

**CENTRAL CONSOLIDATED SCHOOL DISTRICT  
Bargaining Unit B (Educational Support)  
Clerical  
2024-2025 SY**

<b>Step</b>	
0	\$18.25
1	\$18.80
2-4	\$19.83
5-6	\$20.86

Liaisons work 185 days and 7 hours/day.

Library Clerks work 195 days and 7.5 hours/day.

Receptionists work 195 days and 8 hours/day.

Transportation Receptionists work 223 days and 8 hours/day.

Clerical, School and District, work 215, 223 or 245 days and 8 hours/day.

Dine Library Aides work 215 days and 8 hours/day.

Dine Library Clerks work 245 days and 8 hours/day.

The salary schedule is a one-year document that reflects placement only. This schedule does not reflect future movement.

Official transcripts and certifications must be on file with the Human Resources Department by October 1st of the current year.

Employees hired after September 1st of the school year must have all official transcripts and certifications submitted to the Human Resources Department within thirty (30) working days after employment.

Each employee is responsible to supply an accurate address and other required information for verification of out-of-district experience. Verification must be received from the previous employer/supervisor in the Human Resources Department within thirty (30) working days after employment.

A maximum of six (6) years job related out-of-district experience is allowed.

Completion of a minimum of fifty-one percent (51%) of a standard year contract is required to be counted for a full year of experience.

Transportation Clerical Staff driving regular bus routes to check road conditions are paid driver wages, or their regular wages which ever is higher, for that time.

\* Library Clerks with a substitute license substituting for a regular classroom teacher are paid additionally per hour.

<b>Level 1 Substitute License</b>	<b>Level 2 Substitute License</b>
\$4.50	\$4.75