

**Thursday, September 19, 2024  
Regular Meeting  
Minutes**

**The West Mifflin Area School District Regular Board Meeting was held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:05 p.m.**

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

Members Present: Matthew Blazeovich, Kevin Squires (on the phone), Judith Ahern, Mark Donahoe, Gina Englert, Joseph Gajdos, and Mark Yuhas

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Russell Lucas

**2. PRESENTATIONS**

A. Student Board Representative Report

- Julia Lazar, Student Council President, reported on Homecoming, and painting senior parking spaces.
- Kenneth VanMeter, Senior Class President, reported that the senior class is raising awareness on suicide prevention.

**3. ADDENDUM**

- A. None

**4. HEARING OF CITIZENS**

A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
  - Jill Vanlandingham, Aimee Carman, Jon Bartczak, Tiffany Bartczak, and Jocelyn Perdew had numerous complaints about the bussing route to and from Provident Charter.
  - Theresa Sekely had concerns about the approval of the security guards, and the new security company. Also, had comments about the Ames contract.
  - Jessica Parsons had concerns about renewing Mr. Soles' new contract.
  - Jennifer Becher had concerns about the cellular service at Clara Barton.
  - Diane Stanesic had concerns about the new security company, Mr. Soles contract, and Provident bussing.

**5. INFORMATION ITEMS**

- A. None

**6. BOARD SECRETARY'S REPORT**

A. Board of Directors

*Board action to approve/ratify\* items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. August 1, 2024 – Discussed Personnel and Legal Issues
- b. August 8, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. August 1, 2024 – Work Session
- b. August 8, 2024 – Regular Board Meeting

3. Updates to the following policies, Second reading and approval:

- a. #146.1 Trauma-Informed Approach
- b. #218 Student Discipline
- c. #218.1 Weapons
- d. #218.2 Terroristic Threats
- e. #249 Bullying/Cyberbullying
- f. #801 Public Records
- g. #803 School Calendar
- h. #805 Emergency Preparedness and Response
- i. #805.1 Relations with Law Enforcement Agencies
- j. #805.2 School Security Personnel
- k. #806 Child Abuse
- l. #904 Public Attendance at School Events
- m. #909 Municipal Government Relations

4. Authorization for the Board Secretary to cast the following votes for the PSBA Officer Elections:

- a. President-Elect – Sabrina Backer
- b. Vice-President – Matt Vannoy
- c. Western Zone Representative – Kristy Bolte
- d. Insurance Board Trustees – Nathan Mains, Richard Frerichs, William LaCoff

5. Reappointment of Mr. Jeffrey Soles as District Superintendent of Schools for an additional term of five (5) years, from July 1, 2025, through June 30, 2030, and approve the Superintendent of Schools Agreement between the District and Mr. Soles. Mr. Soles annual salary for the 2025-2026 school year is set at \$190,000.

It was moved by Donahoe, seconded by Gajdos to approve Section 6A, Items 1-5.

Mr. Blazeovich spoke in favor of renewing Mr. Soles contract.

Mr. Yuhás spoke about not renewing Mr. Soles contract. He, also, made a motion to table 6.A.5 until a later date. There was no second. MOTION FAILED

Mr. Donahoe spoke in favor of renewing Mr. Soles contract and about him attending District events.

Mrs. Englert spoke about postponing this vote until a later date. She wanted to have a good faith meeting with stake holders, the PTAs and Booster Groups and staff before this vote took place.

Roll Call: Ahern, Donahoe, Englert (Voted "No" to 6.A.5), Gajdos, Yuhás (Voted "No" to 6.A.5), Squires and Blazeovich voted "Aye". MOTION CARRIED

## 7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

### A. Finance

*Board action to approve/ratify\* items under Finance, as listed/presented.*

1. \*Transfer of \$20,000.00 from the General Fund to the Athletic Fund.
2. September real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Boroughs in the amount of \$3,861.99 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County.
3. Authorize the Solicitor's office to settle the tax appeal docketed at BV-24-187 at an assessed value amount of \$1,714,500 for 2022 and 2023 and \$1,651,000 for 2024 and 2025.

It was moved by Gajdos, seconded by Donahoe to approve Section 7A, Items 1-3.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhas, Squires and Blazeovich voted "Aye".  
MOTION CARRIED

### B. Purchasing/Contracting

*Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.*

1. Modified bid from Bowser Subaru for two (2) 2025 Subaru Ascent 8-Passenger SUVs at a cost of \$74,000.00, which will be paid through the BSCA grant. This change was made necessary because the 2024 model is no longer available and because the cost of three 2025 model vehicles exceeded the budgeted amount in the BSCA grant.
2. Quote from Ames Janitorial Services to fill the vacant Groundskeeper/Stadium Custodian position for the balance of the 24-25 school year a cost of \$32 per hour.
3. Quote from D.H. Bertenthal & Sons for three (3) waterhog entrance rugs for the entrance to the Middle School at a cost of \$2,130.00.
4. Bid from Allegheny Educational Systems, Inc. for a Forest – FabBot Desktop CNC Router, enclosure stand and onsite training at a cost of \$12,348.10, which will be paid through the ARP ESSER grant.
5. Bid from Allegheny Educational Systems, Inc. for an Epilog – Fusion Edge Laser Engraver, rim-drive rotary attachment and installation at a cost of \$33,416.27, which will be paid through the ARP ESSER grant.
6. Bid from Allegheny Educational Systems, Inc. for a Creaform – Peel 3 EDU Scanner and software bundle, two cases for the scanner, a 3D scanning manual turntable, one day of online training and installation at a cost of \$12,929.00, which will be paid through the ARP ESSER grant.
7. Bid from Allegheny Educational Systems, Inc. for a Wazer – WAZER Waterjet Cutter starter package, installation and training at a cost of \$14,445.00, which will be paid through the ARP ESSER grant.
8. Bid from Allegheny Educational Systems, Inc. for an Ultimaker – S5 Pro Bundle 3D Printer, accessories, setup and training at a cost of \$13,539.03, which will be paid through the ARP ESSER grant.

9. Quote from Staples Technology Solutions for 60 annual Meta Quest for Business licenses for virtual reality headsets at a cost of \$8,657.40.
10. Memorandums of Understanding between West Mifflin Police Department and each District School and Memorandum of Understanding between Lebanon Presbyterian Church and the District as part of the District's Safety Plan, as presented.
11. Memorandum of Understanding between Special Olympics Pennsylvania and the High School for the development of a Unified Champion Schools program which consists of Interscholastic Unified Indoor Bocce, beginning September 19, 2024, through June 30, 2025, as presented.
12. Contract with the University of Pittsburgh to provide a Community Program Coordinator and program evaluation for the Titan Assistance Program as part of the Healthy and Thriving Schools Initiative of The Pittsburgh Study at a cost of \$101,000.00, which will be paid through the BSCA SCA grant, contingent upon the review and approval of the District Solicitor.
13. Contract with the University of Pittsburgh's Office of Child Development for the implementation of the 3Rs professional development and literacy program at a cost of \$60,000.00, the cost of which will be shared between the BSCA SCA grant and the ARP ESSER grant, contingent upon the review and approval of the District Solicitor.
14. Agreement with Amergis Healthcare Staffing Inc. to provide licensed health care personnel for the 2024-2025 school year, as presented.

It was moved by Donahoe, seconded by Squires to approve Section 7B, Items 1-14.

Roll Call: Ahern, Donahoe, Englert (Voted "No" to 7.B.1, 2, & 12), Gajdos (Voted "No" to 7.B.2), Yuhas (Voted "No" to 7.B.2), Squires and Blazeovich voted "Aye". ALL MOTIONS CARRIED EXCEPT 7.B.2. 7.B.2 FAILED, NEEDED 5 VOTES TO PASS.

**8. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

- A. Secretary Receipts - \$8,142,043.72
- B. Student Activities - \$174,981.66
- C. Treasurer's Report - \$9,015,280.40
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Insurance Copay	Pay Date – 07/26/24	\$37,595.38
Insurance Copay	Pay Date – 08/23/24	\$37,651.26
Insurance Copay	Individuals	\$1,275.90
Retirees – Other Benefits	TSA Consulting	\$28,000.00
Early Retirement Benefits	AMCA	\$18,097.12
Tuition – Higher Education	University of Pittsburgh	\$300.00
Supplies – HM	Early Childhood Study	\$300.00
Supplies – MS	Student Obligation	\$10.00
Miscellaneous Expenditures	WM Alumni Association	\$565.00

Technology – Repairs & Maintenance	Student Obligations – MS	\$500.00
Other Property – District	E-Rate Reimbursement	\$2,773.98
Athletics – Supplies – District	Student Obligations	\$30.00

## E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$1,545,149.76	N/A
Property Tax – Whitaker	Patty Pasquantonio	\$52,855.05	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$355,825.81	\$5,094.02
Earned Income Tax – Whitaker	Jordan Tax Service	\$16,975.87	\$247.02
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$24,869.03	\$497.39
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$5.00	\$.10
Business Privilege Tax – West Mifflin	Legal Tax Service	\$117,433.24	N/A
Business Privilege Tax – Whitaker	Legal Tax Service	\$431.63	N/A
LST Tax – West Mifflin	Legal Tax Service	\$16,014.63	N/A
Mercantile Tax – West Mifflin	Legal Tax Service	\$180,178.08	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$20,209.61	\$8,163.85
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$436.40	\$453.76
Delinquent LST Tax – West Mifflin	Legal Tax Service	\$44.48	\$2.45
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$10,695.80	\$588.27
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$317.35	\$17.45
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$437.99	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$276.69	N/A
Del Realty Tax – Civil Action – WM	Legal Tax Service	\$94,850.28	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$2,476.91	N/A

## F. Online Ticket Sales - August

Football	\$11,383.71
Boys Soccer	\$1,547.08
Girls Soccer	\$758.40
Volleyball	\$2,143.24
Total	\$15,832.43

It was moved by Donahoe, seconded by Gajdos to approve Section 8, Items A-F.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhás, Squires and Blazeovich voted "Aye".  
MOTION CARRIED

## 9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

## A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-287	Filing Fees for Tax Liens	\$2,520.00
2. Legal Tax Service	WSD-288	Filing Fees	\$188.11
3. Legal Tax Service	WSD-289	Postage, Parking, Notary, Filing and Bank Fees	\$844.87
4. Andrews and Price	11042	August Monthly Retainer	\$1,000.00
5. Andrews and Price	11041, 11043, 11049, 11048, 11045, 11040, 11047, 11052, 11044	August Other Professional Services	\$5,152.00
6. Andrews and Price	11050, 11039, 11046, 11055, 11031, 11054,	August Real Estate Related Services	\$3,663.00

	11053, 11038, 11051, 11036, 11035, 11033, 11032, 11034, 11037		
7. Legal Tax Service	WSD-290	Filing Fees	\$145.60

B. All Bills and Cash Disbursement Reports for Public Safety, LLC.

C. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

It was moved by Donahoe, seconded by Gajdos to approve Section 9, Items A-C.

Roll Call: Ahern, Donahoe, Englert, Gajdos (Abstained from 9.B), Yuhas (Voted "No" to 9.A.5 and 9.C), Squires and Blazeovich voted "Aye". MOTION CARRIED

**10. DISTRICT OPERATIONS**

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

A. Additional Handbooks for the 2024-2025 school year, as presented:

Attendance Handbook	Faculty Handbook
Band Handbook	Special Education Handbook
Band Auxiliary Handbook	Transition Plan
Diploma Retrieval Handbook	

B. Recognize the following Booster Groups/PTAs for the 2024-2025 school year. All documentation has been received per Policy #919.

Band Boosters	Volleyball Boosters
Baseball Boosters	Clara Barton PTA
Cheerleading Boosters	Homeville PTA
Football Boosters	Middle School PTSA
Boys Soccer Boosters	High School PTSA
Girls Soccer Boosters	

C. 2024 High School National Thespian Society Fall Play Production, as presented.

D. 2025 Middle School Musical Production, as presented.

E. Homeville Targeted Support and Improvement (TSI) Plan for 2024-2025, as presented

F. Eligibility GPA of 1.75 for student participation in all athletics and activities, effective October 24, 2024

G. Accept the Homeville Elementary playground grant from US Steel in the amount of \$90,818.00.

It was moved by Englert, seconded by Ahern to approve Section 10, Items A-G.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhas, Squires and Blazeovich voted "Aye". MOTION CARRIED

**11. SUPERINTENDENT’S REPORTS**

*Board Action to approve/ratify\* Superintendent’s Reports, as listed/presented.*

A. Student Services

1. Settlement agreement with the family of student #15242, as presented

B. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
*1454816	Jayson Monroe/HS	Band Performance at Kennywood/West Mifflin	120	9-12	8/18/2024
*1469380	Deana Wallace/HS	Space Camp/CCAC Allegheny	20	9-12	9/12/2024
*1469696	Justin Sickles/HS	Experience Elastomers Outreach Program/David Lawrence Convention Center	25	10-12	9/12/2024
1471206	Jayson Monroe/HS	Pittsburgh Veteran’s Day Parade/Pittsburgh	88	9-12	11/11/2024
1471439	Thomas Weir/HS	Camp Guyasuta/Sharpsburg	75	9-12	10/15/2024
1476832	Lauren Rowe/HS	Eradicate Hate Conference/David Lawrence Convention Center	10	9-12	10/22/2024
1477166	Amanda Monzak/MS	Future Problem Solving learning session/Thomas Jefferson HS	12	5	10/17/2024
1482038	Alexis Zywan/HS	PASC State Convention/Midland	5	11-12	11/1/2024
1482776	Deana Wallace/HS	Mon Valley Diversity College & Career Fair/CCAC South	40	12	10/10/2024
1483954	Jayson Monroe/HS	South Allegheny Band Festival/SA Stadium	88	9-12	9/21/2024
1486138	Jennifer Shields/HS	Caring Team for Grieving Students Summit/Pittsburgh	8	9-12	9/26/2024

C. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*09092024	MS Kindness	Shelley Bishop & Gina Hilligsberg	Shirt sale for breast cancer awareness	Club Activities	9/9/2024 – 9/15/2024
1457154	HS Esports	Brian Getz	Dave & Buster’s Spirit Night	Club Activities	10/28/2024
1482556	MS Drama	Nina Ruffing	Primanti’s Spirit Night	Club Activities	10/17/2024
1485618	HS Pop Culture	Anna Kudla	Zombie Hoodies	Club Activities	10/1/2024 – 10/15/2024
1486780	MS Student Activities	Stacy Galiyas	Food & Fund Drive	Stock School Pantry	9/30/2024-10/4/2024

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
390 401	MS Band Rooms, Auditorium, Cafeteria, Chorus Room, Main Lobby, Gym, Café Parking Lot	October 23 (2:45 PM – 10:00 PM)	Tri-M Halloween Concert/ WMASD Music Department (Devon Smeal)	n/a
393 394	MS Band Rooms, Auditorium, Cafeteria, Chorus Room, Classroom	November 19, 20, 22 (2:45 PM – 10:00 PM)	HS Drama Fall Play/WMASD Music Department (Devon Smeal)	n/a
*406	HS Band Room	September 10, 24 October 8, 22	Music Rehearsal/WM Alumni Chamber Strings	n/a

		(5:30 PM – 8:30 PM)	(Fred Danchenko)	
408	HV Auditorium, Cafeteria, Gym	September 26 (5:30 PM – 8:00 PM)	Family STEM Night/Homeville PTA (Katelynn Surmick)	n/a
413	MS Band Room, Auditorium	October 11 (6:00 PM – 10:00 PM)	Talent Show/MS Drama Club (Nina Ruffing)	n/a
418	MS Auditorium; Band, Chorus, Orchestra Rooms	April 11 (5:00 PM – 10:00 PM)	Musical Performance/MS Drama Club (Nina Ruffing)	n/a
419	MS Auditorium; Band, Chorus, Orchestra Rooms	April 12 (10:00 AM – 10:00 PM)	Musical Performance/MS Drama Club (Nina Ruffing)	n/a
421	HS LGI Room	February 25; March 4, 18; April 1, 15 (7:00 PM – 9:00 PM)	HS Umpires Meetings/McKeesport Umpires Association (Paul Miller)	n/a
422	HS Pool	October 8, 15, 17, 22, 24 (5:30 PM – 8:00 PM)	Family/Open Swim/WM Pool & Aquatics (Laura Dolton)	n/a
423	HS Pool	September 23, 25, 30 October 2, 7, 9, 14, 16, 21, 23, 28 (6:15 PM – 7:15 PM)	Zumba Classes/WM Pool & Aquatics (Laura Dolton)	n/a
424	HS Pool	September 23, 25, 30 October 2, 7, 9, 14, 16, 21, 23, 28 (7:15 PM – 8:45 PM)	Adult/Lap Swim/Adult Lessons/WM Pool & Aquatics (Laura Dolton)	n/a
4908	MS Cafeteria	October 15 (5:30 PM – 7:30 PM)	Family Engagement Halloween Event/WMASD (Noelle Haney)	n/a
4909	MS Cafeteria	December 12 (5:30 PM – 7:30 PM)	Family Engagement Sensitive Santa/WMASD (Noelle Haney)	n/a
4937	HV Parking Lot	October 19 (11:00 AM – 3:30 PM)	Trunk or Treat/Homeville PTA (Sarah Dillon)	n/a
4945	FH Baseball Field	September 22 (10:00 AM – 6:00 PM)	Baseball Games/Penn State Greater Allegheny Athletics (Jason Broadwater)	\$1,128

## E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1466150	Amanda Monzak/CB	GIEP Goals Clinic/Online	10/10/2024 1 day	\$0	No
1466161	Amanda Monzak/CB	Gifted Boot Camp/AIU Waterfront	10/11/2024 1 day	\$0	Yes
*1466266	Heather Vidic/CB	Trauma Informed Professional Learning Community/Steel Valley Family Center	9/12/2024	\$5	Yes
*1466635	Terry Whalen/CB	Trauma Informed Professional Learning Community/Steel Valley Family Center	9/12/2024 1 day	\$5	No
1467371	Lucas Krajack/MS	GIEP Goals/Online and AIU Waterfront	10/10/2024-10/11/2024 2 days	\$0	Yes
*1469729	Jennifer Shields/HS	Partner Up Educator Kick Off/Pittsburgh	8/30/2024 1 day	\$0	No
1470542	Stacee Rutherford/HS	Title III Professional Development/AIU Waterfront	10/24/2024, 11/13/2024, 2/20/2025, 4/10/2025 4 days	\$0	Yes



1471401	Amanda Monzak/CB	South Hills Area Gifted Consortium Meeting/Upper St Clair HS	9/25/2024 1 day	\$0	Yes
1471583	Deana Wallace/HS	TCCAC/AIU Waterfront	9/24/2024 1 day	\$0	Yes
1473180	Tiffany Kosht/MS	ELA Symposium/AIU Waterfront	1/15/2025 1 day	\$0	Yes
1473422	Megan Reynolds/CB	2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum/ Hershey, PA	11/13/2024- 11/15/2024 3 days	\$805	Yes
1473769	Maranda Kotchman/CB	Title III Professional Development Session/AIU Waterfront	10/24/2024 1 day	\$0	No
1474091	Heather Vidic/CB	ECRI Intensification Training/ PaTTAN West	12/11/2024 1 day	\$19.82	Yes
1476955	Megan Reynolds/CB	ECRI Training Tier 3/PaTTAN West	12/11/2024 1 day	\$19.82	Yes
1478981	Justin Sickles/HS	IMAT 2024/Cleveland, OH	9/30/2024- 10/2/2024 3 days	\$0	Yes
1480741	Kevin Kocher/HS	Stock Market Game Workshop/Butler Co. Community College	9/24/2024 1 day	\$0	Yes
1481268	Alexa Pantuso/HV	ECRI Foundational Skills Training/PaTTAN West	10/23/2024- 10/24/2024 2 days	\$14.07	Yes
1481639	Todd Kinavey/HS	Social Studies Symposium/ AIU Waterfront	10/14/2024 1 day	\$0	Yes
*1483121	Justin Sickles/HS	AI in Education/Bakery Square	9/18/2024 1 day	\$0	Yes
1483389	Mary Bekavac/HV	ECRI Intensification Training/ PaTTAN West	12/11/2024 1 day	\$14.00	Yes
1484317	Kim Markiw/HV	ECRI Foundational Skills Training/PaTTAN West	10/23/2024- 10/24/2024 2 days	\$42.88	Yes
1484340	Heidi McCracken/CB	ECRI Training/Pittsburgh	10/18/2024, 10/25/24 2 days	\$14.74	Yes
1484965	Gina Hilligsberg/MS	PBIS Coaches Networking & PLC Meetings/Virtual & AIU Waterfront	9/20/24,10/8/24 11/12/24,12/17/24 1/14/25,2/13/25 3/18/25 1 full day, 6 half days	\$0	Yes
1484968	Shelley Bishop/MS	PBIS Coaches Networking & PLC Meetings/Virtual & AIU Waterfront	9/20/24,10/8/24 11/12/24,12/17/24 1/14/25,2/13/25 3/18/25 1 full day, 6 half days	\$0	Yes
1486249	Tamia Greene-Sanders/HV	ECRI Foundational Skills Training/PaTTAN West	10/23/2024- 10/24/2024 2 days	\$21.44	Yes
1486583	Danielle Busowski/MS	ELA Symposium/AIU Waterfront	1/15/2025 1 day	\$0	Yes

It was moved by Gajdos, seconded by Donahoe to approve Section 11, Items A-E.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhas, Squires and Blazeovich voted "Aye".

MOTION CARRIED

**12. PROFESSIONAL PERSONNEL**

*Board Action to approve/ratify\* items under Professional Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #1959, Sabbatical leave of absence for the first semester of the 2024-2025 school year. In accordance with Board policy #338, Employee #1959 meets the requirements of Act 66 and Section 1166-1171 of the Pennsylvania School Code of 1949, as amended

B. Hires/Transfers

1. Jennifer Stark, Certified School Nurse at Homeville, Bachelor's Scale, Step 9, at an annual salary of \$51,775, pending receipt of all paperwork and clearances, effective date to be determined

C. Other

1. Additional Student Activity/Club Sponsors for the 2024-2025 school year:

**CLARA BARTON**

TITLE	NAME
Audio Visual	Tim Milko

**MIDDLE SCHOOL**

TITLE	NAME
Art Club	Haley Comodor
Broadcasting	Nina Ruffing
Gold Club	Mackenzie Whalen
Kindness Club	Shelley Bishop (co)
WIRC Reading Team	Janet Parson

**HIGH SCHOOL**

TITLE	NAME
Art Club	Brian Mann (co)
Assistant Stage Manager	Tim Milko
Biology Club	Chris Capozzoli
Bowling Club	Jennifer Shields (co), Stacey Rutherford (co)
Chess Club	Shannan Kunkle
Computer Science/Programming	Jason Filo
Family & Consumer Sciences	Laura Dolton
Future Teachers	Laura Conley
Gay Straight Alliance	Alexa Gierling-Anderson (co), Todd Kinavey (co)
Interact Club	Desiree Cherepko
Key Club	Laura Dolton
National Thespians Society	Melissa Prutz
Pep Club	Brian Mann (co)

SADD	Jaclyn Tonini
Ski Club	Brian Aufman
Sophomore Class Sponsor	Bradley Mitchell
Spanish Club	Lorie Phillips
Student Council	Alexis Zywan
Tech Ed Club	Marc Gambino
Titan Troop	Rich Vogtsberger (co), Chelsea Joyce (co)
Tri-M Music Honors Society	Melissa Prutz
Winter Indoor Percussion Ensemble	Joe Scifo

2. Additional Department Heads for the 2024-2025 school year:

K-12 Library	Jennifer Johnston
K-12 Music	Devon Smeal

It was moved by Donahoe, seconded by Ahern to approve Section 12, Items A-C.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhas, Squires and Blazeovich voted "Aye".  
MOTION CARRIED

**13. NON-CERTIFIED PERSONNEL**

*Board action to approve/ratify\* items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #3855, unpaid days on Monday, July 29, 2024 and Friday, August 9, 2024
2. \*Employee #3878, unpaid days on August 9, 20, 23, 30, 2024; September 6, 13, 16-20, 27, 2024; and October 4, 11, 18, 25, 2024
3. Employee #3075, leave of absence beginning Monday, January 6, 2025 through Thursday, May 1, 2025, using all PTO and sick days, with remaining days unpaid.
4. \*Employee #3880, unpaid day on Monday, September 9, 2024

B. Resignations

1. Cameron Mowers, Class I Custodian at the Middle School on the 3:00 PM to 11:00 PM shift, effective Tuesday, September 3, 2024

C. Hires

1. \*Katie Rodgers, Cafeteria General Worker at the Middle School, 8:30 AM – 1:30 PM shift, effective Monday, August 19, 2024
2. \*Michelle Tanney, Cafeteria Manager at Clara Barton, 8:00 AM – 1:00 PM shift, effective Monday, August 19, 2024
3. \*Bernadine Irdi, District Part-time Paraeducator, effective Tuesday, August 20, 2024
4. \*Madison Taylor, District Part-time Paraeducator, effective Wednesday, August 21, 2024
5. \*Shannon Honick-Huston, District Part-time Paraeducator, effective Wednesday, August 21, 2024

6. Tonya Washington, Part-time Family Assistance Liaison, at the rate of \$20/hour, increasing to \$25/hour after 60 days, pending receipt of all paperwork and clearances, effective date to be determined. This position is for the 2024-2025 school year and will be paid through the BSCA grant.
7. Dipen Chhetri, Part-time Family Assistance Liaison, at the rate of \$20/hour, increasing to \$25/hour after 60 days, pending receipt of all paperwork and clearances, effective date to be determined. This position is for the 2024-2025 school year and will be paid through the BSCA grant.
8. Jacqueline Alston, Nurse Assistant at Clara Barton, at the rate of \$25.75/hour, pending receipt of all paperwork and clearances, effective date to be determined.
9. Brittany McMillan, District Nurse Assistant, at the rate of \$25.75/hour, pending receipt of all paperwork and clearances, effective date to be determined.
10. Jeremy Seman, Behavior Therapist on the TAP team, at an annual salary of \$102,000, pending receipt of all paperwork and clearances, effective date to be determined. This position is for the 2024-2025 school year and will be paid through the BSCA grant.

D. Other

1. Precision Paraprofessional Staff for the 2024-2025 school year:

Rolasiah Triplett	Brittany Phillips	Jeanine Michaels
Alyssa Kemp	Jennifer Perrino	

2. Additional Bus Drivers, Van Drivers, and Monitors for Sun Coach Lines for the 2024-2025 school year:

Gina Jarvis	Bus Driver		Robyn McCall	Bus Driver
James Jones	Bus Driver		Chester Sutton	Monitor
Michael Koroly	Bus Driver			

3. Remove Michael Singer as a Bus Driver for Sun Coach Lines for the 2024-2025 school year.

4. Pool & Aquatics Staff for the 2024-2025 school year:

Lyannie Barone	Shannon Keys	William McCracken
Melissa Conrad	Anthony Lauso	Kaylie Novotnak
Shannon Davis	Antonio Mannella	Kayloa Otlano
Jamie Dolton	Marie Mannella	Kyra Reinheimer
Giavanna Englert	Lia Manning	Dean Spade
Cassidy Frizzell	Aiden Marks	McKenzie Taylor
Valerie Jones	Breanna Martin	

5. Hosting two Duquesne University psychology students (Payton Roberts and Alexa Bruno) for the 2024-2025 school year.

6. Kellington Security Staff for the 2024-2025 School Year:

Darrell Burroughs	Jennifer Foscoe	Ernest Sanders
Eric Chedwick	Eric Johnson	Shan'dougha Williams

Amy Jo Clark	Thomas Naylor	
Jasmine Copeland	John Pearson	

7. Additional ESS Northeast Paraprofessional Staff for the 2024-202 school year:

Brianna Shumard

8. Medical Students from UPMC Children’s Hospital to work within our schools as part of their community experience:

Sarah Abi Raad	Tiffany Dial	Ijeoma Unachukwu
Sarah Blackwell	Koehler Powell	Katherine Webb
Hannah Chin	Krithika Sundaram	

E. Substitutes

1. \*Cameron Mowers, Custodian, effective September 3, 2024

It was moved by Englert, seconded by Donahoe to approve Section 13, Items A-E.

Roll Call: Ahern, Donahoe, Englert (Abstain 13.D.4), Gajdos, Yuhás, Squires and Blazeovich voted “Aye”. MOTION CARRIED

**14. ATHLETIC PERSONNEL**

*Board action to approve/ratify\* items under Athletic Personnel, as listed.*

A. Hires

1. \*Judith Minydzak, Middle School Assistant Volleyball Coach, effective Thursday, August 29, 2024
2. Winter and Spring Sports Head Coach positions for the 2024-2025 school year, effective Friday, September 20, 2024:

HS Girls Basketball	Loren Jones
HS Boys Basketball	Dr. Hal Minford
HS Wrestling	Sam Sherlock
HS Swimming	Laura Dolton
HS Indoor Track	Ashley Karas, Rick Frisco, John Fulmore
HS Girls Softball	Erik Hilligsberg
HS Baseball	Jeff Kuzma
HS Boys Tennis	John Inglis
HS Track	John Moritz
HS 9th Grade Baseball	Raymond Rost
MS 8th Grade Girls Basketball	Monica Poupakis
MS 8th Grade Boys Basketball	Robert Pugh
Junior High Wrestling	Raymond Rost

It was moved by Gajdos, seconded by Donahoe to approve Section 14, Item A.

Roll Call: Ahern, Donahoe, Englert, Gajdos, Yuhás (Voted “No” to 14.A.2 HS Boys Basketball), Squires and Blazeovich voted “Aye”. MOTION CARRIED

**15. BOARD PRESIDENT'S CORRESPONDENCE**

Mr. Blazeovich had no correspondence, but thanked the audience for speaking about the problem with bussing for Provident Charter.

**16. EXECUTIVE SESSION DISCUSSION**

Mr. Blazeovich reported that Executive Sessions were held to discuss legal and personnel matters.

**17. BOARD REPORTS**

A. Committees

Committee reports were given at the Work Session.

B. Steel Center

Mr. Donahoe reported that Steel Center held their annual new student orientation, with record number of students attending. They have accepted an invitation by the Pittsburgh Chapter of the German American Chamber of Commerce to participate in a visit to Germany focusing on German electric vehicles. The National Association for the Home Builders Student Chapter are having sign-ups and are brainstorming for community service projects for the upcoming year.

**18. SOLICITOR'S REPORT**

Mr. Lucas had no report for public session.

**19. OLD BUSINESS**

None

**20. NEW BUSINESS**

Mr. Gajdos made a motion to give the SEIU a raise equal to the \$74,000 amount that was given to the new security company. There was no second for this motion.

**21. ADJOURNMENT**

Meeting adjourned at 8:09 p.m.



Meg Arbasak  
Board Secretary

# Conflict of Interest Abstention Memorandum

To: Board Secretary, West Mifflin Area School District

From: J GASSOS, Board Member

Date: 9-19-24

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

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My conflict/reason for abstaining is as follows:

Family Member

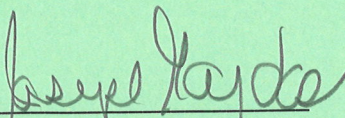
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Signature of Board Member

Note: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote was taken....." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

# Conflict of Interest Abstention Memorandum

To: Board Secretary, West Mifflin Area School District

From: Gina Englert, Board Member

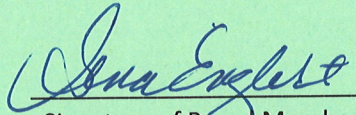
Date: 9-19-24

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

13. D. 4

My conflict/reason for abstaining is as follows:

My daughter was on agenda to  
be hired as pool staff.

  
Signature of Board Member

Note: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote was taken...." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.



PLEASE DO NOT REMOVE SIGN IN SHEET**VISITOR RECORD**

Regular Meeting  
Board of School Directors  
West Mifflin Area School District

Name	Address	Organization Representing (If Any)
Barb Gregory	666 DeBaldo Dr.	
Diane Francisca	2803 Wenny Ave East	
Theresa Sekeley	110 main entrance	
Deb Kostelnik	106 SAMUEL DR	
Jenny Kostelnik	106 SAMUEL DR	
ERIN WHITE	4006 EVERLAWN ST.	
Jessica Parsons	2311 Homestead Duquesne	
Greg Rozgonyi	629 DeBaldo Dr.	
Jim Vandorlingham	1716 Steiner Ave	
Aimee Carman	6730 Buchanan Ave West Mifflin	
George Precopia	583 Miller Rd	
Michael Richter	7719 Glen Old	
Karen Truax		WMFT
Joan Bartczak	1125 Lawrence St 15122	
Tiffany Bartczak	1125 Lawrence St 15122	

