

**Thursday, February 12, 2026
Work Session
Minutes**

The West Mifflin Area School District Work Session was held in the West Mifflin Area High School Cafeteria, 91 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:03 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

Members Present: Kevin Squires, Judith Ahern, Nicholas Alexandroff, Matthew Blazeovich, Mark Donahoe, Gina Englert, Joseph Gajdos, and Janelle Kopay

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Russell Lucas

2. PRESENTATIONS

- A. Student Board Representative Report (Regular Board Meeting)

3. ADDENDUM (Regular Board Meeting)

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person
 - None

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. January 15, 2026 – Discussed Personnel and Legal Issues
- b. January 22, 2026 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. January 15, 2026 – Work Session
- b. January 22, 2026 – Regular Board Meeting

3. Updates to the following policies, Second Reading and approval:
 - a. #105.2 Exemption from Instruction
 - b. #122 Extracurricular Activities
 - c. #122.1 Non-curriculum Related, Non-school Sponsored, Student-Initiated Groups
 - d. #204 Attendance
 - e. #218.1 Weapons
 - f. 805 Emergency Preparedness and Response
 - g. #805.1 Relations with Law Enforcement Agencies
 - h. #805.2 School Security Personnel
 - i. #816 District Social Media

4. Meeting Schedule for the 2026/2027 School Year. The primary meeting location will be the West Mifflin Area High School Cafeteria, 91 Commonwealth Avenue, West Mifflin, PA 15122. The secondary meeting site will be the West Mifflin Area High School Auditorium, 91 Commonwealth Avenue, West Mifflin, PA 15122. Please check our website to confirm the exact meeting location. Work Sessions and Regular Meetings will begin at 7:00 p.m.

Work Sessions (Thursdays)

August 6, 2026
September 10, 2026
October 8, 2026
November 12, 2026

January 14, 2027
February 11, 2027
March 11, 2027
April 8, 2027
May 13, 2027
June 17, 2027

Regular Meetings (Thursdays)

August 13, 2026
September 17, 2026
October 15, 2026
November 19, 2026
December 7, 2026 (MON)
Reorganization & Regular

January 21, 2027
February 18, 2027
March 18, 2027
April 15, 2027
May 19, 2027 (WED)
June 24, 2027

5. Resolution 2026-04 creating a real estate tax credit of up to \$300.00 for homeowners of the West Mifflin Area School District who volunteer for any fire company within the boundaries of the district, as presented.

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. None

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Permission to advertise for bids for classroom supplies for the 2026-2027 school year.
2. * Renewal of 100 licenses for Adobe Creative Cloud software at a cost of \$2,496.00.
3. Quote from O.Z. Enterprises for preventative maintenance services on building automation systems (BAS) for the period from 4/1/2026 through 3/31/2027, at a cost of \$2,480.00.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

- A. Secretary Receipts - \$1,389,055.74
- B. Student Activities - \$240,032.18
- C. Treasurer's Report - \$20,081,104.24
- D. Refunds Subtracted from Expenditures

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch Hi/Low	\$276,071.94
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$97,140.54
Due To/From Cafeteria	FNS – Lunch	\$8,205.96
Due To/From Cafeteria	FNS – Breakfast-Needy	\$3,304.10
Insurance Copay	Pay Date – 12/26/25	\$42,757.84
Early Retirement Benefits	AMCA	\$20,946.58
Tuition – Cyber/Charter School	Agora Cyber	\$308.82
Supplies – MS	Metco Supply	\$1,495.00
SPEL Grant	Montgomery IU	\$10,000.00
Special Ed Transportation	Reimbursement	\$300.00
Special Ed Tuition – Cyber/Charter	Insight PA Charter	\$587.53
Supplies – HS – Pre-K	HS Pre-K	\$490.00
Food – HS – Pre-K	HS Pre-K	\$210.00
Custodian/Maintenance OT	Basketball Tournament	\$600.00
Custodian/Maintenance OT	Little League Wrestling	\$160.00
Security/Safety Services – HS	Little League Wrestling	\$960.00
Technology – Repairs & Maintenance	Student Obligations – HS	\$55.00
Safety/Security Services – District	Titan Band Boosters	\$400.00
Athletics – Supplies – District	McDonald's Donation	\$250.00

E. Tax Collector's Report

Tax Type	Received From	Amount	Commission
Property Tax – Whitaker	Patricia Pasquantonio	\$16,106.44	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$121,304.53	\$1,464.32
Earned Income Tax – Whitaker	Jordan Tax Service	\$5,755.64	\$60.53
Realty Transfer Tax – West Mifflin	Allegheny County	\$18,488.75	\$369.78
Realty Transfer Tax – Whitaker	Allegheny County	\$2,022.32	\$40.45
Business Privilege Tax – WM (Quarterly)	Legal Tax Service	\$143,530.06	N/A
Business Privilege Tax – WH (Quarterly)	Legal Tax Service	\$2,509.14	N/A
LST – West Mifflin (Quarterly)	Legal Tax Service	\$17,969.69	N/A
Mercantile Tax – West Mifflin (Quarterly)	Legal Tax Service	\$171,239.21	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$8,411.43	\$4,032.59
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$850.00	\$839.32
Delinquent Mercantile Tax – West Mifflin	Legal Tax Service	\$3,090.36	\$170.21
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$53,399.98	\$2,637.00
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$594.07	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$311.34	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$46,124.60	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$12,292.97	N/A

F. Online Sales – January

Boys Basketball	\$102.00
Girls Basketball	\$36.00
Swimming	\$18.00
Wrestling	\$6.00
Card Point	\$418.00
Musical Ads	\$625.00
Semi-Formal	\$2,250.00
Titan Gear	\$96.00
Titan Shoppe	\$2,774.52
Total	\$6,325.52

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-332	Commission/Fees for Business Privilege, LST and Mercantile Tax (3 rd Quarter)	\$9, 787.91
2. Legal Tax Service	WSD-333	Filing, Notary and Bank Fees, Parking and Postage	\$99.85

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

- A. Proposal for Freshmen and Sophomore Classes to attend a 1-day field trip to Cedar Point on May 26, 2026, as presented.
- B. Create and recognize a Bowlers Booster Group for the 2025-2026 school year. All documentation has been received per Policy #919.
- C. Recognize the Softball Booster Group for the 2025-2026 school year. All documentation has been received per Policy #919.

11. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

A. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
*1786800	Melissa Prutz/HS	Shakespeare Monologue Competition/Pittsburgh Public Theater	8-10	10-12	2/5/26
1787463	Kristin Wilson/CB	Kindergarten Field Trip/Kamin Science Center, Pgh	56	K	4/1/26
*1787797	Jayson Monroe/HS	McKeesport Groundhog’s Day Band Festival/McKeesport Area HS	30	9-12	2/10/26
1792498	Kyra Reinheimer/MS	CBI-Portable Planetarium/MS Auditorium	30	4-8	3/5/26
1796073	Lucas Krajack/MS	ESSPA Creative Writing Kickoff/ Gateway Middle School	4	6-8	2/20/26

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1798794	Thomas Weir/HS	Pittsburgh Pirates JROTC Color Guard and Youth Day/PNC Park	40	9-12	4/16/26
1799072	Brian Getz/HS	Seton Hill University Esports Competition/Seton Hill University	4	9-12	2/28/26
1799716	Amanda Monzak/MS	Virtual Civics Bowl/MS ACE room	4	4-5	3/3/26
1800114	Jennifer Shields/HS	NHS Volunteer at Greater Pittsburgh Community Food Bank/Duquesne	20	9-12	2/27/26
*1800118	Jennifer Shields/HS	WPIBL Singles Qualifiers/AMF Mt. Lebanon	1	10	2/18/26
1800555	Alexis Zywan/HS	StuCo PASC Region B Conference/Deer Lakes HS	10	9-12	4/7/26
1800740	Lucas Krajack/MS	ESSPA Student Congress/Greensburg Salem MS	4	6-8	3/31/26

B. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
1791402	HS TLC & StuCo	Ray Rost, Lauren Rowe, Alexis Zywan	Student/Teacher Basketball Game	Donation to District family	2/27/26 or 3/6/26
*1791423	HS Freshman Class	Ray Rost	Doublegood Popcorn Fundraiser	Cedar Point Trip	2/13/26-3/13/26
*1795756	HS Musical	Devon Smeal	Homeville Trolley Stop Spirit Night	Club Activities	2/9/26
*1796602	MS Student Activities	Stacy Galiyas	Triangle Bar Hoagie Sale	Club Activities	2/10/26-2/20/26

C. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*1784544	Kayla Axelson/HV	ECRI Tier 3 Intensification Training/PaTTAN	2/4/26 1 day	\$0	Yes
*1787510	Jessica Pishko	Cyclical Cycling/HS	1/29/26 .5 day	\$0	Yes
1791808	Justin Sickles/HS	American Chemical Society Spring 2026/Atlanta GA	3/22/26-3/25/26 3 days	\$0	Yes
1793858	Dr. Jeff Solomon/Admin	Western PA Assistant Superintendent's Spring Forum/Seven Springs	3/11/26-3/13/26 2 days	\$411.98	No
1795184	Laura Dolton/HS	Mental Health and Student Athletes: Managing the Invisible Injury/PPG Arena	4/15/26 1 day	\$0	Yes
1796542	Heather Vidic/CB	Supporting Students with Dyslexia/AIU Waterfront	2/23/26 1 day	\$0	Yes
1799517	Ashley Green/HV	PBIS Coaches Network & PLC Meetings/AIU Waterfront	3/9/26 1 day	\$0	Yes
1799525	Danielle Onuffer/HV	PBIS Coaches Network & PLC Meetings/AIU Waterfront	3/9/26 1 day	\$0	Yes
1800714	Robert Boyle/Admin	PAIU School Safety Conference/Penn State University	3/12/13-3/13/23 2 days	\$708.02	No

12. PROFESSIONAL PERSONNEL

13. NON-CERTIFIED PERSONNEL

14. ATHLETIC PERSONNEL

15. BOARD PRESIDENT'S CORRESPONDENCE

Mr. Squires had nothing for this meeting.

16. EXECUTIVE SESSION DISCUSSION

Mr. Squires stated that Executive Session was held prior to the Work Session to discuss labor relations, litigation, and lawfully privileged information.

17. BOARD REPORTS

A. Committees

Building & Grounds – Mr. Soles spoke about getting two new floor scrubbers, a quote to replace the high school bleacher system, and replacing the Homeville wrought iron fencing.

Safety & Transportation - Mr. Soles mentioned having a Safety meeting before the Work Session. Personnel and services issues were discussed.

Finance – Mr. Wehrer gave a budget preview, and discussed using the AIU for purchasing fuel, electric and gas.

Athletics & Activities – Mr. Soles spoke about the winter sports season coming to an end, an MOU with Carlow University and new uniforms for the girls' soccer team.

Education – Mr. Soles mentioned two things coming down from the state. The state is looking to ban cell phones in school buildings and bringing back cursive writing.

B. Steel Center

Mr. Donahoe will give his report at the Regular Meeting.

18. SOLICITOR'S REPORT

Mr. Lucas had no report for the Work Session.

19. ADJOURNMENT

Meeting adjourned at 7:39 p.m.



Meg Arbasak
Board Secretary

PLEASE DO NOT REMOVE SIGN IN SHEET

VISITOR RECORD

Work Session Meeting
Board of School Directors
West Mifflin Area School District

Name	Address	Organization Representing (If Any)
Barb Gregory	666 DeBaldo Dr WM	
Sarah Pollis		MVI
Amanda Besnyak	1724 Steiner Ave	