



TROY AREA SCHOOL DISTRICT

68 Fenner Avenue
Troy, Pennsylvania 16947

www.troyareasd.org

570.297.2750
(fax) 570.297.1600

September 28, 2020

Dear Troy Jr/Sr High School Students and Parents/Guardians:

We are transitioning to an alternative method of instruction beginning tomorrow, September 29, 2020. We plan to continue this until October 19, 2020. The following details how this alternate method of education will take place.

- Students who have internet access will log in daily and have assignments which are due to be completed each day.
- Students who do not have adequate internet access will be asked to download and upload their content each week on Tuesdays and Thursdays. At least two days per week, they will need to access the internet where they can download and upload content. We are working to install outdoor hotspots at the high school parking lots and hope to have this completed by the end of the week.
 - iPads have had the cellphone hotspot functionality turned on, so if a student has access to a cell phone with internet access and hotspot functionality, you may now use the internet through your iPad.
- Each weekday teachers will:
 - Follow their regular schedule with class start and end times:
 - Period 1: 8:25-9:50
 - Period 2: 9:55-11:15
 - Period 3: 11:15 – 1:15 with lunch as usual
 - Period 4: 1:20-2:40
 - Provide students at the beginning of the class period:
 - a recorded video or audio recording explaining the lesson for the day. This should be made available by the beginning of the “class period” start time.
 - a summary of assignments to be completed on CAOLA or other platforms
 - a zoom link for a Q&A session to be conducted 30 minutes prior to the end of the class.
 - an explanation of what work must be completed that day for attendance to be counted.
 - Be available during the class period for e-mails / individual zooms and calls for students and parents. Please e-mail a teacher to set this up when necessary.
 - Work to provide content in downloadable form for the students who are not able to access it directly through CAOLA.
 - Take daily attendance based on daily satisfactory completion of assignments.
 - Students who are struggling with internet connections will download and upload their content on Tuesdays and Thursdays.
 - Teachers will report attendance for the week on the following Monday.
 - Students who have “attempted assignments” for the day will receive credit for attendance.
- The expectation is that you complete the work. If you have a problem, please communicate with the teacher or administration when necessary.
- For families who are having technology issues, please first contact the student’s teacher, and if it is not able to be resolved, please contact the HS office at 570-297-8700, who will be able to direct the inquiry appropriately.

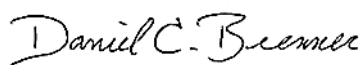
- Parent Teacher Conferences will be conducted exclusively through Zoom and phone calls on October 12th from 10:30 a.m.-6 p.m.
- Students in the Northern Tier Career Center will be doing their instruction virtually, and their teachers will be in contact to share details regarding this.
- If high school students need to pick up any items at the high school, pick up will be September 29th from 8 a.m.-6 p.m. Please call 570-297-8700 to set up an appointment if necessary.
- We will not conduct in-person extracurricular activities or athletics until October 19, 2020.
- Mid-term progress reports will be sent home on October 12, 2020.
- The Troy Area School District will resume offering meals beginning on Wednesday, September 30, 2020. Please visit the Troy Area School District website to sign up for these free meals and find additional information about the program. All children, ages 0 to 18 years, who reside in the Troy Area School District qualify for the free meals and we encourage all families to participate in the opportunity. We will provide your family with three days of breakfasts and lunches. Pick up is available at the following locations and times.
 - Town & Country Estates – 5:00 pm – 5:30 pm
 - WR Croman School – 5:30 pm – 6:00 pm
 - Kerryview – 5:00 pm – 5:30 pm
 - South Creek Township Building – 5:45 pm – 6:00 pm
 - Whispering Pines – 5:00 pm – 5:20 pm
 - Wells Township Building – 5:30 pm – 6:00 pm
 - Junior Senior High School Student Parking Lot – 5:00 pm – 5:15 pm
 - Central on 6 Parking Lot – 5:30 pm – 5:45 pm
 - Twin Oaks Personal Care Home – 5:00 pm – 5:30 pm
 - Austinville Church – 5:00 pm – 5:30 pm

Thank you for your patience and understanding during the process. We have been truly grateful for our students, families, and communities.

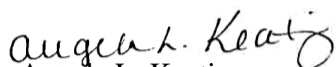
Please understand that we will take steps to implement this plan starting tomorrow, but it may take a few days for everything to be running smoothly. I know that the teachers and staff will be working extremely hard to implement this plan in a difficult situation.

Thank you to all teachers, students, families, and community members who are helping us to make it through this difficult time.

Sincerely,



Daniel C. Brenner
Troy Jr/Sr High School
Principal



Angela L. Keating
Troy Jr/Sr High School
Assistant Principal