

**Thursday, August 1, 2024  
Work Session  
Minutes**

**The West Mifflin Area School District Work Session was held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting began at 7:00 p.m.**

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

Members Present: Matthew Blazeovich, Kevin Squires, Judith Ahern, Anthony DiCenzo, Mark Donahoe, Gina Englert, Joseph Gajdos, Janelle Kopay and Mark Yuhas

Officials Present: Jeffrey Soles, Jeffrey Solomon, Edward Wehrer, Mark Zidek and Russell Lucas

**2. PRESENTATIONS**

- A. None

**3. ADDENDUM (Regular Board Meeting)**

**4. HEARING OF CITIZENS (Regular Board Meeting)**

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

**5. INFORMATION ITEMS**

- A. The first student day for the 2024-2025 school year is Wednesday, August 21, 2024. A special welcome is extended to new students and welcome back to all our current students.

**6. BOARD SECRETARY'S REPORT**

- A. Board of Directors

*Board action to approve/ratify\* items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. June 13, 2024 – Discussed Personnel and Legal Issues
- b. June 20, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. June 13, 2024 – Work Session
- b. June 20, 2024 – Regular Board Meeting

3. Updates to the following policies, Second Reading and approval:
  - a. #222 Tobacco and Vaping Products
  - b. #227 Controlled Substances/Paraphernalia
  - c. #323 Tobacco and Vaping Products
  - d. #351 Controlled Substance Abuse
  - e. #815.1 Use of Generative Artificial Intelligence in Education
  
4. Updates to the following policies, First Reading:
  - a. #146.1 Trauma-Informed Approach
  - b. #218 Student Discipline
  - c. #218.1 Weapons
  - d. #218.2 Terroristic Threats
  - e. #249 Bullying/Cyberbullying
  - f. #801 Public Records
  - g. #803 School Calendar
  - h. #805 Emergency Preparedness and Response
  - i. #805.1 Relations with Law Enforcement Agencies
  - j. #805.2 School Security Personnel
  - k. #806 Child Abuse
  - l. #904 Public Attendance at School Events
  - m. #909 Municipal Government Relations

## 7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

### A. Finance

*Board action to approve/ratify\* items under Finance, as listed/presented.*

1. WMASD Breakfast/Lunch pricing for the 2024-2025 school year.

a. Elementary/Middle/High School Breakfast	FREE
b. Elementary/Middle/High School Lunch	FREE
c. Adult Breakfast	\$2.50
d. Adult Lunch	\$5.00
e. Adult Entrée Only	\$3.25
f. Adult Entrée Salad HS/MS	\$5.25
g. Adult Entrée Salad Elementary	\$3.50
  
2. Authorize the Solicitor's office to settle the tax appeal for parcel 0387-A-00102 at an assessed value amount of \$6,032,500 for 2022, \$6,042,000 for 2023 and \$5,450,000 for 2024.
  
3. Authorize Food Services to provide meals for students and staff during the summer camps of fall activities and athletics. The Board will ratify the actual costs at the September meeting.

### B. Purchasing/Contracting

*Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.*

1. Agreement with the Allegheny Intermediate Unit #3 for IDEA Section 619, Pass Through Funds, for the 2024-2025 school year, as presented.
  
2. Agreement with Devereux/TCV Community Services, to provide educational services for a period beginning August 23, 2024 through June 30, 2025, as presented.

3. Agreement with Holy Family Institute to provide educational services for a period beginning September 3, 2024 through June 12, 2025, as presented.
4. Quote from Edulink Solutions for a three-year license renewal for the PA-EETEP suite of evaluation tools for professional educators. The period of the renewal is from 7/1/24 through 6/30/27 at a cost of \$29,822.00.
5. Quote from Smart Care Equipment Solutions for planned, preventive maintenance on cafeteria equipment, including ice makers, dish washing machines, cooking equipment and refrigeration equipment, at a cost of \$8,643.58, which will be paid by the Cafeteria Fund.
6. Quote from TriMark for an ice maker at the High School at a cost of \$4,028.00, which will be paid by the Cafeteria Fund.
7. Quote from Jamf for a renewal of Jamf Pro enterprise mobility management software at a cost of \$3,024.00.

**8. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

A. Secretary Receipts

1. June - \$5,686,785.80

B. Student Activities

1. June - \$190,427.98

C. Treasurer's Report

1. June - \$7,029,317.60

D. Refunds Subtracted from Expenditures

June 2024

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch Hi/Low	\$98,873.15
Due To/From Cafeteria	Reg/Needy/Breakfast	\$33,180.35
Due To/From Cafeteria	FNS – Lunch	\$3,376.66
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,286.50
Due To/From Cafeteria	State Breakfast Initiative	\$1,941.10
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$4,691.29
Early Retirement Benefits	AMCA	\$6,238.05
Supplies – Middle School	Student Obligation	\$10.00
Internet Connection	Comcast	\$311.43

E. Tax Collector's Report

June 2024

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$156,787.23	\$2,429.63
Earned Income Tax – Whitaker	Jordan Tax Service	\$10,977.45	\$141.54
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$30,462.78	\$609.26
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$46,103.53	\$21,233.28

Delinquent Realty Tax – Whitaker	Legal Tax Service	\$1,258.61	\$91.66
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$1,330.51	\$73.18
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$29,373.20	\$1,615.53
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$304.25	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$180.16	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$250,369.15	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$1,232.90	N/A

**9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS**

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-283	Postage, Filing, Parking and Bank Fees	\$762.94
2. Legal Tax Service	WSD-284	Filing Fees	\$99.71
3. Andrews and Price	10338	June Monthly Retainer	\$1,000.00
4. Andrews and Price	10333, 10344, 10350, 10327, 10349, 10348, 10347, 10340, 10330, 10328, 10329, 10331	June Real Estate Related Services	\$2,291.00
5. Andrews and Price	10337, 10342, 10346, 10343, 10341, 10339, 10336, 10335, 10332, 10345, 10334	June Other Professional Services	\$4,178.00

B. All Bills and Cash Disbursement Reports for Public Safety, LLC.

C. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

**10. DISTRICT OPERATIONS**

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

A. Continuation of Dr. Rudy Antoncic, III as the Athletic Physician and School Physician for the 2024-2025 school year at a flat fee of \$20,000.00 for all services provided.

B. Continuation of Dr. John Coyne as the School Dentist for the 2024-2025 school year at the rate of \$5.00 per examination.

C. Tammy Bell as an independent hourly school psychologist contractor at the rate of \$85/hour, not to exceed 600 total hours (\$51,000) for the 2024-2025 school year. She will be used on an as needed basis and paid through Accounts Payable.

D. Appoint Mr. Kevin Squires as the District’s delegate for the PSBA Delegate Assembly to be held on November 2, 2024

E. High School Additional Targeted Support and Improvement (A-TSI) Plan for 2024-2025, as presented

F. Middle School Additional Targeted Support and Improvement (A-TSI) Plan for 2024-2025, as presented

G. Handbooks for the 2024-2025 school year, as presented:

Elementary Handbook	Athletic Handbook
Middle School Handbook	Band Handbook
High School Handbook	Band Auxiliary Handbook
Titan Cyber Academy Handbook	Records Retention Handbook
Faculty Handbook	One to One Technology
Special Education Handbook	

**11. SUPERINTENDENT’S REPORTS**

*Board Action to approve/ratify\* Superintendent’s Reports, as listed/presented.*

A. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
4262	ST Turf Field	September 13 (5:00 PM – 11:00 PM)	Football Game/Central Catholic HS (Richard Capretta)	\$5,000

B. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1425462	Dina Fouser/MS	Teaching Learning Coaching Conference “Empowering Educators to Keep Kids First/ New Orleans, LA	10/28/24-10/29/24 3 days	\$1,678	No
1425493	Ashley Dreistadt/MS	National Activity Advisor’s Clinic/Zoom	8/24/24 1 day	\$35	No
1427844	Tina Keller/MS	Teaching Learning Coaching Conference “Empowering Educators to Keep Kids First/ New Orleans, LA	10/28/24-10/29/24 3 days	\$1,678	No

**12. PROFESSIONAL PERSONNEL**

**13. NON-CERTIFIED PERSONNEL**

**14. ATHLETIC PERSONNEL**

**15. BOARD PRESIDENT’S CORRESPONDENCE**

Mr. Blazeovich had nothing at this time.

**16. EXECUTIVE SESSION DISCUSSION**

Mr. Blazeovich stated that Executive Session was held before the Work Session.

**17. BOARD REPORTS**

A. Committees

Building & Grounds – Mr. Zidek spoke about a crack in the floor under the carpet in Dr. Minford’s office, the Homeville roof leaking, the tile surrounding the High School pool and possibly having an auction of unused items. Mr. Soles spoke about the marquee and the new door strikes that are needed.

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Athletics & Activities – Mr. Maha spoke about creating an intermural activities program at the Elementary and Middle Schools, and transitioning to cashless sales for event tickets. He opened all of the winter and spring coaching positions. He went on to talk about starting a Legacy Project. Mr. Yuhas asked about adding more sports to our Athletic Department. And Mr. DiCenzo will have a list of Hall of Fame inductees for next week's meeting.

Education – Mr. Soles said everything for the education committee has already been covered and added to the agenda.

Policy – Mr. Soles mentioned that all revised Policies are already on the agenda for first reading. Mr. Squires mentioned the policies concerning the Senior Citizen Gold card and raising the sports eligibility GPA from 1.5 to 1.75.

B. Steel Center

Mr. Donahoe will give his report at the Regular Meeting.

**18. SOLICITOR'S REPORT**

Mr. Lucas had nothing for the Work Session.

**19. OLD BUSINESS**

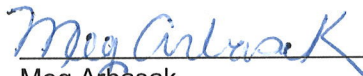
None

**20. NEW BUSINESS**

None

**21. ADJOURNMENT**

Meeting adjourned at 7:53 p.m.



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Meg Abbasak  
Board Secretary

PLEASE DO NOT REMOVE SIGN IN SHEET

**VISITOR RECORD**

Work Session Meeting  
Board of School Directors  
West Mifflin Area School District

Name	Address	Organization Representing (If Any)
Barb Gregory	666 DeBaldo Dr.	
Therese Sekely	110 Main Entrance	
Deb Kostelny	100 Samuel Dr	
Dion Stanesic	2803 Colony Lane East	
Karen Truix		WMAFT