

**Thursday, May 7, 2026
Work Session
Minutes**

The West Mifflin Area School District Work Session was held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:01 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Kevin Squires, Anthony DiCenzo, Judith Ahern, Nicholas Alexandroff, Matthew Blazeovich, Mark Donahoe, Gina Englert, Joseph Gajdos, and Janelle Kopay

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Amy Schrempf

2. PRESENTATIONS

- A. 26-27 Cafeteria budget presentation by Ms. Delaney Caswell from The Nutrition Group
- B. Student Board Representative Report (Regular Board Meeting)

3. ADDENDUM (Regular Board Meeting)

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - None

5. INFORMATION ITEMS

- A. Congratulations to Hailee Goonetilleke (Grade 12) and Raniyah Hall (Grade 12) for being honored as the 2026 SHASDA Spring Conference Award Winners.
- B. West Mifflin Area School District is among the first Pennsylvania Schools to be recognized for implementing PBIS district wide. The District has been recognized by the Northeast Positive Behavioral Interventions and Supports Network as a Bronze level district of distinction.

6. BOARD SECRETARY'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. April 9, 2026 – Discussed Personnel and Legal Issues
- b. April 16, 2026 – Discussed Personnel and Legal Issues

2. Approval of Minutes
 - a. April 9, 2026 – Work Session
 - b. April 16, 2026 – Regular Board Meeting
3. Updates to the following policies, Second reading and Approval:
 - a. #006 Meetings
 - b. #140 Charter Schools
 - c. #221 Dress and Grooming
 - d. #236.1 Threat Assessment
 - e. #325 Dress and Grooming
 - f. #332 Working Periods
 - g. #619 District Audit
 - h. #810 Transportation

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard medical premium (monthly) rates for 2026-2027:

	<u>Individual</u>	<u>Parent & Child</u>	<u>Parent & Children</u>	<u>Employee & Spouse</u>	<u>Family</u>
Performance Blue PPO	\$1,006.04	\$2,255.56	\$2,481.11	\$2,732.96	\$2,841.53
Performance Blue EPO	\$939.82	\$2,108.03	\$2,318.77	\$2,553.09	\$2,654.68

These rates reflect an 8.3% increase from the 2025-2026 premiums.

2. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard dental and vision premium (monthly) rates for 2026-2027:

Dental and Vision	Employee Only	\$40.84	2.5% increase
Dental and Vision	Employee & Dependents	\$128.62	2.6% increase

3. April real estate tax refunds due for 2024 and 2025 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$15,222.86 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County.

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Agreement with Adelphoi Education, Inc. to provide Special Education Services through their facility at 15020 Ardara Road, North Huntingdon, PA at daily rates as offered for the two programs for the 2026-2027 school year, as presented.
2. Quote from Raptor Technologies for four (4) emergency management full suite modules (one for each school building) at a cost of \$9,042.60.
3. Agreement with UPMC Western Psychiatric Hospital for a contracted behavioral health wellness therapist (BHWT) for the Cool Zone program at the Middle School for the period of July 1, 2026, through June 30, 2027, at a cost of \$94,597.00, as presented.
4. Quote from Raptor StudentSafe for the period of May 1, 2026, through June 30, 2027, at a cost of \$6,727.00, payable through the BSCA Grant, as presented.
5. Quote from Learning A-Z for ESL K-3 Curriculum for the 2026-2027 school year at a cost of \$374.00, payable through Title III Funds provided through the AIU, as presented.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary's Receipts - \$3,246,032.84
- B. Student Activities - \$209,147.01
- C. Treasurer's Report - \$13,035,623.63
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Insurance Copay	Pay Date – 04/17/26	\$43,393.94
Early Retirement Benefits	AMCA	\$18,242.87
Supplies – HM	BPSC – Mini Grant	\$1,294.00
Supplies – HS – Pre-K	HS Pre-K	\$1,736.00
Food – HS – Pre-K	HS Pre-K	\$744.00
Technology – Repairs and Maintenance	Student Obligations – MS	\$30.00
Salaries – Athletics	Special Olympics	\$1,000.00
Athletics – HS Supplies – Track	Vertical Raise Trust	\$2,506.40
Equip Built/Bldgs	Tull Family Grant	\$250,000.00

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$99,476.46	\$872.06
Earned Income Tax – Whitaker	Jordan Tax Service	\$6,159.71	\$76.36
Realty Transfer Tax – West Mifflin	Allegheny County	\$16,741.27	\$334.83
Realty Transfer Tax – Whitaker	Allegheny County	\$1,475.00	\$29.50
Business Privilege Tax – West Mifflin (Qtr)	Legal Tax Service	\$144,526.54	N/A
Business Privilege Tax – Whitaker (Qtr)	Legal Tax Service	\$168.36	N/A
LST Tax – West Mifflin (Qtr)	Legal Tax Service	\$16,668.24	N/A
Mercantile Tax – West Mifflin (Qtr)	Legal Tax Service	\$187,392.05	N/A

Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$29,793.12	\$20,907.31
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$310.74	\$529.28
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$12,538.96	N/A
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$75,441.91	N/A
Del Bus Privilege Tax – Whitaker	Legal Tax Service	\$693.00	N/A
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$453.52	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$5.18	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$263,340.91	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$5,300.32	N/A

F. Online Sales – April

Baseball	\$60.00
Card Point	\$1,087.25
MS Musical Tickets	\$8,650.00
MS Musical Ads	\$75.00
HS Prom	\$14,200.00
Titan Gear	\$133.00
Titan Shoppe	\$5,661.10
Total	\$29,866.35

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-338	Commission for Business Privilege, LST and Mercantile Tax – 1 st Quarter	\$15,118.26
2. Legal Tax Services	WSD-339	Filing Fees for Whitaker Tax Liens	\$4,200.00
3. Andrews and Price	19216	April Monthly Retainer	\$1,000.00
4. Andrews and Price	19215, 19221, 19220, 19219, 19213, 19223	April Other Professional Services	\$6,076.00
5. Andrews and Price	19224, 19210, 19212, 19211, 19217, 19222, 19214	April Real Estate Related Services	\$2,234.50
6. Andrews and Price	19218	April MS Construction	\$28.00
7. Evashavik Law, LLC	N/A	Expulsion Hearing	\$900.00

B. All other Bills, P-Cards, Purchase Orders, and Cash Disbursement Reports

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. None

11. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
*1837449	Melissa Prutz/HS	Show Choir Performance at Grandview Estates/Elizabeth	17	10-12	5/7/26

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*1843005	Sharna Baker/CB	Kids of Steel Marathon/Pgh	20	1-3	5/2/26
*1845197	Sonja Miskovic/HV	Spring into Science Winner Circle Field Trip/Moonshot Museum	30	2	5/4/26
*1848935	Jayson Monroe/HS	PMEA District 1 Elementary Band Fest/South Fayette HS	1	6	5/8/26-5/9/26
*1849010	Tricia Hopchak/MS	Study Island Reward/PNC Park	40	6	5/14/26

B. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
1842964	HS StuCo	Alexis Zywan	Titan Shoppe Takeover	Donation to HS Pantry	5/6/26-5/7/26
1847291	MS Student Activities	Stacy Galiyas	Slushy sales	Student Activities	2026-2027 School year

C. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*1838909	Maranda Kotchman/CB	ESL/ELL Student Success Workshop/Lutz Elementary	4/17/26 .5 day	0	No
1849673	Noelle Haney/Admin	PA Association of Federal Program Coordinators Conference/Erie	5/17/26-5/20/26 3 days	\$1460 (Title II Funds)	No

12. PROFESSIONAL PERSONNEL

13. NON-CERTIFIED PERSONNEL

14. ATHLETIC PERSONNEL

15. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Squires mentioned the grand opening for T's Trail.

16. EXECUTIVE SESSION DISCUSSION

Mr. Squires stated that Executive Session was held prior to the Work Session to discuss litigation and personnel.

17. BOARD REPORTS

A. Committees

Buildings & Grounds – Mr. Zidek spoke about quotes for a new maintenance truck and water valve replacement at the stadium. Mr. Soles asked to have both items added to next week's agenda.

Safety & Security – Mr. Soles mentioned raptor technologies, and it is already on the agenda.

Finance – Mr. Wehrer gave a budget presentation.

Technology – Mr. Soles asked about added Insight to the next week's agenda. This would replace the Know Before software.

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Education – Mr. Soles spoke about ESL Materials, the Adelphoi agreement, the Bronze PBIS acknowledgment, and Ed-Insight renewal. He asked to have Ed-Insight added to next week's agenda.

Policy - Mr. Soles spoke about the PSBA delegate assembly.

Communication & Community Engagement – Mr. Soles mentioned making the Mon Valley Independent our primary newspaper of record.

B. Steel Center

Mr. Donahoe will give his report at the Regular Meeting.

18. SOLICITOR'S REPORT

Ms. Schrempf had no report for the Work Session.

19. ADJOURNMENT

Meeting adjourned at 7:38 p.m.



Meg Arbasak
Board Secretary

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VISITOR RECORD

Work Session Meeting
Board of School Directors
West Mifflin Area School District

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