

Thursday, November 20, 2025
Regular Board Meeting
Minutes

The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Kevin Squires, Anthony DiCenzo, Judith Ahern, Matthew Blazevich, Mark Donahoe, Gina Englert, and Janelle Kopay

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Russell Lucas

2. PRESENTATIONS

A. Student Board Representative Report

- Aubrey Jaskulski, Senior Class President, reported that the senior class sent out a flyer for the semi-formal, Future Homemakers finalized breakfast with Santa, SAVE Promise celebrated National Children's Grief Awareness day, NHS is doing Santa letters for our Elementary Schools and a majority of the clubs are collecting food for the district food drive.
- Katerina Rubright, Student Council President, reported that Student Council attended their annual state convention, SADD is using the money raised from candy grams for a foster gift drive, PBIS is celebrating World Kindness Day, and Yearbook just hosted club picture day.

3. ADDENDUM

None

4. HEARING OF CITIZENS

A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - None

5. INFORMATION ITEMS

A. Congratulations to Mrs. Lauren Rowe and the High School SAVE Promise and Team Titans for receiving a \$1,000 grant from the Eradicate Hate Initiative from the Allegheny Intermediate Unit #3. The grant will be used in the school to create a safer space for all students.

B. Per the guidelines of Act 39 of 2018, the Safe Drinking Water Act, the West Mifflin Area School District performed lead testing in Drinking Water on October 10, 2025 throughout the district. All locations tested for drinking water were below the Pennsylvania Department of Environmental Protection Agency's recommended requirement of 15 ppb (parts per billion).

6. BOARD SECRETARY'S REPORT

A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. October 9, 2025 – Discussed Personnel and Legal Issues
- b. October 16, 2025 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. October 9, 2025 – Work Session
- b. October 16, 2025 – Regular Board Meeting

3. Updates to the following policies, Second reading and approval:

- a. #005 Organization
- b. #308 Employment Contract/Board Resolution
- c. #626 Federal Fiscal Compliance
- d. #626.1 Travel Reimbursement – Federal Programs
- e. #823 Opioid Antagonist
- f. #827 Conflict of Interest

It was moved by DiCenzo, seconded by Donahoe to approve Section 6A, Items 1-3.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. October real estate tax refunds due for 2019, 2020, 2021, 2022, 2023, 2024 and 2025 to specified property owners of West Mifflin Borough and Whitaker Borough in the amount of \$15,451.34 as presented by the respective tax collectors. The refunds are a result of changes in real estate tax assessment values established by Allegheny County.
2. Transfer of \$20,000.00 from the General Fund to the Athletic Fund.

It was moved by Donahoe, seconded by Blazevich to approve Section 7A, Items 1-2.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Memorandum of Understanding with the Allegheny Intermediate Unit #3 Head Start Agency to coordinate mutually beneficial activities to provide effective services for children and families served, effective January 1, 2026, through December 31, 2026. This agreement meets the new requirements of the Elementary and Secondary Education Act (ESEA) as amended by Every Student Succeeds Act (ESSA), for Local Educational Agencies (LEA) receiving Title I funds.

2. Affiliation Agreement with Millersville University beginning November 21, 2025, through November 20, 2030, for placement of students enrolled in their nursing program, as presented.
3. Agreement with Soliant Health, LLC to provide school psychologist consultant services beginning Monday, November 10, 2025, through Friday, February 6, 2026, at a rate of \$90.00/hour, as presented.
4. Quote from Insight Public Sector for 60 Meta Horizon licenses for base-level management of virtual reality headsets at a cost of \$8,788.80 through the Omnia Partners purchasing program.
5. Quote from Insight Public Sector for 60 ArborXR licenses for advanced management of virtual reality headsets, including remote application launch and usage analytics, at a cost of \$4,291.80 through the Omnia Partners purchasing program.
6. Quote from Insight Public Sector for 10 Engage teacher licenses and 50 Engage student licenses for virtual content creation and storage at a cost of \$9,947.20 through the Omnia Partners purchasing program.
7. *Quote from D.H. Berenthal & Sons to clean and coat the floors of the High School gym, the High School auxiliary gym and the Middle School gym at a cost of \$14,360.90.
8. Quote from Limbach Pittsburgh to effect emergency repairs to Middle School roof drains and associated cast iron plumbing at a cost of \$88,900.00. The damage to the rain water drain system resulted from the ongoing structural shifting of the Middle School, and these repairs will be included in the litigation regarding the construction of the Middle School.
9. Quote from OTW Music to run 600 feet of 12awg speaker wire for the sound system in the High School auditorium at a cost of \$2,390.00.
10. The Board invites interested vendors to reach out to the Business Office to provide services that have expiring contracts in the 2026 calendar year. A list of the current services, vendors and expiration dates is available on the district website at:
<https://www.wmasd.org/bidsandrfp.aspx>.
11. Quote from BearCom for 24 Motorola R5 UHF radios and the programming of those radios at a cost of \$20,383.50 through the COSTARS purchasing program, paid through the Titan Safety 365 PCCD grant.
12. Quote from the Central Susquehanna Intermediate Unit (CSIU) for financial systems software at a Year 1 cost of \$49,712.00.
13. Estimate from Robinson Pipe Cleaning to restore the High School science lab acid pit through a Time and Materials contract at the following rates:

• Jet Vac Truck/Support truck with operators	\$525.00/hour
• 6" Flex Hose	\$225.00/100' roll
• Mobilization	Portal to Portal mileage & time
• Disposal (1-ton min)	\$250.00/ton
• Disposal Transport	\$1,000.00/Load

It was moved by Donahoe, seconded by Ahern to approve Section 7B, Items 1-13.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$5,238,735.46
- B. Student Activities - \$195,566.33
- C. Treasurer's Report - \$21,195,657.07
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Federal Subsidy	Access – PDE	\$402,406.87
Insurance Copay	Pay Date – 10/17/25	\$42,753.55
Early Retirement Benefits	AMICA	\$20,946.58
Supplies – MS	Student Obligation	\$10.00
Special Ed Tuition – Cyber/Charter	Reach Cyber	\$12,282.47
Supplies – High School – Pre-K	HS Pre-K	\$700.00
Food – High School – Pre-K	HS Pre-K	\$300.00
Library – Books & Periodicals – HM	Library Obligation	\$19.51
Repairs & Maintenance – Stadium	Light Pole	\$600.00
Technology – Repairs & Maintenance	MS Student Obligations	\$30.00
Technology – Repairs & Maintenance	HS Student Obligations	\$283.00
Athletics – Supplies – Football	Shults Ford	\$500.00

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$2,352,151.93	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$131,487.93	\$1,623.41
Earned Income Tax – Whitaker	Jordan Tax Service	\$6,798.82	\$96.71
Realty Transfer Tax – West Mifflin	Allegheny County	\$19,071.74	\$381.43
Realty Transfer Tax – Whitaker	Allegheny County	\$1,047.80	\$20.96
Business Privilege Tax – WM (Qtr)	Legal Tax Service	\$926,039.98	N/A
Business Privilege Tax – Whitaker (Qtr)	Legal Tax Service	\$407.70	N/A
LST Tax – West Mifflin (Qtr)	Legal Tax Service	\$17,190.00	N/A
Mercantile Tax – West Mifflin (Qtr)	Legal Tax Service	\$162,113.67	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$9,341.53	\$7,568.13
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$317.69	\$274.41
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$998.24	\$54.90
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$61,384.90	\$3,376.17
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$851.34	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$17.06	N/A
Del Realty Tax – Civil Action – WM	Legal Tax Service	\$93,395.80	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$1,864.03	N/A

F. Online Sales – October

Football	\$7,788.75
Boys Soccer	\$624.75
Girls Soccer	\$570.75
Volleyball	\$456.75
Card Point	\$3,782.26
Titan Shoppe	\$6,974.08
MS Talent Show	\$250.00
Titan Gear	\$757.50
Total	\$21,204.84

It was moved by Donahoe, seconded by Blazevich to approve Section 8, Items A-F.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted “Aye”. MOTION CARRIED

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-326	Filing Fees	\$36.40
2. *Cavaliere Court Reporting	164	Expulsion Hearings	\$520.00
3. Legal Tax Service	WSD-327	Filing, Bank, Parking, and Notary Fees, and Postage	\$339.58
4. Andrews and Price	16846, 16856, 16855, 16852, 16641, 16642	October Other Professional Services	\$9,860.00
5. Andrews and Price	16857, 16845, 16848, 16850, 16853, 16859, 16844, 16851, 16854, 16858, 16860, 16839, 16861, 16838, 16863, 16841, 16840, 16862	October Real Estate Related Services	\$3,126.56
6. Andrews and Price	16847	October Monthly Retainer	\$1,000.00
7. Andrews and Price	16849	October MS Construction	\$196.00

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Blazevich, seconded by Donahoe to approve Section 9, Items A-B.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted “Aye”. MOTION CARRIED

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. Proposal for the High School's 2026 Spring Musical Production, as presented.

B. Approve the Collective Bargaining Agreement with Service Employees International Local 32BJ for the period of July 1, 2025 through June 30, 2030, subject to final review and approval of the District's Solicitor.

It was moved by Blazevich, seconded by Englert to approve Section 10, Items A-B.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

11. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report – October 2025

B. Student Services

1. Settlement Agreement with the family of Student #15268, as presented.
2. Settlement Agreement with the family of Student #15752, as presented.

C. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
*1721816	Melissa Prutz/HS	2025 Young Playwrights Festival/City Theatre Company	30-40	10-12	10/29/25
*1733164	Christine O'Lare/HS	Uncommon Conference/ South Fayette HS	15	9-12	11/14/25
*1738604	Thomas Weir/HS	Pgh Veterans Day Parade/Pgh	44	9-12	11/8/25
1738688	Gina Hilligsberg/MS	PBIS Student Summit/ AIU Waterfront	8	4	12/4/25
*1740067	Lauren Rowe/HS	Student Symposium: Activating Agency and Well-Being FT/Acrisure Stadium	6	9-12	11/18/25
1743806	Lucas Krajack/MS	ACE Lego Challenge/ Gateway MS	8	6-8	12/18/25
1743838	Lucas Krajack/MS	ACE World Language Exploration Day/Plum HS	6	6-8	12/8/25
1748872	Stacy Galiyas/MS	Turkey Trot/MS & Stadium Hill	400-800	4-8	11/26/25
1749712	Danielle Onuffer & Ashley Green/HV	PBIS Student Summit- Elementary/AIU Waterfront	4	3	12/4/25
*1749830	Brian Aufman/HS	Word Master Competition/ Franklin Regional HS	8	9-12	11/17/25
1749837	Brian Aufman/HS	Chess Competition/Plum HS	5	9-12	11/24/25
*1749870	Justin Sickles/HS	Pgh Cultural Trust STEAM Symposium/Pgh Cultural Trust Arts Education Center	30	9-12	11/20/25
1749874	Brian Aufman/HS	Japanese Cultural Exploration Expo/Plum HS	7	9-12	12/8/25
*1750833	Tim Milko/CB	Pgh Symphony School Time Concert/Heinz Hall, Pgh	115	K-1	11/19/25
1751630	Craig Stanley/HV	Pgh Symphony School Time Concert/Heinz Hall, Pgh	100	2	5/5/26
1751640	Danielle Busowski/MS	A Christmas Carol/Byham Theatre, Pgh	50	7	12/18/25
1753153	Christine O'Lare/HS	PBIS Student Summit/ AIU Waterfront	8	9-12	12/3/25
1753725	Lucas Krajack/MS	ESSPA Knex Competition/ Woodland Hills HS	8	6-8	1/15/26
1755004	Janet Parson/MS	WIRC/Seton Hill University	12	6-8	3/3/26

D. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*1748881	MS Student Activities	Stacy Galiyas	Turkey Trot Sponsors/Sweatshirts	Club Activities	11/7/25-11/17/25
1750054	HS Pop Culture	Anna Kudla	Saja Boys Hoodies	Club Activities	11/21/25-5/30/25
1751371	HS Bowling	Jennifer Shields & Stacee Rutherford	Cosmic Bowling/Alumni Event	Club Activities	12/7/25
1754365	MS WIRC Reading Team	Janet Parson	\$1 Lollipop Pull	Club Activities	1/14/26-1/30/26
1754565	HS SAVE Promise & TLC	Lauren Rowe & Ray Rost	Powder Puff Flag Football/ Snack Stand	WM Community Closet/Charity of Students' Choice	11/25/25
1717171	Girls Soccer Boosters	Erin Chelosky	Indoor Soccer Tournament	Club Activities	2/1/25

E. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
599	HS Gyms, Cafeteria	December 21 (7:00 AM – 6:00 PM)	Wrestling Tournament/WM Little League Wrestling (Sheri Krysinski)	\$1,820
601	HS Pool	April 11, 12, 18, 19 May 2, 3, 9, 10 (7:00 AM – 4:00 PM)	Lifeguard Training/Festival Fun Parks (Morgan Walker)	\$2,000
602	HV Auditorium, Gym	December 26, 29, 30 January 2 (6:30 AM – 6:00 PM)	Champions Winter Camp/Champions (Gina Calfo)	n/a
603	HS Pool	December 3, 10, 17 (7:30 PM – 8:30 PM)	Adult/Lap Swim/Adult Lesson/Make-up Lessons/WM Pool & Aquatics (Laura Dolton)	n/a
604	HS Pool	December 1, 9, 15, 16 (5:30 PM – 8:30 PM)	Family/Open Swim/WM Pool & Aquatics (Laura Dolton)	n/a
7395	HS Cafeteria, Lobby, Classroom	December 7 (8:00 AM – 2:00 PM)	Brunch With Santa/Future Homemakers Club (Laura Dolton)	n/a

F. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*1740044	Jennifer Shields/HS	School Counselors and Social Workers: Role-Alike Day/AIU Waterfront	10/27/25 1 day	\$0	No
*1741590	Isabelle Thompson/HS	SAP Training/Virtual	11/12/25, 11/13/25 2 days	\$0	Yes
*1742363	Jodie Lyons/MS	School Counselors and Social Workers: Role-Alike Day/AIU Waterfront	10/27/25 1 day	\$0	No
*1742364	Lisa Lyon/MS	School Counselors and Social Workers: Role-Alike Day/AIU Waterfront	10/27/25 1 day	\$0	No
1742391	Amanda Monzak/CB	Technovation Training/ AIU Waterfront	12/2/25 1 day	\$0	Yes
*1742400	Jamie Smith/MS	TDA Workshop Series/ AIU Waterfront	10/28/25, 12/8/25, 1/29/26 3 days	\$600	Yes
1749720	Danielle Onuffer/HV	PBIS Student Summit- Elementary/AIU Waterfront	12/4/25 1 day	\$0	Yes
1749721	Ashley Green/HV	PBIS Student Summit- Elementary/AIU Waterfront	12/4/25 1 day	\$0	Yes
1749724	Ashley Green/HV	PBIS Site Visit/Shaler SD	12/5/25	\$0	Yes

			1 day		
1749725	Danielle Onuffer/HV	PBIS Site Visit/Shaler SD	12/5/25 1 day	\$0	Yes
*1749824	Jessica Pishko/CB	ECRI Foundational Skills Training/AIU Waterfront	11/17/25, 11/20/25 2 days	\$0	Yes
1749898	Tamia Greene-Sanders/HV	PBSC Site Visit/Shaler SD	12/5/25 1 day	\$0	Yes
*1749916	Sharna Baker/CB	ECRI Foundational Skills Training/AIU Waterfront	11/17/25, 11/20/25 2 days	\$0	Yes
1750017	Heather Vidic/CB	PBSC Site Visit/Shaler SD	12/5/25 1 day	\$11.70	Yes
*1740707	Mark Simone/CB	ECRI Foundational Skills Training/AIU Waterfront	11/17/25 1 day	\$0	Yes
1752179	Amanda Murphy/HS	Teaching the Holocaust Through Literature/AIU Waterfront	12/11/25 1 day	\$0	Yes
*1753588	Dina Fouser/MS	ECRI Foundational Skills Training/AIU Waterfront	11/17/25, 11/20/25 2 days	\$0	Yes
*1753627	Stephen Fenwick/CB	ECRI Foundational Skills Training/AIU Waterfront	11/17/25, 11/20/25 2 days	\$0	Yes
1756089	William Matthias/MS	Regional Esports Meeting/AIU Waterfront	11/25/25 .5 day	\$0	No

It was moved by DiCenzo, seconded by Ahern to approve Section 11, Items A-F.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

12. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3826, unpaid leave of absence beginning Monday, November 3, 2025 through Tuesday, December 23, 2025. Employee #3826 will return to work on Monday, January 5, 2026. This is an extension of a previously approved leave of absence.
2. *Employee #2866, unpaid days on Thursday, November 6, 2025, and Friday, November 7, 2025.
3. Employee #2009, Sabbatical leave of absence for the second semester of the 2025-2026 school year. In accordance with Board policy #338, Employee #2009 meets the requirements of Act 66 and Section 1168-1171 of the Pennsylvania School Code of 1949, as amended.

It was moved by Englert, seconded by Donahoe to approve Section 12, Item A.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

13. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #1244, unpaid days Wednesday, October 15, 2025; Tuesday, October 21, 2025; and Friday, November 14, 2025 (PM only).
2. *Employee #470, unpaid day on Monday, October 20, 2025
3. *Employee #1831, beginning Tuesday, October 7, 2025, through Wednesday, January 7, 2026, under the provisions of the Family Medical Leave Act (FMLA), using all sick and PTO days, with remaining days unpaid

B. Resignations

1. Mary Ann Pesta, Middle School Secretary, effective Wednesday, December 31, 2025

C. Hires

1. Jalen Achilles, Part-time District Paraeducator, effective Monday, November 24, 2025
2. Kevin Boros, Full-time Maintenance Department Utility Maintenance Technician, at the rate of \$18.00, effective Monday, December 1, 2025

D. Other

1. Additional Pool & Aquatics Staff for the 2025-2026 school year:

Sadie Fricke	Antonio Mannella
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E. Substitutes

1. Justin Durant, Custodian, effective Friday, November 21, 2025

It was moved by Blazevich, seconded by Donahoe to approve Section 13, Items A-E.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

14. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Hires

1. Stacy Galiyas, High School Outdoor Assistant Track and Field Coach, effective Friday, November 21, 2025
2. *Melissa Conrad, Intramural Empower Program Basketball Site Manager, November 19, 2025 through February 9, 2026, Mondays and Wednesdays, 6:00 p.m. – 8:00 p.m.

B. Other

1. Cameron Short, High School Volunteer Indoor Track Assistant Coach, effective Friday, November 21, 2025
2. William Flynn McCracken, High School Volunteer Assistant Swimming Coach, effective Friday, November 21, 2025

It was moved by Blazevich, seconded by Ahern to approve Section 14, Items A-B.

Roll Call: Ahern, Blazevich, Donahoe, Englert, Kopay, DiCenzo and Squires voted "Aye". MOTION CARRIED

15. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Squires had no correspondence today.

16. EXECUTIVE SESSION DISCUSSION

Mr. Squires reported that Executive Session was held prior to the Regular Board meeting to discuss personnel, labor relations, and litigation.

17. BOARD REPORTS

A. Committees

Committee reports were given at the Work Session. Mrs. Ahern gave a short report for the Education Committee. They met earlier with a few staff members from Homeville, and discussed the Ron Clark Academy and instituting that idea into Homeville.

B. Steel Center

Mr. Donahoe stated the October students of the month. The health assistants attended a health expo at the convention center. The welding students took a field trip to see high quality vacuum equipment. Students from the carpentry, electrical welding and automotive visited Western PA operating engineers training site. Lastly, Leadership CTA sent five students to the convention center to learn about the impacts of AI.

18. SOLICITOR'S REPORT

Mr. Lucas had no report this evening.

19. OLD BUSINESS

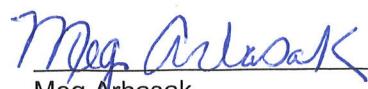
None

20. NEW BUSINESS

None

21. ADJOURNMENT

Meeting adjourned at 7:22 p.m.



Meg Arbasak
Board Secretary

PLEASE DO NOT REMOVE SIGN IN SHEET

VISITOR RECORD

Regular Meeting
Board of School Directors
West Mifflin Area School District