

AUTHORIZED USE OF DISTRICT-OWNED LAPTOPS

(Student User Agreement)

Parent Responsibilities

Your son/daughter has been issued a laptop computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient and ethical operation of this computer.

- I will supervise my child's use of the laptop at home.
- I will discuss our family's values and expectations regarding the use of the internet and email at home and will supervise my child's use of the internet and email.
- I will not attempt to repair the laptop, nor will I attempt to clean it with anything other than a soft, dry cloth.
- I will report to the school any problems with the laptop.
- I will not load or delete any software from the laptop.
- I will make sure my child recharges the laptop battery nightly.
- I will make sure my child brings the laptop to school every day.
- I understand that if my child comes to school without his/her computer, I may be called to bring it to school.
- I agree to make sure that the laptop is returned to the school when requested and upon my child's withdrawal from the District.

Student Responsibilities

Your laptop is an important learning tool and is for educational purposes only. In order to take your laptop home each day, you must be willing to accept the following responsibilities.

When using the laptop at home, at school, and anywhere else I may take it, I will follow the policies of the District – especially the Student Code of Conduct – and abide by all local, State, and Federal laws.

- I will treat the laptop with care by not dropping it, getting it wet, leaving it outdoors or using it with food or drink nearby.
- I will not lend the laptop to anyone, not even my friends or siblings; it will stay in my possession at all times.
- I will not load any software onto the laptop.
- I will not remove programs or files from the laptop.
- I will honor my family's values when using the laptop.
- I will not give personal information over the internet when using the laptop.
- I will bring the laptop to school every day.

I agree that email (or any other computer communication) should be used only for appropriate, legitimate and responsible communication.

I will keep all accounts and passwords assigned to me secure, and will not share them with anyone other than my parents.

I will not attempt to clean or repair the laptop.

I will recharge the laptop battery each night.

I will return the laptop when requested and upon my withdrawal from the District.

Name: _____

School: _____

Home address: _____

City, state, zip: _____

Home phone: _____

I have read and I understand this laptop policy and its guidelines and regulations and agree to abide by all of the rules and standards for acceptable use stated therein.

Signature: _____ Date: _____

Parental Release Form

I/We, _____, the parent(s) of

(student name) _____, have read and understand the laptop agreement and its guidelines and regulations and we agree to its terms and conditions.

We confirm our child's intentions to abide by the terms and conditions therein.

Signature: _____

Date: _____