

# Troy Area School District WR Croman and Troy Intermediate School



Dear Elementary Parents and Families,

We are beginning a new stage in our remote learning next week. The progression from the closure has been from no instruction to enrichment and review and now we are entering into planned instruction. Planned instruction increases the accountability for students, however it does not approach the levels of accountability in place during normal operations. In the elementary remote learning plan we are providing content by distributing packets, posting on ClassDojo, using online programs like Mobymax, and a few other platforms. Students are being supported online through Zoom meetings, ClassDojo, and email. Offline students should be communicating through phone calls with teachers to support student progress.

## SUBMITTING WORK:

We are encouraging everyone to submit work digitally whenever possible. We recognize that internet is not available everywhere and many families do not have enough devices to support full implementation of online learning for every student in their home.

- If the student completes an online activity the submission will depend on the platform. Teachers have provided instructions on how to submit online activities.
- For papers and projects that are not done digitally most teachers are accepting submissions through ClassDojo. These submissions require someone to take a picture of the work and post it on the student portfolio.
- Email is another method for you to send pictures of work to our teachers.
- As a last resort mailing papers to the school is an acceptable means of submission. If returning the work in the mail is your only option, please let your children's teachers know so we can prepare to handle the incoming mail and distribute the completed work after we receive it.

Work does not need to be uploaded daily. If connectivity is a limiting issue, please upload work when you can find the appropriate connectivity that allows you to submit. We encourage you to include the date on the papers to reflect when the student worked so we can count those days towards their attendance.

## ATTENDANCE:

When providing planned instruction students can earn attendance in a variety of ways. Attendance is taken based on engagement, not visibility.

Students can earn attendance through

- Work submissions on ClassDojo or email
- Talking with a teacher and parent on the phone
- Logging in and working on provided online activities
- Being present in Zoom meetings.

When students submit offline assignments, the teachers will note the date written on the assignment and make sure the student is counted on the attendance for those days. Zoom meetings are not required, they are being offered to assist students and families but are not the primary instructional method.

## GRADING

With planned instruction students will receive grades for their work. The grades students receive will not be posted in Mastery Connect. Mastery Connect provides us year-to-year mastery information that could be misleading under the current circumstances. Teachers will be grading assignments on a simple pass/fail/incomplete system. A report will be sent home at the conclusion of the school year to inform parents about their children's work during this last quarter of school. We are looking for students to engage in the tasks, do the best they can, and focus on learning in a difficult situation.

## PROMOTION / RETENTION

Decisions about retention and promotion will not be based on work collected in this remote environment. If your family already had conversations with district staff about retention, and it was something being considered for your child, this would not change that decision.

The teachers and administration appreciate your effort and support in these unprecedented times. Our hearts are heavy with the separation from our students. We are hopeful that you will find the learning opportunities to be pleasant and not overwhelming. Remember to keep a balance for your children between their emotional health and the demands of their schoolwork.

Kindly,

Mr. Steve Brion and Mr. John Imbt  
Troy Area School District  
Elementary Administrative Team