pennsylvania
DEPARTMENT OF EDUCATION

Emergency Instructional Time Template Section 520.1 - 2021-22 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2021-22 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2021-22 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6, 2020, guidance. Such LEAs must provide PDE with the following information specific to the 2021-22 school year:

1. **LEA's Proposed Calendar and Schedule(s) for SY 2021-22**
   a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
AUGUST 26, 2021	JUNE 10, 2022	180

   b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. **When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.**

THE DISTRICT HAS ASSIGNED IPAD'S K-12 TO ALL STUDENTS IN THE DISTRICT. THE DISTRICT HAS PURCASHED HOT SPOTS FOR FAMILIES OF NEED WITHOUT INTERNET ACCESS. THE LEARNING MANGAGEMENT SYSTEM K-5 IS SEESAW, AND THE LEARNING MANAGEMENT SYSTEM 6-12 IS CANVAS. STUDENTS WILL BE PROVIDED WITH HARD COPIES ON AN AS NEEDED REQUESTED BASIS. STUDENTS WILL HAVE ACCESS TO COURSE MATERIAL THROUGH THE LEARNING MANAGEMENT SYSTEMS AND WILL HAVE ACCESS TO THEIR TEACHERS VIA EMAIL, ZOOM OR PHONE CONFERENCE. TEACHERS HAVE THE ABILITY TO RETRIEVE PHONE MESSAGES FROM THEIR SCHOOL PHONES THROUGH NOTIFICATIONS OF SCHOOL EMAIL. ANNOUCEMENTS REGARDING REMOTE INSTRUCTIONAL LEARNING DAYS WILL BE ANNOUCED ON PUBLIC RADIO AND TELEVISION VENUES, AS WELL AS THROUGH THE DISTRICT ALL CALLING MESSAGING SYSTEMS ALONG WITH BEING POSTED ON THE DISTRICT WEBSITE.

3. **The Chief School Administrator and Board President affirm the following:**

- [x] The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- [x] The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- [x] The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- [x] The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- [x] Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- [x] The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- [x] The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- [x] Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: TROY AREA SCHOOL DISTRICT

Signature of Chief School Administrator Date

Signature of Governing Body President Date

Date Approved at Board Meeting:

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.