

Thursday, March 16, 2023
Work Session Agenda

The West Mifflin Area School District Work Session is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 6:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Coaches' Update – Mrs. Fouser, Mrs. Keller, and Mrs. Haney
- B. Drone Curriculum Presentation – Mr. Frisco
- C. Student Board Representative Report (Regular Board Meeting)

3. ADDENDUM (Regular Board Meeting)

4. HEARING OF CITIZENS (Regular Board Meeting)

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. Congratulations to Mrs. Haney for securing a Hi5! Grant from the Allegheny Intermediate Unit for kindergarten transition.

6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT

- A. Board of Directors
Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. February 9, 2023 – Discussed Personnel and Legal Issues
- b. February 16, 2023 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. February 9, 2023 – Work Session
- b. February 16, 2023 – Regular Board Meeting

B. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

- 1. December real estate tax refunds due for 2021 and 2022 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$1,538.47 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County
- 2. Acceptance of the following grant from the Allegheny Intermediate Unit #3.
 - a. Hi5 Grant \$500

C. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

- 1. Proposed 2023/2024 Allegheny County Intermediate Unit Program of Services Budget in the amount of \$2,235,963.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,899,026.00. The West Mifflin Area School District contribution to the Program of Services Budget is estimated to be \$27,584.00 and will be determined by PDE according to District Aid Ration and Weighted Average Daily Membership (WADM).
- 2. Agreement with Crossroads Speech and Hearing, Inc. to provide Speech/Language, Occupational, and Physical Therapy services as ordered by the district. The term of this agreement shall be from August 31, 2023 through July 31, 2025 per the fee schedule as presented.
- 3. Agreement Advowaste Medical Services LLC for removal and disposal service for all treated and non-treated Regulated Medical Waste as presented.

7. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

A. Secretary Receipts

- 1. February - \$3,424,574.73

B. Student Activities

- 1. February - \$195,766.84

C. Treasurer's Report

- 1. February - \$17,407,688.73

D. Refunds Subtracted from Expenditures

- 1. February

Account Description	Received From	Amount
Due To/From Cafeteria	FNS – Lunch	\$3,644.90
Due To/From Cafeteria	FNS – Breakfast/Needy	\$1,282.10
Due To/From Cafeteria	Lunch Hi/Low	\$114,730.68
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$32,437.48
Due To/From Cafeteria	State Breakfast Initiative	\$1,794.59

Due To/From Cafeteria	Fresh Fruit & Vegetables	\$5,511.75
Insurance Copay	Pay Date – 02/24/23	\$29,041.86
Insurance Copay	Individuals	\$469.27
Early Retirement Benefits	AMCA	\$4,552.88
Supplies – MS	Sandy Hook T-Shirts	\$892.67
Regular Programs – Technology	Student Obligation – HS	\$50.00
Regular Programs – Technology	Student Obligation – MS	\$165.00
Special Ed – Titan Shoppe	Merchant CD	\$2,326.09
Library – Books & Periodicals	Library Obligations	\$37.95
Custodian / Maintenance OT	Community Basketball	\$180.00
Security/Safety Services – HM	Community Basketball	\$1,066.00
Security/Safety Services – MS	Community Basketball	\$1,066.00
Internet Connection	USAC 310 Treasury	\$2,644.38
Spring Musical	Stripe Revenue	\$473.62
Insurance Claim – CB Stage	Liberty Mutual	\$3,094.73

E. Tax Collector's Report

1. February

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$380,484.41	\$6,515.33
Earned Income Tax – Whitaker	Jordan Tax Service	\$17,909.18	\$309.92
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$10,866.86	\$217.34
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$400.00	\$8.00
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$30,560.39	\$4,518.75
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$100.00	\$5.04
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$200.00	\$11.00
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$99,843.58	\$5,491.40
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$154.36	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$0.53	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$39,476.39	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$303.34	N/A

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-240	Filing & Bank Fees, Postage, Parking and Notary Expenses	\$1,292.54
2. Andrews and Price	3842	February Monthly Retainer	\$1,000.00
3. Andrews and Price	3851,3893,3847,3838,3836,3837	February Real Estate Related Services	\$1,700.00
4. Andrews and Price	3843	February Middle School Litigation	\$1,120.00
5. Andrews and Price	3841,3845,3849,3848,3846,3852,3850,3840,3844	January Other Professional Services	\$4,452.00

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

9. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. 2023-2024 School Calendar, as presented

10. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

A. Home & School Visitor’s Report

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
15221J	Christine O’Lare/HS	Creek Connections Student Research Symposium/Camp Kon-O-Kwee, Zelienople	30	9	4/14/2023
15238M	Chris Capozzoli/HS	Carlow University Visit/Carlow University	10	11-12	4/21/2023
*15240N	Stacy Galiyas/MS	Dave & Buster’s Reward Field Trip/Homestead	60	4-8	3/23/2023
15241J	Kristin Wilson/CB	Carnegie Science Center Field Trip/Pittsburgh	40	K	4/14/2023
15246L	Glenn Gougler/MS	French and Indian War Field Trip/Ohio pyle, surrounding area	80	8	5/20/2023
*15256T	Deana Wallace/HS	Sensor Friendly presentation of HS Musical “Matilda”/Baldwin HS	25	9-12	3/21/2023
*15281J	Jeffrey Kesser/HS	PMEA Region Orchestra/ State College	1	11	3/8/2023-3/10/2023
15290L	Deana Wallace/HS	Project Prom/Penn Hills	5	11-12	3/27/2023
15296T	Lauren Rowe/HS	Art Club Field Trip/Warhol Museum	40	9-12	4/20/2023
15303B	Kristen Bonacci/HS	Pre-K Field Trip/Pittsburgh Zoo	37	Pre-K, 11-12	4/13/2023
*15309K	Brian Aufman/HS	Science Bowl/McKeesport HS	5	9-12	3/21/2023
15314M	Tricia Hopchak/MS	Fun Fore All Family Center/Cranberry	145	6	5/18/2023
*15321B	Oreste DiCerbo/HS	Homeville Presentation/Homeville	25	9-12	3/15/2023
15325D	Megan Reynolds/CB	CBI Field Trip/Round Hill Farm	13	K-2	5/11/2023
15326F	Ashley Dreistadt/MS	CBI Field Trip/Ham n’ Eggers	30	4-8	3/30/2023
15332A	Jeffrey Kesser/HS	PMEA All State Orchestra/Poconos	1	11	4/19/2023-4/22/2023

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*CB Kindness	Heather Vidic, Megan Reynolds	Coin Wars	Club Activities	3/21/2023 – 3/24/2023
*CB Kindness	Heather Vidic, Megan Reynolds	Jeans Days	Club Activities	Non-payday Fridays remainder of school year
*CB Kindness	Heather Vidic, Megan Reynolds	Read Across America Theme Week	Club Activities	2/27/2023 – 3/3/2023

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
72	HS Auditorium	June 7 (3:00 PM – 11:00 PM) June 9 (3:00 PM – 11:00 PM)	Dance Rehearsal/ABC Dance Studio by JoAnn (JoAnn Missig)

*100	HS Cafeteria, Main Gym, LGI Room	March 16 (2:30 PM – 8:00 PM)	Activity Night/HS AFJROTC (Sgt. DiCerbo)
102	HS Main Gym	May 2, 3 (2:30 PM – 5:15 PM)	Cheer Try-Outs/HS Cheerleading (Kristina DeBartolo)
103	HS Main Gym, Aux Gym	May 5 (2:30 PM – 7:00 PM)	Cheer Try-Outs/HS Cheerleading (Kristina DeBartolo)
106	HS Weight Room	March 1, 3, 6, 8, 10, 13, 15, 17, 20, 22, 24, 27, 29, 31; April 3, 5, 12, 14, 17, 19, 21, 24, 26, 28; May 1, 3, 5, 8, 10, 12, 15, 17, 19, 22, 24, 26 (3:00 PM – 5:00 PM)	Conditioning/HS Football (Rodney Steele)
107	HM Gym	March 27, 28, 29, 31; April 3, 4, 5, 6, 11, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, 26, 27, 28; May 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26 (5:00 PM – 8:00 PM)	Basketball Practice/ Pittsburgh Buckets (Justin Walther)
108	ST Practice Field	April 11, 13, 18, 20, 25, 27; May 2, 4, 9, 11, 16, 18, 23, 25, 30 (5:00 PM – 7:30 PM)	Conditioning/HS Football (Rodney Steele)
110	HS Auditorium, Band Room, Aud Lobby	March 29 (3:00 PM – 11:00 PM)	MIOSM Concert/Music Department (Devon Smeal)
111	ST Turf Field	March 28, 30; April 6, 11, 13, 20, 27; May 4, 9, 11, 16, 18, 30; June 1, 6, 8, 13, 15, 20, 22, 27, 29 (5:30 PM – 7:30 PM)	Conditioning//HS Girls Soccer (Molly Resnik)
112	ST Practice Field	April 3, 17, 24; May 1 (5:30 PM – 7:30 PM)	Conditioning/HS Girls Soccer (Molly Resnik)
661	HS Auditorium	June 10 (3:00 PM – 10:00 PM)	Dance Recital/ABC Dance Studio by JoAnn (JoAnn Missig)
*924	HS Cafeteria	March 8 (3:30 PM – 5:00 PM)	Fundraiser Delivery/W/M Titan Band Boosters (Bill Bennett)
*925	HS Batting Cages	March 10 (3:00 PM – 4:30 PM)	Conditioning/Batting Cages/MS Softball (Chad Navarro)
997	HS Auditorium	April 21 (6:00 PM – 9:00 PM)	Mr. Casanova/HS STUCO (Alexis Zywan)

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
15272T	Greg Obsincs/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
15273R	Lee Piccioni/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
15274F	Tricia Hopchak/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
*15288T	Tiffany Kosht/MS	Supporting Students: Vocabulary & Reading Comprehension/AIU Waterfront	3/14/2023 1 day	\$0	Yes
15289J	Tiffany Kosht/MS	Supporting Students: Vocabulary & Reading Comprehension/AIU Waterfront	3/28/2023 1 day	\$0	Yes
*15291R	Lynn Kerr/MS	Reading Comprehension and Vocabulary Support for Autistic Learners/AIU Waterfront	3/14/2023 1 day	\$0	Yes
15293J	Lynn Kerr/MS	Reading Comprehension and Vocabulary Support for Autistic Learners/AIU Waterfront	3/28/2023 1 day	\$0	Yes

15333M	Jeffrey Kesser/HS	PMEA All State Conference	4/19/2023- 4/22/2023 4 days	\$900	Yes
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11. PROFESSIONAL PERSONNEL

12. NON-CERTIFIED PERSONNEL

13. ATHLETIC PERSONNEL

14. BOARD PRESIDENT'S CORRESPONDENCE

15. EXECUTIVE SESSION DISCUSSION

16. BOARD REPORTS

- A. Committees
- B. Steel Center

17. SOLICITOR'S REPORT

18. OLD BUSINESS

19. NEW BUSINESS

20. ADJOURNMENT