grades appear on my high school transcripts?

Yes, college credit plus courses will appear on your high school transcript with the same grade as the college transcript along with the amount of high school credits earned. The college credit plus courses will also be calculated into your high school GPA. All CCP courses that are English, math, science, social studies, and foreign language will be weighted.

How does CCP impact athletic eligibility?

If you are a student-athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be eligible, students must be passing five, one-credit courses. Currently, a 3-credit hour CCP course counts as 1 (full high school) credit per semester. This means one CCP course counts as 2 of the 5 credits needed for OHSAA athletic eligibility.

To be sure a student is eligible, please review that the coursework you are taking is compliant with the [OHSAA](#).

What are my academic and social responsibilities?

You will be expected to follow the rules and regulations set by the college/university. You will also be expected to follow the rules and regulations set for high school students detailed in the student handbook. Once enrolled, you are eligible to receive advising from campus-based support services of that institution. Additionally, you will continue to have access to your school counselor and all other resources available to high school students. Participation in College Credit Plus does not guarantee admission to college after high school. You should follow the regular undergraduate application process for whatever college you plan to attend after high school.

What if I fail a class?

Classes failed or withdrawn with an “F” will receive an “F” on the high school and college transcripts. This grade will be computed into the high school and college GPA. If you do not receive a passing grade, the school district will seek reimbursement for state funds paid to the college on your behalf for that college course and textbooks purchased for the course. You may also be placed on CCP Probation if you earn a cumulative GPA less than 2.0 in CCP courses or withdraw (or receive no credit) for two or more courses in the same term.

Does college credit transfer after graduation?

Thanks to Ohio’s Transfer to Degree Guarantee, most entry-level courses earned at an Ohio public college are guaranteed to transfer to any other Ohio public college. Credits earned at private colleges, or those that you want to transfer to an out-of-state institution, will be evaluated on a case-by-case basis by the institution you are seeking to attend. Go to [Transferology](#) or <https://transfercredit.ohio.gov> to learn more about credit transfer among the nation’s institutions of higher education. Earning college credit will not affect application for financial aid/scholarships limited to entering freshman.

How many classes can I take?

Students are limited in the amount of CCP courses they are allowed to take. Students are limited to taking 120 total CCP credit hours. Students are also limited in the number of CCP courses taken yearly. **Students cannot take more than 30 credit hours per year, including high school courses.** Students who intend to exceed 30 credit hours must alert their school counselor and will become self-pay.

Yearly CCP Limit Calculation $30 - (\text{HS Classes} \times 3) = \text{Maximum CCP credits}$

What are the required steps to participate in College Credit Plus?

STEP 1

Please fill out the "Intent to Participate in College Credit Plus" form and turn it into Mrs. Eberhart (in HS office) by April 1. (Hard copies are in the guidance office.)

STEP 2

Apply to OUE and/or Belmont College (you can apply to both).

YOU MUST USE A PERSONAL EMAIL (Do NOT use your ulschools.com email)

OUE (must apply by June 1)

Website: <https://www.ohio.edu/dualenrollment/collegecreditplus>

1. Apply here: https://admissions.ohio.edu/portal/application?cmd=round&campustype=east_ccp

2. Under First Time Users click "Create an account"

(Make sure you the application is for College Credit Plus, Eastern, & Fall 2025)

3. After filling out the application, there will be a page that the student will print out and give to Mrs. Eberhart to sign & send to OU. (College Credit Plus Application Signature Page–Hard copies are in the guidance office)

BELMONT (must apply by June 27)

Website: <https://belmontcollege.edu/academics/ccp-tech-prep/college-credit-plus/>

1. Apply here: Belmont College CCP Application or go to <https://belmontcollege.edu/> and Click Apply.

2. Click "College Credit Plus Application"

3. Complete the Permission Form and submit it. Please use the same email address that you used for your college applications. (Hard copies are available in the Guidance Office)

STEP 3

Please let me know when you applied & I will send your transcript.

*OUE requires the Accuplacer Test to take lab science and math classes.

*Belmont College requires students to have an A/B in Algebra II to take a math class.

*HS students (current 9th-11th graders) must have a **3.0 cumulative High School GPA** to take college credit plus classes.

***ALL middle school students** (current 6th-8th graders) must take the Accuplacer to take college credit plus classes. You must make arrangements with OUE and/or Belmont College to take the Accuplacer.

Where can I find more information regarding CCP?

College Credit Plus website: <https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus>

College Credit Plus Frequently Asked Questions:

<https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus/students-families/ccp-faqs-students-families/faq-students-families>

Ohio University: <https://www.ohio.edu/dualenrollment/collegecreditplus/resources/eastern>

Belmont College: <https://belmontcollege.edu/admissions-and-aid/who-should-apply/college-credit-plus-ccp-students/>

CONTACTS

Belmont College

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Interim Coordinator of College Credit Plus
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Belmont/ULHS teachers

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Mrs. Omaitis: domaitis@ulschools.com
Mrs. Imhoff: rimhoff@ulschools.com

OUE

Jennifer Kellner-Muscar
Director of Student Services
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kellner@ohio.edu

OUE/ULHS teacher

Mrs. Edwards: redwards@ulschools.com

Course Listings

Belmont College (Fall 2025 has not been listed yet):

<https://belmontcollege.edu/academics/search/#tab-SM-2024-1>

OUE (select Fall 2024-2025 and Eastern): <https://webapps.ohio.edu/classes/search.htm>
(Fall classes have not been listed yet)

Course Catalogs

Belmont College (24-25):

<https://belmontcollege.edu/app/uploads/2024/07/2024-2025-College-Catalog.pdf>

OUE: <https://www.catalogs.ohio.edu/index.php>

Belmont College CCP Handbook:

<https://belmontcollege.edu/app/uploads/2024/09/25-26-CCP-Handbook.pdf>

Parent and Guardian Access to College Credit Plus Student Records Letter:

https://content.govdelivery.com/attachments/OHED/2024/02/06/file_attachments/2775027/Letter%20to%20CCP%20Families_FERPA.pdf