

**Thursday, April 9, 2026
Work Session
Minutes**

The West Mifflin Area School District Work Session was held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:01 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Kevin Squires, Anthony DiCenzo, Judith Ahern, Nicholas Alexandroff, Matthew Blazeovich, Mark Donahoe, Gina Englert, Joseph Gajdos, and Janelle Kopay

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Russell Lucas

2. PRESENTATIONS

- A. Student Board Representative Report (Regular Board Meeting)

3. ADDENDUM (Regular Board Meeting)

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - None

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. March 12, 2026 – Discussed Personnel and Legal Issues
- b. March 19, 2026 – Discussed Personnel and Legal Issues

2. Approval of Minutes
 - a. March 12, 2026 – Work Session
 - b. March 19, 2026 – Regular Board Meeting

3. Updates to the following policies, First Reading:
 - a. #006 Meetings
 - b. #140 Charter Schools
 - c. #221 Dress and Grooming
 - d. #236.1 Threat Assessment
 - e. #325 Dress and Grooming
 - f. #332 Working Periods
 - g. #619 District Audit
 - h. #810 Transportation

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. March real estate tax refunds due for 2024 and 2025 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$12,696.96 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County.

2. Authorization for the Solicitor's office to settle the tax appeal docketed at BV-25-1061 (Legion Arms located at 2980 Lebanon Church Road) at an assessed value amount of \$626,800.00 for 2026. The projected tax reduction is -\$4,799.00 for 2026.

3. Authorization for Andrews and Price to continue with the District's Residential and Commercial Property Assessment Appeals Program for 2027, with the understanding that the new common level ratio (CLR) will be published in June of this year.

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Concurrent Enrollment Agreement with LaRoche University beginning August 1, 2026, through June 30, 2027, as presented.

2. Renewal quote from Frontline Technologies Group LLC for Absence & Substitute Management software at a cost of \$11,514.94.

3. Agreement with Adelphoi Education Inc. and the Elizabeth Forward School District regarding the Nonresident Student Placement in the Partial Program at the High School for the remainder of the 2025-2026 school year, as presented.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$3,801,674.82

- B. Student Activities - \$188,712.74

- C. Treasurer's Report - \$14,456,200.28

D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Deferred Revenue	Tax Equity Supplement	\$707,756.67
Insurance Copay	Pay Date – 03/20/26	\$43,228.42
Insurance Copay	Individuals	\$76.62
Early Retirement Benefits	AMCA	\$20,698.10
Student Activities Pass Through	Walmart Grant	\$1,000.00
Regular Programs – Retail Production	July-Dec Expenses	\$51,485.00
Special Ed – Titan Shoppe	July-Dec Expenses	\$19,744.43
College Board Testing	AP Tests	\$595.00
Library – Books & Periodicals	Student Obligation – HM	\$21.04
Contracted Medical Services	East Allegheny SD	\$52,928.33
Technology – Repairs & Maintenance	Student Obligations – MS	\$60.00
Spring Musical	Program Ads & Ticket Sales	\$2,038.00
Safety/Security Services – District	Girls Soccer Boosters	\$320.00
Athletics – Supplies – Football	Thomas Shanley	\$500.00

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – West Mifflin	Jonathan Hess	\$594,384.85	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$176,751.77	\$1,864.87
Earned Income Tax – Whitaker	Jordan Tax Service	\$9,926.63	\$78.31
Realty Transfer Tax – West Mifflin	Allegheny County	\$31,107.70	\$622.16
Realty Transfer Tax – Whitaker	Allegheny County	\$412.50	\$8.25
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$15,221.24	\$2,010.05
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$400.00	\$933.62
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$15.98	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$15.37	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$21,268.65	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$12,802.93	N/A

F. Online Sales – March

Flag Football	\$18.75
Track	\$18.75
Softball	\$696.75
Baseball	\$932.75
Card Point	\$638.56
MS Musical	\$112.00
MS Musical Ads	\$2,775.00
Breakfast in Emerald City	\$1,325.00
HS Prom	\$7,200.00
Titan Shoppe	\$7,716.73
Titan Gear	\$166.00
Total	\$21,600.29

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-336	Filing, Bank, Notary and Parking Fees & Postage	\$950.91
2. Cavaliere Court Reporting, LLC	028	Expulsion Hearing	\$324.00
3. Evashavik Law, LLC	N/A	Expulsion Hearing	\$1,100.00

B. All Bills, P-Cards, Purchase Orders, and Cash Disbursement Reports

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2026-2027 Middle School Course of Studies, as presented

11. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

A. Home & School Visitor’s Report – February 2026

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
1823403	Kristen Bonacci/HS	Pre-K Zoo Field Trip/Pgh Zoo	30	11-12	4/29/26
1825714	Carly Ivan/MS	Field Trip to Carpet Skatepark/Pgh	170	4	5/20/26
1826046	Kevin Kocher/HS	Dear Evan Hansen The Musical/ Pittsburgh Musical Theater, Pgh	60	9-12	4/30/26
1826541	Tim Milko/CB	Schoolltime Concert-Pittsburgh Symphony Orchestra/Heinz Hall	110	2-3	5/5/26
1827014	Kristen Bonacci/HS	Senior Class Parade/CB, HV, MS, Duquesne K-8	150	12	5/15/26
*1828005	Melissa Prutz/HS	Show Choir performance-Thomas the Apostle Senior group/St. Agnes School	17	10-12	4/7/26
1828430	Terry Whalen/CB	PBIS Reward-Middle School Musical/WMAMS	50	K-3	4/24/26
1828436	Terry Whalen/CB	PBIS Reward to Esports Room/WMAHS	12	3	5/7/26
*1829032	Devon Smeal/HS	Stage Band Performance at Sycamore Estates/Duquesne	14	9-12	4/2/26
1830003	Danielle Onuffer/HV	PBIS Reward-Middle School Musical/WMAMS	19	K-3	4/24/26
1830004	Danielle Onuffer/HV	PBIS/PSSA Reward to Esports Room/WMAHS	12	3	5/7/26
1830102	Jennifer Shields/HS	Campus Visit for ESL Students/Penn State Greater Allegheny	12	11-12	4/21/26
1830701	Christine O’Lare/HS	Roots to Rivers with Allegheny Cleanways & Friends of the Riverfront/Duck Hollow	36	9-12	5/8/26
1831128	Deana Wallace/HS	PA ID at DMV/Belle Vernon	4	12	4/27/26

C. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1828484	Ashley Green/HV	BPSC End of Year Celebration/ Duquesne University	5/13/26 1 day	\$0	Yes
1828503	Lisa Mariano/HV	BPSC End of Year Celebration/ Duquesne University	5/13/26 1 day	\$0	Yes

12. PROFESSIONAL PERSONNEL

13. NON-CERTIFIED PERSONNEL

14. ATHLETIC PERSONNEL

15. BOARD PRESIDENT’S CORRESPONDENCE

Mr. Squires had nothing for this meeting.

16. EXECUTIVE SESSION DISCUSSION

Mr. Squires stated that Executive Session was held prior to the Work Session to discuss litigation and personnel.

17. BOARD REPORTS

A. Committees

Buildings & Grounds – Mr. Zidek spoke about paving a portion of the Middle School/High School parking lots and getting another truck for the maintenance department. Mr. Soles asked to have the paving project added to next week’s agenda, and asked to get bids for the new work truck. Mrs. Englert thanked Mr. Zidek for the work he had done on the Homeville parking lot.

Finance – Mr. Wehrer mentioned having a finance committee meeting next week at 5:30 p.m. before the regular board meeting. Mr. Soles mentioned a MOU with Department of Human Services for ACCESS money.

Athletics & Activities – Mr. Soles spoke about Pitt Club baseball and Piranha baseball using the fields.

Technology – Mr. Soles spoke about the upcoming cell phone ban and the renewal of the District’s Microsoft license.

Education – Mr. Soles spoke about a new Math Book series, a new World Language Book series and the Middle School Course of Studies. He asked to have the World Language series and the Middle School Course of Studies added to next week’s agenda. Lastly, the last theme for the school year is Spring into Science.

Policy - Mr. Soles spoke about the PSBA membership, PSBA delegates, and the termination of Board Docs.

Communication & Community Engagement – Mr. Soles talked about the agreement with the AIU for communication services.

B. Steel Center


Mr. Donahoe will give his report at the Regular Meeting.

18. SOLICITOR'S REPORT

Mr. Lucas had no report for the Work Session.

19. ADJOURNMENT

Meeting adjourned at 7:28 p.m.



Meg Arbasak
Board Secretary

PLEASE DO NOT REMOVE SIGN IN SHEET

VISITOR RECORD

Work Session Meeting
Board of School Directors
West Mifflin Area School District

Name	Address	Organization Representing (If Any)
Barb Gregory	lele DeBaldo Dr. W.M	
Sarah Pellis		MVI